

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 09-020

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, MARCH 5, 2009

Attending: Commissioners Granlund and Scott; Fire Chief Lemon; Deputy Chiefs Doerflinger and Rude; Firefighter Kelley Jensen; Administrative Secretary Ingrid Fine

Chairman Granlund called the meeting to order at 6:00 p.m.

Minutes:

The Amended Minutes from the regular Board of Fire Commissioners Meeting of February 5th, 2009 were reviewed and approved as presented by MOTION, Seconded and unanimously carried by the Board.

Financial Reports:

February Expense Report: Reviewed for information.

2009 Budget Amendment: This was presented at the previous meeting. The Board concurred to table it until the next meeting.

King County Investment Pool Newsletter 01/2009: Reviewed for information.

Correspondence:

City of Maple Valley Agenda: Deputy Chief Rude attended this meeting on behalf of the Department and reported on the development plans that had been approved. Discussion was held on the Four Corners sub-area project and the Kite development next to Station 80.

02/20/09 KC EMS Study, Ventricular Fibrillation in King County: The results of the recent study completed by KC EMS which included protocol changes aimed at increasing CPR (Changed from stacked shocks and 1 minute CPR intervals to a single shock with 2 minute CPR intervals) were reviewed.

03/05/09 City Manager Reception: A get together to welcome the new City Manager candidates is being held at the same time as the Board meeting at the Cedar Grill. The Board and Chiefs were invited to attend.

Meetings:

02/26/2009, Valley Comm. Chief Rude and Chief Lemon attended this meeting and reported that the main topic discussed was the changing of radios and pagers in the future. Also discussed was moving away from VRM radios for the MDC and switching to wireless air cards for the MDC's.

02/26/2009, King County Zone 3 Chiefs: Chief Lemon and Deputy Chief Rude attended this meeting, nothing notable to report.

03/01/2009 Greater Maple Valley Area Council: Battalion Chief Handley attended this meeting on behalf of the District. Topics that were discussed were the King County crime rate, traffic accidents and drug use. A group presented information on the Maple Valley Farmer's Market which is slated to open this June 20th.

02/26/2009, 48/96 Transition Committee: Chief Lemon reported on the progress of the Committee and that a tentative Memo of Understanding (MOU) has been reached for the trial period.

Public Comment: None

Business

2009 Elections – Fire Levy Lid Lift: Community Survey – Chief Lemon reported that the survey is in the works.

Legislative Issues: Chief Lemon distributed the Agenda for the Joint Legislative Day and Workshop slated for Monday, March 9th in Olympia. The 2009 Legislative Priority list was reviewed for information and top issues relevant to the fire service were discussed.

Chief Rude requested the Board's written support of the Washington Sprinkler Coalition which is actively addressing issues from Residential Fire Sprinklers, participating in the State Building Code Council, coordinating activities for sprinkler initiatives and providing outreach to others about home fire sprinklers. The Board concurred that the Fire District is in support of the Coalition.

Long Range Plan: Nothing to report at this time.

Fire District AV Projections: Chief Lemon reported on the 2009 and 2010 Assessed Valuation projections obtained from the City of Maple Valley and that the School District relies on the same information as the Fire District for their assessed valuation each year. Contact with the King County Assessor's Office indicated that they do not make future projections and rely on the actual up-dated assessment for each property. The Board briefly discussed the information.

48/96 MOU with Local 3062: Deputy Chief Doerflinger reported that he and the other two chiefs met with the Union and after negotiations, they came up with an MOU. This was distributed for review. The items of interest were reviewed such as the use of Annual Leave and Kelly Days within the 24 day work periods and Standby time on Saturdays and Sundays. He reported that the MOU was cost neutral to the Department and Union. The Union agreed to reduce standby time on Saturdays by two hours and Sundays would remain the same. Discussion followed and the main point made was that this will be on a trial basis and reviewed regularly. This was tabled until the next meeting. The Union would like to implement the new work schedule in July

in order to qualify for the DOT Grant for "going green". The Union will be putting it to a vote of their membership over the next two weeks.

