

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 08-087

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, October 2, 2008

Attending: Commissioners McGee, Granlund and Scott; Fire Chief Lemon; Deputy Fire Chief Doerflinger; Deputy Fire Chief Rude; Administrative Assistant Christine Renwick

Commissioner McGee called the meeting to order at 6:00 p.m.

Minutes:

The Minutes from the regular Board of Fire Commissioner Meeting of September 18, 2008 were **approved as presented by Motion, Seconded and unanimously carried by the Board.**

Financial Reports:

Expense Report, October 2008: Chief Lemon reviewed the expense report.

KC Investment Letter: Chief Lemon reviewed the investment letter.

2009 Levy Limit Worksheet - 2009 Tax Roll: Chief Lemon handed out a worksheet that reviewed the tax roll for 2009 and the difference with and without the lid lift. The Kent Fire District mutual aid contract payment for the first six months of 2008, in the amount of \$73,000 was received.

Correspondence:

City Maple Valley Agenda(s): Chief Lemon discussed the personnel leaving their positions at the City in recent months.

2008 KC EMS Annual Report: The City of Kent sent a Notice of Hearing regarding the intent to annex a number of properties that are outside of our borders and not a concern to Fire District #43 at this time.

City of Renton Invitation to "FIREBALL": Renton is issuing an invitation to a formal Fireman's Ball on Saturday, December 6th.

News Article: Chief Lemon handed out an article published from the Seattle Times regarding the proposed sale of the "Donut Hole" dated September 25, 2008.

Letter: Karr-Turtle-Campbell Law firm sent out a letter representing home owners within Maple Valley city limits who are concerned with the legality of fireworks.

Meetings:

09/24/08 Valley Communications: Deputy Chief Rude presented a review from the meeting he attended. The bandwidth change by the FCC in 2010 is a subject of concern regarding the equipment used by Maple Valley Fire and Life Safety. Deputy Chief Rude will keep the board informed as new information is released.

09/24/08 KC Zone 3 Fire Chiefs:

Public Comment:

Mike McCormick who is a Lieutenant with Kangley-Palmer Fire and Rescue was in attendance and was recognized by the Board.

Business

Fire Levy Lid Lift Vote November 4, 2008:

- Chadwick Consulting and Management Services: Chadwick Consulting was hired to convey the message of the lid lift to the public and not as an advocate of a position.
- King County Election Receipt for 11/04/08 General Election
- KCFDP 37/Kent FD Mutual Aid Agreement Six Month Review: meeting rescheduled

Operation Staffing Changes:

Chief Lemon reviewed the discussion that was conducted in a meeting the Chiefs held regarding the philosophies of the department and how staffing delivers the mission statement to the community. If staffing changes are to be made, it is the immediate questions of how do we serve the public to the best we can and continue to provide medical transporting with the current demand. Chief Doerflinger handed out statistic reports that explained his proposals for staffing changes, the factors the department currently runs, and the options available for staffing changes.

Personnel:

Career/Volunteer Staff:

- Lieutenant's Promotional Testing: October 16th, 2008 is the orientation and the first of the testing process and assessment center.

Operations:

Major Emergency Incident Report:

- Chief Doerflinger handed out a report packet and reviewed the findings for the Board.
- Discrepancies of the response times were discussed and possible factors that cause delays.

Training:

Volunteer Firefighter Academy 2008-2: The academy is in the fourth week of training and will be at the Washington State Fire Training Academy this weekend.

Supplemental EMS report from King County: Chief Lemon handed out a copy of the report to the Board distributed by King County on EMS providers.

Support Services:

Fire Marshal's Office:

- Report on the International Code Council: Chief Rude reported the events of the convention he attended in Minnesota. The Code Counsel adopted a residential sprinkler code change and it is expected to be adopted by the state in the year 2010.
- Chief Rude proposed to the Board reviewing the Level of Service Contract agreement for single family home residence to ensure that it is up to date as needed.

Public Education:

- 2008 Annual Newsletter: Chief Lemon announced that the newsletter is in final stages of drafting and expected to be completed soon.

Maple Valley Emergency Coordination Center:

- Emergency Fair: October 11th from 10am-3pm at Rock Creek Elementary School.

Apparatus and Equipment:

- Chevy Blazer Staff Vehicle – KCFPD 47: The purchase and sale agreement is drafted and the transaction expects to be completed in the week to come.
- Commissioner McGee addressed that his department issued computer is impaired and the option of repairing or replacing it. The board concurred that Commissioner McGee utilizes the issued laptop and that replacing it is more cost effective than repairing it.

Facilities:

- Station 83 & 84 Generators:
- Station 82 & 85 Smokey the Bear Fire Risk Signs: Chief Lemon handed out a printed picture of the sign that DNR requested to be posted at the two stations to be viewed by the public.
- Chief Lemon reported that he and Chief Rude went to view a road built to the new specifications proposed by King County DDES. Commissioner McGee asked for pictures of an engine in the road at the new proposed width and to display the lack of space it creates.

Community Events:

10/03/08: Maple Valley – Black Diamond Chamber of Commerce President’s Dinner and Auction.

11/01/08: Maple Valley Rotary Annual Auction and Dinner:

Vouchers:

Review & Approve #10001 through #10026 for \$75,583.28 (General Exp Fund)
Review & Approve #10027 through #10030 for \$4,011.45 (Cap Imp Fund)
Review & Approve #10031 through #10051 for \$7,960.24 (Resident & Comm Reimb)
Payroll for \$159,953.93
Payroll Taxes for \$35,024.88
Retirement for \$29,685.17
Deferred Compensation for \$11,594.50

Executive Session: to evaluate the interpretation or application of a labor agreement pursuant to RCW 42.30.140

The Board of Fire Commissioners recessed the regular meeting at 7:28 and announced they would be in Executive Session for 15 minutes.

With no further business to come before the Board of Fire Commissioners, the meeting was adjourned at 7:45 p.m.

Chairman Jeff Granlund

Timothy W. Lemon
Fire Chief/District Secretary

Commissioner Brian McGee

Commissioner Mike Scott

Minutes Prepared by Christine Renwick