



Maple Valley Fire and Life Safety

*Protecting and Serving Maple Valley, Covington, Hobart, Ravensdale and the
Greater Maple Valley Area*

DOCUMENT 10-024

Minutes of the Regular Meeting of the Board of Fire Commissioners, April 15, 2010

Attending: Commissioners McGee, Scott and Walls; Chief Doerflinger; Deputy Chief Cowan; Deputy Chief Rude; District Secretary Barker; Lt. Terry Brown, several staff members and members of the public

Chairman Scott called the meeting to order at 6:00 p.m. The Pledge of Allegiance was done.

Presentation:

Lieutenant Terry Brown gave a presentation on the research he has done to start an Explorer program in Maple Valley. A question and answer period followed.

Minutes:

Board of Commissioner Meeting Minutes of April 1, 2010

Board of Commissioner Special Meeting Minutes of April 1, 2010

Board of Commissioner Special Meeting Minutes of April 13, 2010

A MOTION was made, seconded and unanimously carried to approve the Regular and Special Meeting Minutes listed above as presented.

Financial Report:

Expense Report – April: This report was reviewed for information.

March Revenue & Cash Balance: This report was reviewed for information. It was noted that the tracking area reports for assessed valuation could be available from King County in May.

Correspondence:

City of Maple Valley Agenda(s): Chief Doerflinger noted that the City is hosting a Town Meeting on 4/29/10 at the Library. The topic of discussion is property tax assessments and the King County Assessor will be in attendance.

Station 82 Pump House: Ravensdale Water had built a pump house on the Station 82 property. The water district would like to sell the pump house back to the District for a cost of \$10.00. The well has been decommissioned. A contract will be reviewed before agreement.

Election Costs: Chief Doerflinger reported that the election costs for the Commissioner election in the fall of 2009 came in less than projected.

Performance Note: Commissioner Walls read a performance note for Chief Doerflinger that was submitted by some of the "A" Shift firefighters.

Meetings:

City of Maple Valley - Level of Service/Impact Fee: Chief Doerflinger and Deputy Chief Cowan met with the City Manager and consultant Larry Rabel to discuss the scope of work that will be required for the Level of Service agreement.

Emergency Coordination Center (ECC): Deputy Chief Rude attended a meeting with the City Manager and the executive staff of the ECC. The City is researching the use of King County Police resources to build and develop their emergency management plan to meet current requirements.

King County Fire Commissioner Executive Board: Commissioner Walls attended this meeting and reported that the topic of discussion was the King County Fire Marshal's Office.

Region 10 FEMA Grants: Deputy Chief Cowan reported on current grant applications that the District is waiting to hear the results of.

Public Comment:

Warren Iverson

Dave Fields

Business:

- Commissioner Selection: Nine resumes were received for the two positions of Commissioner that were approved by the voters in February, 2010. Interviews were held at the Special Meeting of 4/13/10. During the executive session of that meeting a lengthy dialogue was held discussing the qualifications of each of the candidates. **A MOTION was made to appoint Bill VanRuff and Jennifer Rydberg to the open Commissioner positions, MOTION was seconded and unanimously approved.**
- Leadership Transition: Chief Doerflinger reported that the payroll software developer has been contacted regarding updating the paystubs. A team will be assembled to design a customized paystub to provide to the developer that will meet the District's needs.
- AG 43-1111 Non-Emergency Overtime Callback – begin two week review: This is a policy that was developed through the Labor & Management Committee, and was also addressed in the survey. This is the beginning of the two week review process.
- Employee Medicare-Only Participation Referendum –Resolution R-2010-003: Chief Doerflinger provided information and the history regarding the resolution for Medicare only for those employees who were hired during the time Medicare was not provided. No action was taken.
- Resolution R-2010-004 Declare as Surplus, Miscellaneous Equipment: **A MOTION was made, seconded and unanimously approved to declare surplus the washer and dryer from Station 81.**

- Explorer Program: Chief Doerflinger requested the Board's concurrence for the District to establish an Explorer program. The Board agreed that the District should move forward with this program.

A brief recess was called at 7:12 p.m.

The meeting was called back to order, and the Station 81 Remodel was taken out of order of the Agenda.

- Dave Fergus and Jeff Wise of Rice Fergus Miller Architecture & Planning, presented information on the remodel plans for Station 81. Drawings and specifications are complete, the permits are ready to be released from the City, and the project is ready to go out to bid. They did state there are deducted alternates, in the plans, if needed. **A MOTION was made, seconded and unanimously approved to move forward with the bid process for the Station 81 Remodel project.**
- Special Board of Commissioner Meeting: It was determined that a special meeting should be held to have the swearing in of the new Commissioners. The Open Public meeting will be 4/22/10 at 5:00 p.m. An executive session will be scheduled after the swearing in has taken place.

Personnel:

Career/Volunteer Staff

D L & I – two individuals are off-duty; one is on D L & I disability, and one on long term disability. Light duty is available.

Fishing Derby: The Fishing Derby is scheduled for next weekend. There is a group of firefighters that will be assisting in the set up on Friday morning.

An Officer's meeting is scheduled for 5/4/10, with a guest speaker at 10:15 a.m. The Commissioners are invited to attend.

Operations:

Major Emergency Incident Report: Deputy Chief Rude reported on recent incidents, including eleven fires that have occurred.

Training: The current Training Chief has requested to return to shift on 5/1/10. A decision is forthcoming on who will be taking the position of Training Chief.

Support Services:

Facilities: The Station 81 Remodel was taken out of order and discussed earlier. Deputy Chief Cowan is working on a list of equipment that is stored at Station 86.

Events:

4/23-24/10 Lake Wilderness Fishing Derby
6/19/10 Maple Valley Fire & Life Safety Open House: this is scheduled earlier in the year, because of the remodel of Station 81.

Vouchers: Review & Approve #04060 through #04103 for \$60,359.87 (General Expense Fund)
Review & Approve #04104 through #04107 for \$7,975.74 (Capital Expense Fund)

With no further regular business before the Board, the meeting was adjourned to Executive Session at 8:00 p.m. for approximately thirty minutes.

At 8:30 p.m. the executive session was extended for about 15 minutes.

Executive Session: *RCW 42.30.110 (1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;*

RCW42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement;

RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

At 8:45 p.m. the Executive Session was adjourned.

A MOTION was made, seconded and unanimously approved to authorize the Chief to execute a property purchase contract.

A MOTION was made, seconded and unanimously approved authorizing the adoption of Memorandum Of Understanding (MOU), Delayed Promotion of Battalion Chief in Training, contingent to Local 3062's vote approving the MOU.

With no further business before the Board, the meeting was adjourned at 7:50 p.m.

Chairman Mike Scott

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Camille Walls

Faye Barker, District Secretary