



Maple Valley Fire and Life Safety

Protecting and Serving Maple Valley, Covington, Hobart, Ravensdale and the Greater Maple Valley Area

DOCUMENT 10-026

Minutes of the Regular Meeting of the Board of Fire Commissioners, May 6, 2010

Attending: Commissioners McGee, Scott and Walls, Attending via webinar Commissioners Rydberg and VanRuff; Chief Doerflinger; Deputy Chief Cowan and Rude; District Secretary Barker, several members of staff and public.

Chairman Scott called the meeting to order at 6:00 p.m. The Pledge of Allegiance was done.

Minutes:

Board of Commissioner Meeting Minutes of April 15, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as Presented.**

Board of Commissioner Special Meeting Minutes of April 22, 2010: **A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes as Presented.**

Financial Reports:

Expense Report – May, 2010: This report was reviewed for information. The Board commented that they appreciate receiving the report via email, as it gave them time to study it in depth before the meeting.

2009 Annual Auditor Report: A copy of the report was given to the Board for their review. This is submitted to the State Auditor on-line as required by law.

King County Investment Pool –March 2010: This was reviewed for information. Commissioner McGee requested Chief Doerflinger research more information on finding a different investment source. The Bond underwriter, Jim Blumenthal, is willing to come and meet with the Commissioners to answer questions. More information will be provided on this item.

Correspondence:

City of Maple Valley Agenda(s): Fire Marshal Webster attended the City Council meeting and provided information on the 2009 Fire Codes.

Thank you – Todd Merry Family:

Invitation to Valley Medical Grand Opening of the Trauma Center:

Meetings:

King County Assessor Lloyd Hara: Commissioners Walls and VanRuff attended this meeting with Chief Doerflinger. Mr. Hara reported on the projected assessed valuations for the next 2 – 3 years. He expects a 4 to 10 percent decrease in assessed valuations and is providing that information to the junior taxing districts in the area. Discussion followed regarding planning for steps that will need to be taken based on the information given.

King County Fire Commissioners: Commissioner Walls reported on attending this meeting, with Health Care being the main topic of discussion.

Zone 3 Operations Chief Meeting: Deputy Chief Rude reported on this meeting.

Surveying & Rating Bureau: Deputy Chief Rude reported on this meeting and the development of a new program that is almost complete.

Covington Water District: Deputy Chief Rude met with the Superintendent of the Water District and their emergency manager to discuss the process of developing their emergency management program.

Maple Valley City Hall: Deputy Chief Rude attended the Ribbon Cutting ceremony.

Regional Fire Authority Meeting (RFA): Commissioner McGee attended this meeting with Chief Doerflinger. The process of forming a Regional Fire Authority was the main topic of discussion, and it was realized that having nine departments trying to form one RFA would not be successful. The general consensus was that two departments could consolidate easier. Discussion followed.

Public Comment:

Warren Iverson

Dave Fields

Business:

- AG 43-1111 Non-Emergency Overtime Callback: This is the end of the two week review period and no comments were received from staff. Adoption of AG 43-1111 was approved.
- Employee Medicare-Only Participation Referendum, Resolution R-2010-003: The cost of moving forward requesting the referendum for three staff members was discussed. **MOTION was made, seconded and unanimously carried to approve Resolution R-2010-003** to request a Referendum for Medicare-Only participation.
- Open Public Meeting Discussion: Commissioner Rydberg had contacted a member of the Washington State Attorney General's Office, and they are willing to provide a workshop on Open Public Meeting Act. Discussion followed on who might be interested in attending the workshop. Staff will do more research and send out some dates that a possible workshop could be scheduled.
- Public Comment Discussion: Discussion was held regarding having Public Comment available at the beginning of the meeting and also at the end of the meeting. It is important to have a limitation on the length of time allowed for each public comment. It is important for the Board

to conduct their business, the meeting is open to the public and comment will be taken, but it is not a meeting that is for the public to run.

- Change in Venue for Commissioner Meetings: This is the last meeting that will be held at St. 81 until the remodel is completed. Staff will research other places in the District that Board meetings might be held.
- Covington Multi-Care: Commissioner McGee asked the Commissioners to consider a resolution that would support a facility in Covington that provides better options for our department and community.
- Transport Financial Assistance: Chief Doerflinger asked if there is a need to bring each individual hardship claim to the Commissioners for their approval. Discussion followed. **A MOTION was made, seconded and unanimously carried to eliminate the need for Commissioner approval for hardship forgiveness for transport fees.** This will be included in the quarterly review that is done for the levy write off for our citizens.

Personnel:

Deputy Chief Rude presented FF Ken Goll with his Firefighter 1st Class Certificate. Congratulations were given.

Career/Volunteer Staff: One member is on light duty at this time, and one member will be starting light duty on 5/10/10. Discussion followed regarding options of light duty being available for injured staff members.

Operations:

Major Emergency Incident Report: The incidents that occurred during the wind storm were discussed. Crews were very busy during that time.

Training: The change in Training Chief's has started today. Terry Brown started in the Training Office today. Jeff DiDonato will report to shift at St. 81. An officer meeting was held on 5/4/10 and included a presentation from the Tahoma School Superintendent.

Support Services:

Impact Fee Program Update: Deputy Chief Cowan reported on meeting with the City and further reported that progress is being made. The City has entered into a contract with Larry Rabel from Kent. The Impact Fee Program is being developed. Discussion followed regarding information that will be used in establishing the program.

Committees: It was suggested that a list of Committees should be developed and this item added to the Agenda for the next meeting. The Board members can discuss what committee they would have an interest in participating.

Fire Marshal's Office: The Fire Marshal is working on code enforcement and the adoption of new fire codes.

Public Education: Upcoming events for the summer are Maple Valley Days June 11, 12 and 13. Public Education Specialist received an additional CERT grant and a Teen CERT class is being planned in July.

Facilities:

Station 86: An inventory of potential surplus items will be created. Items that are to be kept will be relocated.

Station 81 Remodel: The bid opening is to be held on 5/20/10 at 3:00 p.m. at St. 80. There have been two mandatory pre-bid meetings. A June 21 start date is the goal.

Events:

4/23 – 24/10, Lake Wilderness Fishing Derby: the District had a good level of attendance and the Local Union members assisted in putting up the tents.

6/11, 12, 13/10 Maple Valley Days.

6/19/10 Maple Valley Fire & Life Safety Open House.

Public Comment:

Warren Iverson

Vouchers: Payroll \$165,611.84 (Pay on 4/30/10)
Taxes \$30,861.50 (Pay on 4/30/10)
Retirement \$28,435.01 (Pay on 4/30/10)
Deferred Comp \$7,445.00 (Pay on 4/30/10)
Review & Approve #05001 through #05070 for \$118,561.89 (General Expense Fund)
Review & Approve #05071 through #05073 for \$2,051.36 (Capital Expense Fund)
Payroll \$156,474.26 (Pay on 5/14/10)
Taxes \$32,144.44 (Pay on 5/14/10)
Retirement \$27,071.91 (Pay on 5/14/10)
Deferred Comp \$7,445.00 (Pay on 5/14/10)

With no further regular business before the Board, the meeting was adjourned to Executive Session at 7:45 p.m. for approximately one hour.

Executive Session:

RCW 42.30.110 (1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

At 8:45 p.m. the Executive Session was adjourned.

A MOTION was made to suspend the process of searching for a new Fire Chief at this time. MOTION was seconded, and unanimously carried.

With no further business before the Board, the meeting was adjourned at 8:50 p.m.

Chairman Mike Scott

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Camille Walls

Faye Barker, District Secretary

Minutes Prepared by Faye Barker