

Department Correspondence

DOCUMENT 10-014

Minutes of the Regular Meeting of the Board of Fire Commissioners, March 4, 2010

Attending: Commissioners McGee, Scott and Walls; Chief Doerflinger; Deputy Chief's Rude and Cowan; District Secretary Barker, several staff members and members of the public

Chairman Scott called the meeting to order at 6:00 p.m. The Pledge of Allegiance was done.

Special Recognition: A Certificate and thank you was given to Scott Currie for his donation of a HAM radio and antenna for the CERT team use.

CERT Captain: Aaron Moulton has completed the Incident Command System 100, 700 and 800 classes through Federal Emergency Management Agency and was presented his CERT Captain Certificate, ID Card and his red helmet.

Minutes:

Board of Commissioners Meeting Minutes of February 18, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Board of Commissioners Special Meeting Minutes of February 18, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Financial Report:

Expense Report: This was reviewed for information.

King County Investment Pool Letter – January 2010: This was reviewed for information.

Correspondence:

City of Maple Valley Agenda(s)

Election Results: The election results for approval of a five member board were certified on 2/24/10. Letters of Interest and resume's are being requested from interested parties at this time.

Meetings:

- ❖ Maple Valley City Council:
- ❖ Greater Maple Valley Area Council: Deputy Chief Rude gave a presentation to the Council members on residential sprinklers.

- ❖ Zone 3 Operations: A Mass Casualty Incident Unit will be housed by Maple Valley Fire & Life Safety. All maintenance and expenses will be paid for by King County Medics.
- ❖ Maple Valley Emergency Communications Center: Deputy Chief Rude reported that there is a change in leadership.

Public Comment: *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

Warren Iverson

David Fields

Business:

- ❖ Commissioner Rules & Procedures: Discussion was held on putting more information into the document regarding evaluating the Commissioners. A final adoption will not be done until the two new Commissioners are appointed and have had an opportunity to review the document.
- ❖ Leadership Transition: Chief Doerflinger reported that the employee survey has been distributed.
- ❖ Resolution R-2010-0001 Payment of Transport Bills from Tax Revenue: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2010-0001.**
- ❖ Interlocal Agreement – City of Maple Valley and Maple Valley Fire & Life Safety: Chief Doerflinger made a recommendation to the Board to enter into an Interlocal agreement between the City of Maple Valley and Maple Valley Fire and Life Safety for a cooperative development of mitigation fee program. **A MOTION was made, seconded and unanimously carried to approve this Agreement and authorizes the Chief to sign the agreement.** Chief Doerflinger made a recommendation to the Board to enter into a Settlement Agreement with Powell Development to mitigate the impacts of the Town Square Project and Powell has agreed to a voluntary mitigation payment of \$20,000 to the District. In consideration of the voluntary mitigation payment the District agrees to the withdrawal of the Hearing Examiner Appeal. These agreements have been reviewed by the District's counsel. **A MOTION was made, seconded and unanimously carried to authorize the Chief to sign the agreement with the City of Maple Valley and Powell Development for the Mitigation fee.**

Personnel:

Career/Volunteer Staff:

D L & I – One individual is on L & I Disability and one is on Long Term Disability.

1st Class Firefighter: Firefighters Morrow and Goll have passed their 1st Class Firefighter test.

Operations:

Major Emergency Incident Report: Deputy Chief Rude reported on recent incidents.

Health Screening: Deputy Chief Rude reported that the firefighters tested almost 400 individuals during the Health Screening Week. A Special thank you was given to Public Education Specialist Janine Johnson, Firefighters Hammock and Cleveland and all the crews that worked to make it a positive event. The CERT members also helped tremendously.

Training: The Volunteer Resident EMT class has started.

Support Services:

Fire Marshal's Office:

Level of Service Contribution: This was discussed earlier in the meeting.

Public Education:

The Health Screening was discussed earlier. CERT training classes are continuing and some of the firefighters were involved in the reading program at the elementary schools.

Apparatus & Equipment:

Deputy Chief Cowan reported that he had requested a vote from staff regarding the color of the new engine.

Facilities:

St. 81 remodel plans have been given to the City. There is a target date of June to start the remodel.

Events:

3/17/10 King County Fire Commissioner Meeting: This will be held at St. 81.

3/18/10 Maple Valley Community Breakfast: The Fire District is putting together a table. This will be held at 7:00 a.m. at the Community Center. There is also a guest speaker.

3/27/10 Maple Valley Fire & Life Safety Awards Banquet: A Commissioner Award was discussed.

Vouchers:

Review & Approve #3001 for \$2,498.25

Review & Approve #3002 through #3063 for \$104,139.74 (General Expense Fund)

Review & Approve #3064 through #3065 for \$19,310.72 (Capital Expense Fund)
Payroll for \$164,765.41
Deferred Compensation for \$7,477.50
Retirement for \$27,075.77
Payroll Taxes for \$33,500.82

Commissioner McGee requested the administrative staff to research the use of a "Consent Agenda" for approval of vouchers.

A five minute recess was called.

With no further regular business before the Board, the meeting was adjourned to Executive Session at 7:15 p.m. for approximately one hour.

Executive Session: *RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

At 8:15 p.m. the Commissioners announced the Executive Session would continue for approximately 45 minutes.

With no further business before the Board, the meeting was adjourned at 9:00 p.m.

Chairman Mike Scott

Faye Barker
District Secretary

Commissioner Brian McGee

Commissioner Camille Walls