



Maple Valley Fire and Life Safety

Protecting and Serving Maple Valley, Covington, Hobart, Ravensdale and the Greater Maple Valley Area

DOCUMENT 10-030

Minutes of the Regular Meeting of the Board of Fire Commissioners, June 3, 2010

Attending: Commissioners McGee, Rydberg, Scott, VanRuff and Walls, Deputy Chiefs Cowan and Rude; District Secretary Barker, staff and public

Chairman Scott called the meeting to order at 6:02 p.m.

Minutes:

Board of Commissioners Meeting Minutes of May 20, 2010: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as Presented.**

Financial Report:

Expense Report – ½ June

King County Investment Pool – April 2010: It was noted that after the Long Range Planning is completed, a meeting will be scheduled to discuss the investment pool options available.

Correspondence:

City of Maple Valley Agenda(s): It was noted that the city has passed an ordinance for the International Fire Codes.

Meetings:

Zone 3 Chiefs: Deputy Chief Rude reported that the Chief's had decided upon their top five items for legislative subjects.

Zone 3 Operations Chiefs: Deputy Chief Rude explained the Operations Chiefs set in place zone coordinators for Valley Communications and the King County Emergency Coordination Center. The zone coordinators will respond to these sites during a major disaster.

King County Emergency Coordination Center (ECC): Deputy Chief Rude reported that specific training for Zone 3 will be held to allow zone members to represent King County in the ECC.

Washington Survey and Rating Bureau: Discussion was held regarding changes that are scheduled to take effect in 2011 and 2012. Maple Valley is included in their test cases. This is not a punitive evaluation, but will give direction in improving service and how to maintain or improve the current rating.

Valley Medical Center Emergency Center: Commissioner VanRuff attended an event for the Emergency Center. It now houses 55 emergency beds. Battalion Chief O'Brien reported that the firefighters are noticing a shorter turnaround time at the Emergency room during transports.

Public Comment:

Warren Iverson

Business:

- Authorized Signatures of District for King County Treasurer: The form was signed.
- 2010 Assessed Valuation: The preliminary report for King County Area 57, including some of the District, is in. Assessed Valuation is shown at a negative 7.06%.
- Commissioner's Committee List: The list of committees was reviewed and the Commissioners determined which committee's they would be part of.
- Resolution R-2010-000 Rules of Procedure for Board: Public comment was discussed. Minor changes are needed and an original Resolution will be available for adoption at the next meeting.
- Comment Section vs. Email Contact on Website: It was decided to have links on the website available to contact the Commissioners. A suggestion was made to have a link available that will be a contact to the Commissioners, along with the individual's link.
- Solar System for Electrical Power: Commissioner Rydberg explained information regarding the District researching the use of a solar system for electrical power. Discussion regarding the benefits to the District followed. The idea that the research could possibly be a senior project for a Tahoma High School Senior was also discussed.
- SOG 43-2206 Volunteer Emergency Medical Technical program: This is the end of the two week review period. One change was suggested and a **MOTION was made, seconded and unanimously carried to approve SOG 43-2206, including the change.**
- AG 43-1226 Job Description Volunteer Resident Emergency Medical Technician: This is the end of the two week review period. **A MOTION was made, seconded and unanimously carried to approve AG-1226.**
- Facility Use: Deputy Chief Rude reported that a Washington State Patrol officer has requested to stay at Station 82, three days a week. After some discussion it was determined that a list of duties should be developed and this would be mutually beneficial for both the individual and the District.

Personnel:

Career/Volunteer Staff:

Injuries: One individual has turned in a "return to work" release. The Firefighter will start his two week return to work evaluation. The other individual is hoping to return to work in July.

Volunteer Resident Emergency Medical Technician (VREMT): Five individuals passed their EMT test and the next step is to schedule 10 shifts working with the career firefighters. Eighteen applications have been received for the next series of EMT training.

Operations:

Major Emergency Incident Report: Battalion Chief O'Brien reported on recent incidents.

Minimum Staffing Changes: Deputy Chief Rude reported that minimum staffing has been reduced to 10.

Support Services:

Impact Fee Program Update: Deputy Chief Cowan reported that Larry Rabel is currently working with the City of Maple Valley on drafting the language for the Impact Fee Program.

Grant Application Update: Deputy Chief Cowan has applied for two Assistance to Firefighter Program Grants. One application was submitted for replacement of hose and nozzles and the other application is for a Quint. Other Grant information was given.

Fire Marshal's Office: The City of Maple Valley adopted the International Fire Code.

Public Education: Maple Valley Days: The Maple Valley Days Committee has agreed to pay for an aid car in attendance on Friday.

Apparatus & Equipment:

Resolution R-2010-005 Declare as Surplus Miscellaneous Equipment: The list of equipment was discussed. Deputy Chief Cowan explained that some items have more value than others, and those will be offered for sale with sealed bid. Some items have no value and will be disposed of accordingly. Items that are minimal in value will be sold without going through the sealed bid process. **A MOTION was made, seconded and unanimously accepted to accept R-2010-005 and declare as surplus miscellaneous items.**

Resolution R-2010-006 Declare for Sale Miscellaneous Equipment: **A MOTION was made, seconded and unanimously accepted to accept R-2010-006 and sell items declared as surplus that were determined to have some value.**

Generators: The Board was asked for approval to give one generator to the Community Center for disaster preparedness. **A MOTION was made to authorize Deputy Chief Cowan to donate one generator to the community center for disaster preparedness. The MOTION was seconded and unanimously carried.**

Facilities:

Station 81 Remodel: The move of the functional areas of the station has begun. Deputy Chief Cowan reviewed the bid process. The recommendation was made to go with the second lowest bidder, due to the lowest bidder being denied as a non-responsible bidder. Deputy Chief Cowan requested the Board's approval to award the bid to Lincoln Contracting. **A MOTION was made,**

seconded and unanimously approved to accept the Lincoln Construction bid for the remodel of Station 81, and to authorize Deputy Chief Cowan to sign the contract.

Events: 6/19/10 Maple Valley Fire & Life Safety Open House

Commissioner Scott requested the Board consider attending a benefit auction for the Soup Ladies. This is a good opportunity for our agency to support this program.

Public Comment:

Warren Iverson Dave Fields

Vouchers: Review #05114 for \$1,860.41 (Capital Expense Fund)
 Review & Approve #06001 through #06050 for \$99,284.28 (General Expense Fund)
 Review & Approve #06051 through #06053 for \$2,911.72 (Capital Expense Fund)
 Payroll \$161,166.73
 Taxes \$32,770.84
 Retirement \$27,951.42
 Deferred Comp \$7,595.00

With no further business before the Board, the meeting was adjourned at 8:25 p.m.

Chairman Mike Scott

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Camille Walls

Faye Barker, District Secretary