

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 08-049

MINUTES OF THE REGULAR BOARD OF FIRE COMMISSIONER MEETING OF MAY 15, 2008

Attending: Commissioners Brian McGee, Jeff Granlund and Mike Scott; Chief Tim Lemon; Assistant Chief's Brad Doerflinger and Larry Rude; Lieutenant Adams; Firefighter Ager and Administrative Office Manager Barker

Commissioner McGee called the meeting to order at 6:05 p.m.

Minutes:

The Minutes from the regular Board of Fire Commissioner Meeting of May 1, 2008 were **approved as presented by Motion, Seconded and unanimously carried by the Board.**

The Minutes from the special Board of Fire Commissioner Meeting of May 14, 2008 were **approved as presented by Motion, Seconded and unanimously carried by the Board.**

Financial Report:

Chief Lemon provided and reviewed the following reports to the Board of Fire Commissioners:

- Expense Report
- Level of Service Contribution Status Report
- March 2008 King County Investment Pool Newsletter

Correspondence:

City of Maple Valley Agenda(s) – nothing significant to report.

City of Covington Agenda – A noteworthy item is the annexation of the aquatic center into the city limits of Covington.

4/29/08, Thank you Card – Sue Belleson, a former volunteer with this District, lost a family member. Chaplain Ellis and Lt. Madden visited the family.

Hooked on Fishing thank you on behalf of the Chamber of Commerce – a thank you was received for those that assisted with the Hooked on Fishing event.

A flyer was received for the Washington Fire Commissioners conference the end of May in Chelan.

Meetings:

05/02/08 Breakfast Meeting with Councilor Reagan Dunn: Commissioner McGee commented that it was a good meeting and Councilor Dunn provided an avenue for the District to pursue issues regarding the King County property development.

05/05, 06, 07/08 Administrative Support Conference: Office Manager Barker reported on attending the conference and the topics covered. Administrative Assistants deLeon and Fine also attended.

05/05/08, King County Area Council: Chief Lemon reported on attending this meeting and one of the main topic of discussion was shutting down of outdoor burning.

05/06/08, City Maple Valley Staff Meeting: Chief Lemon presented the City report for 2007 Year End. He will be attending the City Council meeting to answer any questions that may be asked regarding the report.

05/07/08, Maple Valley Chamber E-Board Meeting: Chief Lemon reported on attending the meeting.

05/07/08, King County Fire Marshal's Over-Sight Committee: Commissioner McGee reported on this meeting and the main topic discussed was road standards.

05/10/08, Vine Maple Place Auction: Assistant Chief Rude reported on the auction. The Fire District was well represented and two firefighters volunteered to be auctioned off for the fundraiser. A lunch date with Chief Lemon was also auction off.

05/13/08, King County Council Confirmation of Appointment: Assistant Chief Rude stated he is on the Permit Technical Advisory Committee for King County Department of Developmental and Environmental Services.

Public Comment:

Commissioner Scott commented that he will be out of town and not available for the second Commissioner meeting in June. This will be added to the Agenda for the June 5 meeting and discussed at that time.

Business:

2007 District Year End Report – Draft – Chief Lemon distributed the Year End Report in its final format. **A motion was made, seconded and unanimously approved to accept the 2007 District Year End Report.** Chief Lemon acknowledged Office Administrative Manager Faye Barker for all her hard work in putting the report together.

Resolution R-2008-03 Fire Levy Lid Lift (Pro/Con Committee) – Chief Lemon distributed spreadsheets that provided information the Commissioners had requested regarding the percentage of the levy lid lift. Discussion followed regarding staffing and facility needs. **A MOTION was made, seconded and unanimously approved to Accept Resolution R-08-03, RESTORING PROPERTY TAX LEVY RATE OF \$1.50 PER \$1,000 OF ASSESSED VALUATION IN 2009 AND PROVIDING FOR AN 8% INFLATIONARY INCREASE FOR THE FOLLOWING FIVE YEARS (2010-2014).**

Deputy Chief: **A MOTION to change the Assistant Chief rank to Deputy Chief without any monetary changes was made, seconded and unanimously approved.** This will be noted for Assistant Chief's Doerflinger and Rude.

Career/Volunteer Staff:

- There are eight volunteers proceeding through the academy at North Bend with about six weeks of training left.
- The District is currently accepting applications for career firefighter. Discussion regarding open applications followed.
- Injuries from the drill fires were discussed.

Operations:

Major Emergency Incident Report: Deputy Chief Doerflinger reported on a house fire incident, simultaneously with an aid call for chest pain and then there was a car accident/fire. Citizens pulled the victim out of the car. Today there were two CPR's and then a fire later in the day in Selleck.

ESCi Consultants Report/Study Retreat: This was covered at the Special meeting. **A MOTION was made to accept the study, seconded and unanimously approved.**

Training: drill fires were held last week, and all three crews were able to go through the live fire training.

Support Services:

Fire Marshal's Office: Deputy Chief Rude reported that billing had been done for the city. The Fire Marshal attended the fireworks seminar. New construction inspection and plan reviews have been done. The District was notified by King County Fire Investigator that they are moving forward with charges against two juveniles.

Public Education: Public Education Specialist Johnson coordinated with Captain Cowan to have some members of the CERT team at the live fire training drills.

Maple Valley ECC: A meeting was held this week the police have assigned a new captain to the ECC and things are moving forward.

Apparatus & Equipment: A dump truck's tailgate opened while traveling down HWY 169, dumping rocks out onto the HWY. E83, B81 received minor damage (chips in the windshields and front end paint). Discussion on filing a state report followed.

Facilities: Spring cleaning has been started and the Battalion Chief's have been assigned stations. The maintenance facility cleaning has been completed.

Architect: Chief Lemon discussed the option of engaging the architects to research the remodel choices of Station 81. The Board of Commissioner concurred, options will be provided to the Board.

05/20/08, Communities that Care Awards Banquet
06/06/08, MV Food Bank and Emergency Services Open House
06/13, 14, 15/08 Maple Valley Days
06/27, 28/08 Relay For Life
11/01/08, MV Rotary Auction

Vouchers:

Review & Approve #05079 through #05124 for \$54,682.79 (General Expense Fund)
Review & Approve #05125 through #05130 for \$18,909.72 (Cap Imp Fund)
Review & Approve #05131 through #05139 for \$3,133.62 (General Expense Fund)
Review & Approve #05140 through #05141 for \$3,665.35 (HRA, Union Dues)
Review & Approve #05142 for \$4,189.54 (General Expense Fund)
Payroll for \$227,495.32
Payroll Taxes for \$62,332.32
Retirement for \$27,438.86
Deferred Compensation for \$11,144.50

Commissioner Scott would like to set up a date to discuss whether or not the District should apply for accreditation. Chief Lemon and Commissioner Scott will schedule a meeting to discuss the accreditation.

Executive Session:

It was determined that there was no need to have an Executive Session this evening.

With no further business to come before the Board of Fire Commissioners, the meeting was adjourned at 7:45 p.m.

Chairman Jeff Granlund

Timothy W. Lemon
Fire Chief/District Secretary

Commissioner Brian McGee

Commissioner Mike Scott