

Department Correspondence

DOCUMENT 10-006

Minutes of the Regular Meeting of the Board of Fire Commissioners, January 21, 2010

Attending: Commissioners McGee, Scott and Walls; Chief Doerflinger; Deputy Chief Rude & Cowan, District Secretary Barker, several staff members and members of the public

Chairman Scott called the meeting to order at 6:00 p.m. The Pledge of Allegiance was done.

Special Recognition: Deputy Chief Rude explained to those in attendance that Mr. Tatarak responded quickly and responsibly to a fire at a business by using a fire extinguisher, saving the business from extensive damage. A Certificate of Recognition was given.

Minutes:

Board of Commissioner Meeting Minutes of January 7, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Board of Commissioner Special Meeting Minutes of January 7, 2010: **A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes as presented.**

Financial Report:

- January 2010 Expense Report: This was reviewed for information
- Transport Billing Collections: This was reviewed for information.
- Budget Book Updates: Chief Doerflinger explained that 2009 finances have been closed and updates for the budget books provided for the Commissioners. This will provide the ending 2009 dollar amounts to be reflected in the 2010 budget.
- 2010 Budget Amendment: Chief Doerflinger reported on the changes made to the expenses. The 2009 amounts are reflected in this amendment. **A MOTION was made, seconded and unanimously carried to accept the budget amendment as presented.**

Correspondence:

- City of Maple Valley Agenda(s)
- Invitation to King County Boards & Commissioners Reception 2/8/10
- Craig Muller, King County Fire Investigator: Mr. Muller sent an email regarding a house fire in our District. He praised the crew for their positive and professional attitude. On duty at the time were Lieutenant T. Brown, Firefighters M. Seery and P. Knowles.

Meetings:

1/13/10 & 1/20/10 Citizens Advisory Committee: Commissioner McGee reported on meeting with the CAC. On 1/20/10 a presentation regarding a Benefit Charge was presented by Steve Marstrom. The next meeting is scheduled for 2/10/10.

1/20/10 Legislative Day in Olympia: Commissioner Walls attended with Deputy Chief Rude. They also attended the King County Commissioner Installation Banquet that evening with approximately 60 to 70 people in attendance.

4/23 & 24/10 Fishing Derby: Deputy Chief Rude reported that the Committee is meeting on a regular schedule.

International Association of Fire Chiefs: Commissioner Scott reported on tanker accidents that occurred in Colorado. He was there representing the International Association of Fire Chiefs in an investigative role.

Public Comment: *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

Dave Fields, Maple Valley Area Council

Business:

- Commissioner Rules & Procedures, Sections 5 – 8. Discussion was held regarding the election of a 5 member Board, if it fails, the wording would be changed to reflect the 3 person Board.
- Leadership Transition: Chief Doerflinger updated the work plans and distributed them to the Commissioners. The Citizens Advisory Committee goal was updated, along with increasing the department's media coverage and taking more control of the web site.
- Memo of Understanding – Local 3062: This is regarding the Interim Position for Deputy Chief Cowan. Commissioners agreed with the MOU and the agreement was signed.
- Trading Cards – Request from Staff: Staff is requesting approval from the Commissioners to have cards with apparatus and staff to pass out to the Community. Staff is currently looking for sponsors to pay for the cards, so there would be no cost to the District. The Commissioners agreed to start the process, and they want to approve the sponsor before it is finalized.
- Holiday Engine: Discussion was held regarding changing the name of the event to the Jerry Woods Christmas Engine, sponsored by MVFLS. The Commissioner concurred with this idea, and it will move forward.
- Blood Pressure Checks and Sugar Screenings: Commissioner Scott asked about District participation in the American Heart Association Healthy Heart Month, during February. Discussion followed.

Personnel:

Career/Volunteer Staff:

- D L & I – one member is on light duty and one is off duty.

Operations:

Major Emergency Incident Report:

- Deputy Chief Rude reported on the car/pedestrian injury in which a local Police Officer was injured. A garage fire was also discussed.

Training:

- The Training Division has been tasked with finding a solution to the training matrix, and software was researched. The software is in use by several departments in the area.
- Valley Com Cad Implementation Project: Deputy Chief Rude reported on the project. A change in data communications on Mobile Data Computers in addition to updated CAD information. The testing should be complete around July 2010. This is a requirement of Valley Com upgrades, to provide continued use of data terminals that will provide information en-route.

Support Services:

Fire Marshal's Office:

- Level of Service Contribution (LOSC): Deputy Chief Cowan reported on the status of the issue.
- Updating 2009 International Fire Code: The Fire Marshal is working on this update for the city.

Public Education:

- A new CERT class is scheduled to start in February.

Apparatus & Equipment:

- Deputy Chief Cowan and two others are going Ohio for the preconstruction meeting of the new engine.
- Deputy Chief Cowan and Apparatus Manager Backer are updating the replacement schedule for new apparatus.

Facilities:

- Station 81 Remodel: the start date of the remodel is June 21, 2010.

Events:

1/20/10 Legislative Day in Olympia

1/20/10 King County Commissioner Installation Banquet, Maple Wood Golf Course

2/8/10 King County Boards & Commissions Reception

3/27/10 MVFLS District Awards Banquet: In the past the District has sponsored the banquet by providing meals for staff and rental of the facility. After discussion was held, the Board agreed the District should provide rental for the facility and awards, but another method of funding will need to be found to pay for the meals.

3/17/10 King County Fire Commissioner Meeting – St. 81: A speaker will be in attendance to talk about upcoming legislative changes and health care coverage.

Vouchers:

Review & Approve #01059 through #01105 for \$163,387.26 (General Expense Fund)

Review & Approve #01106 for \$3,781.15 (Capital Fund Expense)

Payroll for \$172,393.74

Deferred Compensation for \$9,141.50

Retirement for \$28,937.94

Payroll Taxes for \$34,915.32

With no further regular Business before the Board, the meeting was adjourned to Executive Session at 7:30 p.m. for approximately 15 minutes.

Executive Session: *RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.*

With no further business to come before the Board, the meeting was adjourned at 7:45 p.m.

Chairman Mike Scott

Faye Barker
District Secretary

Commissioner Brian McGee

Commissioner Camille Walls