

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 08—092

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, OCTOBER 16, 2008

Attending: Commissioners Granlund, McGee and Scott; Chief Lemon; Deputy Chiefs Doerflinger and Rude; Battalion Chief O'Brien; Firefighters Cleveland, Knowles and Jensen

Chairman McGee called the meeting to order at 6:00 p.m.

Minutes:

The Minutes from the regular Board of Fire Commissioner Meeting of September 18, 2008 were **approved as presented by Motion, Seconded and unanimously carried by the Board.**

Financial Reports:

Chief Lemon provided and reviewed the following reports to the Board of Fire Commissioners:

Expense Report: The October 2008 expense report was reviewed for information. Chief Lemon made a note of the overtime expenses.

Revenue Report: The September 2008 revenue report was reviewed. Property tax revenue is expected to be reported in October.

King County Investment Letter: This was reviewed for information.

BLS Transport Billing: This was reviewed for information.

Correspondence:

City of Maple Valley Agenda(s): Chief Lemon reported on items of interest including: A resolution of Joint Planning for the annexation of the Summit Pit Property and a recommendation of commercial user's space. The City may move to allow 100,000 square foot for business properties.

Meetings:

11/13/08 Washington State Boundary Review Board Public Hearing: The information is available in the office if the Board would like to review it.

King County Fire Marshal Oversight: Road width issues have been brought up again. Discussion followed regarding the Commissioners meeting with the legislature and discussing the road width problem with them. It was noted that the Commissioners and Chiefs will need to prepare a list of items that will have an effect on fire districts to review with the legislature on the annual Legislative Day.

Public Comment:

Business:

Fire Levy Lid Lift Vote November 4, 2008: The consultant is organizing doorbelling and arranging phone calling.

King County Election Receipt for 11/4/08, General Election:

Chadwick Consulting and Management Services: Discussed earlier in the meeting.

Operation Staffing Changes: Management and labor are working on a potential MOU regarding the premium pay, but no changes have been implemented.

BLS Premium Pay MOU: Chief Lemon reported that Management and Union members have met and are working on a MOU regarding the premium pay. FF Knowles reported that the premium pay option may be put on a per call basis. It is a goal to make this work before a staffing plan is implemented.

2009 Budget: Chief Lemon distributed the budget narrative and financial history information. This was reviewed. An Open Public Meeting will be advertized and conducted at the second meeting in November.

Systems Design Northwest, Inc.: Chief Lemon requested concurrency from the Board of Commissioners to continue working with Systems Design for transport billing. A discussion was held and the Board concurred to continue with the contract.

Personnel:

Career/Volunteer Staff:

- Lieutenant's Promotional Testing: Firefighters Ager, K. Jensen, Graziani, Rock, Bingaman, Hunter and Coffin met today for orientation on the assessment center that will be held on 11/13/08.

Operations:

Major Emergency Incident Report: No major incidents to report on.

Training:

- Volunteer Firefighter Academy 2008-02: The Academy is still in progress.

Support Services:

Fire Marshal's Office: nothing significant to report.

Public Education:

- 2008 Annual Newsletter: This has been distributed throughout the District.

Maple Valley Emergency Coordination Center:

- Deputy Chief Rude reported that the emergency fair was held last week and it was estimated over 1000 people in attendance.

Apparatus and Equipment: nothing significant to report.

Facilities:

- Station 84 Drainage Plan: Deputy Chief Rude reported on the plan to eliminate future drainage problems.

Deputy Chief Rude reported that he will be attending the Fire Marshal's Round table in Spokane, meeting with the State Fire Marshals.

Community Events:

11/1/08: Maple Valley Rotary Annual Auction and Dinner

10/24/08: An invitation from Costco to their grand opening in Covington.

11/14/08: An invitation for the Medic 1 annual auction.

Vouchers: Review #10052 through #10053 for \$2,803.13 (General Exp Fund)
Review & Approve #10054 through #10091 for \$51,929.66 (General Exp Fund)
Review & Approve #10092 through #10095 for \$4,481.38 (Cap Imp Fund)
Payroll for \$160,394.49
Payroll Taxes for \$32,250.66
Retirement for \$29,600.66
Deferred Compensation for \$11,594.50

With no further business to come before the Board of Fire Commissioners, the meeting was adjourned at 6:50 p.m.

Chairman Brian McGee

Timothy W. Lemon
Fire Chief/District Secretary

Commissioner Jeff Granlund

Commissioner Mike Scott