



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 10-057

Minutes of the Regular Meeting of the Board of Fire Commissioners, December 16, 2010

Attending: Commissioners Rydberg, Scott, VanRuff and Walls, Chief Doerflinger, Deputy Chief Cowan, District Secretary Barker, members of staff and the public

Commissioner Scott called the meeting to order at 6:00 p.m.

CERT Recognition:

Public Education Specialist Janine Johnson presented a CERT Captain's Certificate to Diana Holt. Ray Holt has also been awarded CERT Captain Certificate, but was unable to attend the meeting. Kathy Wooley was presented the CERT Battalion Chief certificate. Pub Ed Specialist Johnson reviewed the CERT accomplishments for the year. Commissioner VanRuff thanked the CERT members for their participation and commented on the importance of these CERT trained citizens in the community.

Minutes:

Board of Commissioners Meeting Minutes of December 2, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as presented.**

Financial Report:

Expense Report – December: This was reviewed for information. Chief Doerflinger explained that the year is closing with 4.6% remaining in the budget. This is due to staff efforts and the two firefighters resignations.

Revenue Report – November: This was reviewed for information.

Cash Report – November: This was reviewed for information.

Correspondence:

The 2011 International Fire & Rescue Conference will be held in Seattle. The King County Fire Chief's are sponsoring this conference, so the District will have an opportunity to participate at a reduced cost. Chief Doerflinger and Deputy Chief Cowan plan to attend.

Meetings:

12/15/10 King County Fire Chief's: Chief Doerflinger reported that the main topic of discussion was regarding the King County Fire Marshal services. A committee of Chiefs and Commissioners has been formed to work on an Interlocal Agreement, scope of work and the fee schedule. The original time frame of January 1, 2011 has been postponed; more information is expected on this issue.

1/19/11 King County Fire Commissioners & King County Fire Chiefs Installation Banquet: This event will be held at the Maplewood Golf Course.

Public Comment:

Sean Kelly

Linda Johnson

Business:

SOG 43-2204 Newborn Transfer (end of review period): **A MOTION was made, seconded and unanimously carried to adopt SOG 43-2204 Newborn Transfer.**

Personal Services Contracts: Discussion was held regarding a minor correction and bereavement leave update. Chief Doerflinger requested consideration for approving three year contracts that would run concurrent with the Fire Marshal's contract. The Commissioners agreed the contracts should all expire at the end of 2012. **A MOTION was made, seconded and unanimously carried to approve the personal services contracts for Chief Doerflinger, Deputy Chief Cowan and Fire Marshal Webster.**

King County Trust & Agency Signature Form: This is the yearly document required by King County for signatures on the vouchers submitted to the County for payment.

Board of Commissioner Meeting Location: Station 81 classroom is not ready for occupation. After discussion it was determined the January 2011 meetings will be held in the classroom at Station 80.

Training Consortium: Chief Doerflinger recommends postponing involvement on the Kent Training Consortium for approximately six months.

Personnel:

Career/Volunteer Staff:

One firefighter was on light duty and has returned to regular duty. There is one firefighter on D L & I injury that could possibly be on light duty.

Operations:

Major Emergency Incident Report: 122 incidents with 62% of them EMS related.

Training: Deputy Chief Cowan, along with the three Battalion Chiefs, have completed the three-day Incident Command for Hazardous Material training at Boeing. This was the upgraded model for dealing with hazardous material emergencies in connection with the emergency response plan being developed for the Zone three response plans.

Support Services:

Impact Fee Program Update: Deputy Chief Cowan reported that this is still on track for next year and it is part of the City's comp plan. Nothing has been received from the Department of Commerce at this time.

Apparatus & Equipment: The acceptance test was done on the new engine today. There are minor issues to be worked through and anticipate that it will be in service the beginning of the year.

Facilities:

Station 81 Remodel: The final inspections and walk through will be done next Thursday. Deputy Chief Cowan expects to have everything done before the end of the year.

Capital Projects: the 4-year bond plan was reviewed. It has been modified slightly from the draft form. A budget amendment will be prepared for the next meeting.

Events:

2/2/11 Joint Legislative Day 2011: Commissioner VanRuff and Chief Doerflinger will be in attendance. Staff will schedule appointments.

Vouchers:

Review #12058 for \$3,500.00 (Capital Expense Fund)
Review & Approve #12059 through #12095 for \$34,207.90 (General Expense Fund)
Review & Approve #12096 through #12100 for \$16,988.22 (Capital Expense Fund)
Review & Approve #12101 through #12104 for \$2,436.87 (General Expense Fund)
Review & Approve #12105 for \$4,165.69 (Capital Expense Fund)
Payroll \$161,784.65
Taxes \$33,224.00
Retirement \$28,282.50
Deferred Comp \$6,753.50

With no further regular business before the Board, the meeting was adjourned to Executive Session at 6:55 p.m. for approximately 30 minutes.

RCW42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement;

RCW42.30.110(1)(b)To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

At 7:20 p.m. the executive session was ended and the regular session resumed.

A MOTION was made to exit out of contract to purchase property; the MOTION was seconded and unanimously carried.

With no further business before the Board, the meeting was adjourned at 7:23 p.m.

Chairman Mike Scott

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Camille Walls

Faye Barker, District Secretary