



Maple Valley Fire and Life Safety

*Protecting and Serving Maple Valley, Covington, Hobart, Ravensdale and the
Greater Maple Valley Area*

DOCUMENT 10-029

Minutes of the Regular Meeting of the Board of Fire Commissioners, May 20, 2010

Attending: Commissioners McGee, Scott, VanRuff and Walls, Chief Doerflinger; Deputy Chief Cowan; District Secretary Barker, several members of staff and family and friends of Terry Brown

Chairman Scott called the meeting to order at 6:06 p.m.

Minutes:

Board of Commissioners Meeting Minutes of May 6, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as Presented.**

Financial Reports:

Revenue Report – April 2010
Cash Report – April 2010
Transport Billing Collections
Expense Report – May

Correspondence:

City of Maple Valley Agenda(s):

Meetings:

It was noted that until further notice, future Board of Commissioners' meetings will be held at Tahoma School District Central Services Center, in the main Board room.

King County Fire Commissioners Meeting: Commissioner McGee reported on attending this meeting. A representative from the King County Executive's Office was in attendance, to solicit support for an increase in sales tax to cover a budget shortfall for 2011. A representative from the Boundary Review Board was also in attendance.

King County Fire Chief's Association: Deputy Chief Cowan reported that a representative from the Washington Rating Bureau gave a presentation regarding risk assessment.

Maple Valley Days: Deputy Chief Cowan attended the meeting for the upcoming Maple Valley Days events on June 11 – 13th.

Public Comment:

Business:

- Promotion: Captain Terry Brown: Chief Doerflinger stated this promotion is retroactive to 5/6/10, when Terry Brown accepted the position of Captain. Congratulations were given and a short recess was called.
- Authorized Signatures of District for King County Treasurer: The form was signed.
- SOG 43-2206 Volunteer Resident Emergency Medical Technical Program: This is the beginning of the two week review period.
- AG 43-1226 Job Description Volunteer Resident Emergency Medical Technician: This is the beginning of the two week review period.
- 2010 Assessed Valuation: Based on information provided from Lloyd Hara, of the King County Assessor's office, at the last Commissioner Meeting, Chief Doerflinger asked for and received concurrence regarding staff reduction. It was unanimously decided to utilize full time employment seniority in developing a lay-off list, excluding the Fire Marshal. This is based on the contract the District has with the city for Fire Marshal services.
- Citizen's Advisory Committee: Chief Doerflinger is going to resume the Citizen's Advisory Committee. He expects to schedule a meeting the first part of July.
- District Newsletter: Discussion followed regarding possible topics for a newsletter. Topics such as: new commissioners, open house, CERT classes, financial condition, fire benefit service charge, Maple Valley Days, and the possibility of station closures are all topics the public needs to be informed of.

Personnel:

Career/Volunteer Staff: D L & I – Two firefighters are on light-duty at this time.

Support Services:

Impact Fee Program Update: Deputy Chief Cowan reported on the development of an apparatus replacement schedule, using the ESCi study and recommendations as a foundation.

Fire Marshal's Office: A report was given regarding fire marshal activities in the District.

Apparatus and Equipment: A draft list of surplus items was available for the Commissioners review.

Facilities: Station 81 Remodel – The bid opening for the remodel was done today. Ten bids were received and are being reviewed. A recommendation will be forthcoming.

Events:

6/11, 12, 13/10: Maple Valley Days – The District is planning to have a booth during the event.

Public Comment:

Vouchers: Review & Approve #05074 through #05112 for \$35,580.56 (General Expense Fund)
 Review & Approve #05113 for \$3,781.15 (Capital Expense Fund)
 Payroll \$244,839.97
 Taxes \$66,450.28
 Retirement \$28,441.17
 Deferred Comp \$7,595.00

With no further business before the Board, the meeting was adjourned at 8:00 p.m.

Chairman Mike Scott

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Camille Walls

Faye Barker, District Secretary