

# Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 08-094

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, November 6, 2008.

Attending: Commissioners McGee, Granlund, and Scott; Fire Chief Lemon; Deputy Fire Chief Doerflinger; Deputy Fire Chief Rude; Battalion Chief Bille; Lieutenant Adams; Firefighters Ager, Warm, Knowles, Sapp and Butler

Commissioner McGee called the meeting to order at 6:03 p.m.

## **Minutes:**

The Minutes from the regular Board of Fire Commissioners Meeting of October 16, 2008 were **approved as presented by MOTION, Seconded and unanimously carried by the Board.**

## **Financial Report:**

Chief Lemon provided and reviewed the following reports to the Board of Fire Commissioners:

Expense Report: Chief Lemon reviewed the Fire District's expense report for October 2008.

KC Investment Pool Letter: Earnings are at 2.9% right now which is consistent.

BLS Transport Waiver: The Board approved a BLS Transport Hardship Waiver.

First Amendment to KC Investment Pool Agreement: Chief Lemon reported on the investment fee and the actual rate that we are currently paying which is 18 basis points. The new rate will be 12 basis points. **The amendment was approved as presented by MOTION, Seconded and unanimously carried by the board.**

## **Correspondence:**

City Maple Valley Agenda: Chief Lemon reported on items of interest including; the planning to remodel Lake Wilderness Lodge, the Four Corners Subarea Planning and addressing the policy on roadside memorials.

Thank You – Card: A card was received from the members of East Pierce Fire & Rescue in appreciation of Maple Valley Fire's support and sympathy in memory of Chief Dan Packer. Also a thank you card from Emma Richter for the assistance she and her husband received in their time of need from Maple Valley firefighters.

MV City Invitation: This event is being held on November 20<sup>th</sup>, which directly conflicts with the November 20<sup>th</sup>, Commissioner's meeting.

**Meetings:**

10/23/08 Valley Comm.: Chief Lemon and Deputy Chief Rude attended this meeting and DC Rude reported on the new personnel structure of Valley Communications.

10/23/08 KC Zone 3 Fire Chiefs: Coordination of replacement of the 800 MHz radios was discussed at this meeting. Zone 3 also requested that no training exercises be scheduled for the first week of February. A New Standards Ordinance for new buildings is to be discussed at the December 4<sup>th</sup> meeting. The Chiefs and Commissioners are invited to attend the Zone 3 meeting on the 28<sup>th</sup> of December. Renton Fire is now housing a Red Cross feeding unit at Station No. 17.

10/28/08 MV City Manager: Chief Lemon reported on the discussion he had with Interim City Manager Christy Todd regarding the Summit Pit issue.

10/30/08 Medical Health Care Committee Meeting: This item will be discussed under Business.

11/06/08 2008 KC Fire Chief's Symposium: DC Doerflinger, DC Rude and BC Bille attended this Symposium. Highlights from the meeting such as line of duty deaths, the economy and the National Weather Service Forecast tracking and reporting service (NOAA) were reported on.

**Public Comment:** None

**Business:**

Medical Health Care Coverage: Kitsap Physicians Services (KPS) has informed the Department that there will be a rate increase of thirty-one percent (31%) for the 2009 medical insurance coverage. Union President PJ Knowles reported on the current comparison of coverage and rates between Washington Counties Insurance Funds (WCIF) and KPS.

Fire Levy Lid Lift Vote November 4, 2008: Chief Lemon shared the latest results of the polls. Chairman McGee mentioned that we will need to discuss in the near future if the Department is or is not going to run the levy lid lift again during the next election.

Operation Staffing Changes: A variety of options have been brought to the table that will be discussed to include three man engine companies and possibly dropping down to a 10 person on-duty staffing level.

Commissioner Scott requested that the BLS transport issue be looked into for validation. Chairman McGee asked about Special Operations and for the staff to provide a review on that program also. Chief Lemon stated that he will have staff review Special Operations, BLS transport and the Volunteer Resident Program's cost benefits for the Board of Fire Commissioners.

