

Maple Valley Fire and Life Safety Department Correspondence

Document 08-040

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS,
April 17, 2008

Attending: Commissioner's Granlund, McGee and Scott; Chief Lemon, Assistant Chief's Doerflinger and Rude; Battalion Chief Handley; Lieutenant Lercher; Firefighters Hunter, Knowles and Warm; Administrative Office Manager Barker

The meeting was called to order at 6:00 p.m.

Minutes:

The Minutes from the regular Board of Fire Commissioners Meeting of April 3, 2008 were approved as presented by Motion, Seconded and unanimously carried by the Board.

Financial Report:

- Expense and Revenue Report: Chief Lemon provided and reviewed the reports with the Board of Fire Commissioners.
- BLS Transport Report: Chief Lemon provided and reviewed the report with the Board of Fire Commissioners.

Correspondence:

City of Maple Valley Agenda(s): Chief Lemon reported that the City Council approved the development next door (South Side) to Station 80 to move forward. Discussion followed regarding the development and the Lake Wilderness Golf Course Special Assessment District being proposed to buy out development rights on the golf course property.

LEOFF I Disability Board: A notice was received announcing a new contact person.

Meetings:

04/06/08, Health Care Committee Meeting: Chief Lemon reported that the Committee is continuing to review alternate dental insurance plans. Washington Counties will be providing prices for a WDS Dental Plan.

04/06/08, City Maple Valley Staff Meeting: Chief Lemon commented that he received many positive comments about our new Fire Marshal, Scott Webster.

04/09/08, MVBD Chamber E-Board Meeting: Chief Lemon is a Board member and attended this meeting.

04/14/08, City Maple Valley Council Meeting: Chief Lemon attended the City Council meeting.

04/16/08, MVBD Chamber Luncheon Meeting: Chief Lemon attended the luncheon.

04/17/08, City Maple Valley Feasibility Study (Donut Hole): Chief Lemon, Assistant Chief's Doerflinger and Rude attended the meeting. Chief Lemon discussed the intent of the meeting being the City of Maple Valley wanting to know if any other governmental entities within Maple Valley would have a need for future property in the Donut Hole to provide service(s) from. The Fire District also presented its concerns with the development of this site without proper mitigation and developmental guidelines. Chief Lemon has outlined these items, in detail, in a letter to the Maple Valley City Council.

Zone 3 Emergency Personnel Rehabilitation Procedure Meeting: Commissioner Scott attended this meeting regarding up-dating a rehabilitation procedure for fire department personnel.

Public Comment: None

Business:

Resolution R-2008-04, Declare Surplus Miscellaneous Equipment: The Resolution declares the Zoll defibrillators and associated equipment as surplus. The Zoll defibrillation equipment was replaced by Philips defibrillators. **A MOTION was made, seconded and unanimously carried to approve Resolution R-2008-04.**

Resolution R-2008-05, Declare for Sale by Bid Surplus Miscellaneous Equipment: The Resolution authorizes selling the Zoll defibrillators and associated equipment that has been declared surplus. **A MOTION was made, seconded and unanimously carried to approve Resolution R-2008-05.**

King County EMS Contract #D38286D: Chief Lemon reviewed the contract and the increase in funding. This is the first increase in funding under this contract since about 1996 **A MOTION was made, seconded and unanimously carried to approve Chief Lemon to sign the EMS Contract.**

Fire Rescue International Conference: Commissioners McGee and Scott are planning to attend this conference. Commissioner Granlund is unable to attend.

Regional Fire Authority: Commissioner Granlund is planning to attend this meeting with Chief Lemon and Assistant Chief Rude.

LRP 2007 Up-Date – Administrative Section, Final Draft: This item will be tabled until the ESCi information is reviewed.

2007 District Year End Report – Draft: The final draft should be available at the next meeting.

Funding Projections and tax Payer Impacts: This information was reviewed and discussed.

Resolution R-2008-03, Fire Levy Lid Lift: This Draft Resolution was distributed for the Board to review. A draft letter to the general public was also reviewed for information. The levy was discussed in depth. A final resolution needs to be filed by 5/27/08 for the August primary. The Commissioners also need to consider placing the Lid Lift on the ballot for November if the issue does not pass in the August election.

Personnel: Career/Volunteer staff

- The following firefighters have been promoted to Firefighter First Class: Ryan Butler, Blake Cleveland, Jennifer Jones, Sean Fitzpatrick, Jeff Hammock and Ryan Carpenter.
- The Executive Staff Performance Evaluations closed on 4/15/08. The profiles are being done and will be available for review at the next Board meeting.
- Exit Interviews have been distributed to the Commissioners. It was suggested that the Board members meet with Chief Lemon and then be prepared to discuss them at the next Board meeting.
- A member of the department is on extended sick leave at this time and we will have more information tomorrow.

Exposure reports were discussed when firefighters are involved in fires in which there are possible chemical exposures.

Operations:

Emergency Incident Report: Assistant Chief Rude reported on a fire in a RV near Station 81. The patient was air lifted to Harborview. There was also a shed fire in a rural area of the Fire District.

ESCi Consultants Report/Study Retreat: Assistant Chief Doerflinger reported that the Draft will be done and reviewed next week. A meeting will be scheduled to review the draft report with the consultant.

Training: The Volunteer Recruit Academy starts at North Bend this weekend. There are nine new recruits attending. One current resident is attending the Academy. Staffing at outlying stations was discussed.

Support Services:

Fire Marshal's Office: Fire Marshal Webster and Public Ed Specialist Johnson are attending the Maple Valley Days planning meetings. The Fishing derby is the last weekend in April. A plans review is being done for the development south of Station 80.

Public Education: The CERT class graduated on April 3rd. Other events are being planned.

MV ECC – There was nothing to report.

Apparatus and Equipment: The new Aid 81 went in service today. Aid 80 will be ready in about another week.

New Aid Car(s) (Refund): The refund for changes made on the new aid cars was received.

Facilities: There is nothing new to report on the Station 83 and Station 84 generators at this time.

Community Events:

2/26/08: Lunch meeting with King County Councilmember Reagan Dunn: The meeting has been tentatively set for May 2, 2008.

4/25, 26/08 Maple Valley Fishing Derby "Hooked on Fishing."

6/13, 14, 15/08 Maple Valley Days: The Board was asked to consider spending time at the booth. Commissioner Granlund asked about a way that food and money can be collected for the food bank during the parade.

Vouchers:

- Review & Approve #04082 through #04125 for \$66,603.79 (General Expense Fund)
- Review & Approve #04126 through #04135 for \$13,798.95 (Capital Imp Fund)
- Review & Approve #04136 through #04137 for \$103.21 (General Expense Fund)
- Review & Approve #04138 for \$3,781.15 (Capital Imp Fund)
- Review #04139 through #04140 for \$3,665.35 (HRA, Union Dues)
- Payroll for \$154,636.78
- Payroll Taxes for \$33,677.76
- Retirement for \$28,112.93
- Deferred Compensation for \$10,819.50

Executive Session: There is no Executive session needed at this time.

With no further business to come before the Board of Fire Commissioners, the meeting was adjourned at 7:15 p.m.

Chairman Brian McGee

Timothy W. Lemon
Fire Chief/District Secretary

Commissioner Jeff Granlund

Commissioner Mike Scott

Minutes Prepared by Faye Barker