Not on Agenda: Chief Lemon distributed the following SOGs to the Board for the standard two week review period:

- SOG 43-2110, High Pressure Air Systems (replaces Policy 70)
- SOG 43-2300, Hazardous Material Responses (replaces Policy 61, 43)
- SOG 43-2301, Carbon Monoxide Response (replaces Policy 68)
- SOG 43-2302, Natural Gas Emergency Response (replaces Policy 56, Procedure C)
- SOG 43-2303, Propane Gas Emergency Response (replaces Policy 56, Procedure C)
- SOG 43-2506, Automatic Fire Alarm Response (response to alarms Procedure A)
- SOG 43-2600, Wildland Firefighting (replaces Policy 69)

Personnel

- Career/Volunteer Staff:
 - ✓ **Disabilities:** Chief Lemon reported that Facilities Manager Larry Jensen is back to work on light duty and that there is one individual on Long Term Disability.

Operations

- Major Emergency Incident Report:
 - ✓ House Fire – 22851 244th SE-: Chief Rude reported on a house fire and commended the firefighters for doing a great job. The home suffered significant damage and the family will be displaced pending repairs to the home.
- 2008 Year End Report: Deputy Chief Doerflinger distributed the 2008 year end emergency response report for review and discussion.
- Training: The District's Volunteer Program Review will be forthcoming.

Support Services:

Fire Marshal's Office: Deputy Chief Rude reported that the Fire Marshal had a technical review with the Four Corners Fred Meyer group. He reported on the Kite property and that there are five new construction permits.

Public Education CERT: Chief Lemon reported that a potluck has been scheduled on April 30th for all CERT Program Participants and the Commissioners are invited to attend.

Maple Valley Emergency Coordination Center

Federal Emergency Management Agency (FEMA) Designation of Applicant's Agent, Resolution R-2009-005. The resolution that designates the applicant's agent for applying for FEMA reimbursement was reviewed. Resolution R-

2009-005 was approved as presented by MOTION, Seconded and unanimously carried by the Board.

FEMA Designated Applicant Agent Letter (DR 1825WA) Deputy Chief Rude reported on the meeting he had with FEMA and that the District has officially applied for over-time reimbursement due to the floods. He also reported that there is a possibility that the District could be reimbursed one hundred percent for the drainage at station 84. He toured the station and community sites with the FEMA Grant representatives. Chairman Granlund signed the letter required for submitting for FEMA reimbursement.

Apparatus & Equipment: Nothing to report.

Commissioner Granlund expressed his appreciation to Deputy Chief Rude for his involvement in the donation of an AED to the Maple Valley Junior football and Cheer team.

The Board also expressed a formal thank you to the Union for hosting and doing such a great job with the 2008 Annual Firefighter's Awards Banquet.

Facilities:

- o Station 84 Flooding/Remodel is being priced out at this time. Floor plan proposals were passed out for review.
- o Station 81 Remodel, Deputy Chief Rude is waiting on information from the Architect. A rough floor plan was distributed for review.

Events:

- o 03/09/09, Legislative Day 2009

Community Issues:

Vouchers:

Reviewed & Approved	#03001 through #03039 for \$93,283.76(Gen Exp Fund)
Reviewed & Approved	#03040 through #03042 for \$3552.33 (Cap Imp Fund)
Reviewed & Approved	#03043 through #03069 for \$9312.57 (Res. & Comm. Reimb)
Payroll for	\$160,439.71
Payroll Taxes for	\$29,861.30
Retirement for	\$29,175.03
Deferred Compensation for	\$10,234.50

With no further business before the Board, this meeting was recessed at 7:00 p.m.

Chairman Granlund called the meeting back to order at 6:00 pm March 19th and immediately adjourned the meeting.

Chairman Jeff Granlund

Timothy W. Lemon
Fire Chief/District Secretary

Commissioner Brian McGee

Commissioner Mike Scott

Minutes Prepared by Ingrid Fine