BLS Premium Pay MOU: The BLS Premium Pay MOU was voted down by the Union membership. The Administration will meet with the Union to further review this matter.

2009 Budget Review: Chief Lemon reviewed the budget with the Board of Fire Commissioners

Review Resolution 2008-13 & 14; 2009 Budget Submittal to KC: Chief Lemon advised the Board that the resolutions are being reviewed by counsel.

Set Date for Public Hearing on 2009 Budget: A Public Hearing on the 2009 Budget was set for Thursday, November 20<sup>th</sup>, 2008.

AG 43-1111, Non-Emergency Overtime Callback: DC Doerflinger distributed this AG to the Board for a two week review period and reported that it is an updated version of the original policy.

Legislative Agenda 2009: The Board discussed the importance of developing a one page list of legislative items that are relative to our fire district, one that can be used during the Legislative Workshop in Olympia to better pinpoint our concerns. The Board concurred that a separate workshop would not be necessary to develop this item and that it could be done during an upcoming regular Commissioners Meeting.

Liability Insurance Renewal: Chief Lemon reported that he had a meeting with the department's liability insurance broker and the Fire District will have a cost savings on its 2009 premium.

## **Personnel:**

### Career/Volunteer Staff:

- Lieutenants Promotional Testing: Testing for seven candidates is scheduled for Wednesday and Thursday November 12<sup>th</sup> and 13<sup>th</sup> at Lake Wilderness Lodge.
- 48/96 Work Schedule: Chief Lemon advised the Board of Commissioners that the Union is interested in the 48/96 work schedule and requested Board approval to spend staff hours on review of the work schedule. The Board of Commissioner's granted approval.

## **Operations:**

Major Emergency Incident Report: DC Doerflinger reported on the volume of calls.

### Training:

- Volunteer Firefighter Academy 2008-2: DC Doerflinger reported that the Academy is on schedule and six students will be graduating at the end of the month.

## **Support Services:**

### Fire Marshal's Office:

- Road Width Standards – King County Councilor Reagan Dunn's Letter was distributed for review.

- Meeting with Powell Development – This meeting was to discuss the possibility of Fred Meyer coming to Four Corners and the relocation of TRM.

Public Education: Map Your Neighborhood training class is scheduled for Monday November 17<sup>th</sup>. Another successful CERT class instructed by Pub Ed Specialist Johnson graduated last month.

- MV ECC: All of the 72 hour emergency kits were sold.

Apparatus and Equipment:

- Engine Bid Specs: New engine specs are almost complete. Sutphen noted that there will be an increase of sixteen thousand dollars due to NFPA 1901 which requires changes on the engines as January 1, 2009.

Facilities:

- The new generators at stations 83 and 85 were inspected and are up and running.

**Community Events:**

**Vouchers:**

Reviewed & Approved #11001 through #11047 for \$163,642.86 (General Exp Fund)  
Reviewed & Approved #11048 through #11051 for \$3,737.21 (Cap Imp Fund)  
Reviewed & Approved #11052 through #11075 for \$9,393.31 (General Exp Fund)  
Reviewed & Approved Payroll for \$161,737.64  
Reviewed & Approved Payroll Taxes for \$33,480.94  
Reviewed & Approved Retirement for \$29,705.16  
Reviewed & Approved Deferred Compensation for \$11,824.50

**Executive Session:** To evaluate the interpretation or application of a labor agreement pursuant to RCW 42.30.140

The Board of Fire Commissioners recessed the regular meeting at 8:15 and announced they would be in Executive Session for 20 minutes.

**Adjourn:** With no further business to come before the Board of Fire Commissioners, the meeting was adjourned at 8:35 p.m.

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Chairman Brian McGee

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Timothy W. Lemon  
Fire Chief/District Secretary

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Commissioner Jeff Granlund

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Commissioner Mike Scott

Minutes Prepared by Ingrid Fine