

Department Correspondence

DOCUMENT 10-012

Minutes of the Regular Meeting of the Board of Fire Commissioners, February 18, 2010

Attending: Commissioners McGee, Scott and Walls; Chief Doerflinger; Deputy Chief's Rude and Cowan; District Secretary Barker, several staff members and members of the public

Chairman Scott called the meeting to order at 6:00 p.m. The Pledge of Allegiance was done.

Special Recognition: Chief Doerflinger presented a lifesaving award to Justin Bohanick for providing aid to his mother when she was ill.

Chief Doerflinger explained to those present that Mr. Jerry Woods inspired the community to support the 2009 Holiday Engine. In honor of his efforts, the Holiday Engine will now be recognized as the "Jerry Woods Holiday Engine", sponsored by Maple Valley Fire & Life Safety.

A short recess was called at 6:10 p.m.

Minutes:

Board of Commissioner Meeting Minutes of February 4, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Financial Report:

February 2010 Expense Report: This was reviewed for information.

Transport Billing Collections: This was reviewed for information

King County Investment and Cash Management Agreements: Chief Doerflinger requested the Board's authorization to sign the agreements with King County. These agreements are for cash management and investment management for District funds.

January Revenue & Cash Balance: This was reviewed for information.

Investment Options: Chief Doerflinger explained that the District does have options other than using King County to manage District's investments. Mr. Jim Blumenthal, who was the District's Bond fund advisor, is willing to meet with the Board to discuss the options available.

Correspondence:

City of Maple Valley Agenda(s):

Meetings:

- ❖ City of Maple Valley: Chief Doerflinger, Deputy Chief Cowan and Fire Marshal Webster met with city officials. This will be discussed in the executive session.
- ❖ Citizens Advisory Committee (CAC): The meeting was an opportunity for the CAC members to ask questions regarding the fire benefit service charge. The Committee was glad the decision was made to do the fire benefit analysis. Their next meeting will be scheduled when the assessed valuation and tax amounts for 2011 are available.
- ❖ King County Fire Chief's: Chief Doerflinger attended this meeting. He explained the four goals of the County Fire Chief's for 2010.

Public Comment: *This is an opportunity for the public to address the Board of Commissioners on any subject which is not of a quasi-judicial nature or scheduled for a public hearing. Speakers are asked to stand to have their comments recorded. Speakers should state clearly their name(s) and address for the record. Please limit comments to three minutes per person.*

Warren Iverson
David Fields

Chief Doerflinger summarized Mr. Fields comments, and asked the Commissioners if they would be willing to hold their meetings in other areas of the District. Discussion was held regarding this.

Business:

- ❖ Commissioner Rules and Procedures, Sections 13 – 16: Discussion was held regarding these Sections. It was requested that information regarding performance evaluations be added to the Rules & Procedures.
- ❖ Leadership Transition: Deputy Chief Rude discussed the employee survey.
- ❖ Trading Cards – Request from Staff: The Board had requested that they be informed when the sponsors were gathered for the trading cards. Chief Doerflinger provided the information.
- ❖ Heart Screening Week Proclamation: **A MOTION was made, seconded and unanimously carried to accept the Proclamation as presented.** The Board signed the Proclamation.

- ❖ Five Member Board of Commissioners: The election will be certified on 2/24/10. Discussion followed on how the Board would like to proceed on filling the two positions. It was decided the letters of interest and a resume will be requested, with a deadline of close of business of Friday, March 26th.

Personnel: Career/Volunteer Staff

D L & I – one employee is on D L & I leave, and one employee is on light duty.

Operations:

Major Emergency Incident Report: Recent incidents were reported on.

Chief Rude commented that FF McCormick has been accepted for a scholarship for 10 ODA classes.

Training: Six volunteers are attending the EMT classes at this time.

Support Services:

Fire Marshal's Office:

- ❖ Level of Service Contribution – this will be discussed in executive session.

Public Education: The CERT class is currently being held once a week.

Apparatus & Equipment:

- ❖ New Engine: Deputy Chief Cowan reported on the preconstruction meeting for the new engine.

Facilities:

- ❖ Station 81 Remodel: They are hoping for the remodel to start on 6/21/10. Swatches are available to those interested to look at.

Events:

3/17/10 King County Fire Commissioner Meeting – St. 81
3/27/10 MVFLS District Awards Banquet

Vouchers:

Review & Approve #02061 through #02100 for \$30,866.57 (General Expense Fund)
Review & Approve #02101 through /302106 for \$10,631.93 (Capital Expense Fund)
Payroll for \$172,117.07
Deferred Compensation for \$7,477.50
Retirement for \$29,708.38
Payroll Taxes for \$28,746.36

With no further regular Business before the Board, the meeting was adjourned to Executive Session at 7:55 p.m. for approximately 30 minutes.

Executive Session: *RCW 42.30.110 (1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. © Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.*

With no further business to come before the Board, the meeting was adjourned at 8:30 p.m.

Chairman Mike Scott

Faye Barker
District Secretary

Commissioner Brian McGee

Commissioner Camille Walls