

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 09-094

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, AUGUST 20, 2009

Attending: Commissioners McGee and Scott; Interim Chief Doerflinger; Deputy Chief Rude; Kathy Weber, Attorney from Inslee, Best, Doezie & Ryder; Administrative Office Manager Faye Barker and other staff and members of the public.

Chairman McGee called the meeting to order at 6:07 p.m.

Minutes:

The Minutes from the regular Board of Fire Commissioners Meeting of August 6, 2009 were reviewed and approved as presented by MOTION, Seconded and unanimously carried by the Board.

The Minutes from the Special Board of Fire Commissioners Meeting of August 6, 2009 were reviewed and approved as presented by MOTION, Seconded and unanimously carried by the Board.

The Minutes from the Special Board of Fire Commissioners Meeting of August 10, 2009 were reviewed and approved as presented by MOTION, Seconded and unanimously carried by the Board.

Financial Report:

Expense Report – August 2009: This report was reviewed for information.

Revenue Report – July 2009: This report was reviewed for information.

2009 Budget Amendment: Chief Doerflinger explained that the budget amendment increased funds to the legislative budget to cover for legal counsel and the benefit charge study that was approved by the Board. Other budget areas that were adjusted included the election expenses from last year and the overtime rate for firefighters. **The Budget Amendment was approved as presented by MOTION, Seconded and unanimously carried by the Board.**

2010 Budget Projections: This item was taken out of order from the Agenda. Chief Doerflinger explained the potential revenue loss based on 20% decrease in assessed valuations. The projected revenue loss is over \$280,000. Commissioner McGee also commented that the King County EMS levy rate will decrease approximately 1% in 2010.

Correspondence:

- City of Maple Valley Agenda(s) – there was nothing of significance to report at this time.
- Washington State Boundary Review Board: The Commissioners determined that if the information provided is not relevant to this District, they do not need to review the item.

Meetings:

08/18/09 Chief Schneider, Kent Fire Department - Covington Contract: Chief Doerflinger and Deputy Chief Rude met with Chief Schneider to discuss the Covington Contract and the amount due the District. They are scheduled to meet again in October. Kent Fire will do an analysis of the incidents based on new data from the opening of Station 78. It is expected that this will have an effect on the District's revenue in 2010. They also discussed the King County EMS Levy.

Deputy Chief Rude attended the meeting with Puget Sound Energy with regards to emergency management issues with the Howard Hansen Dam.

Deputy Chief Rude attended the meeting with the State Fire Marshal and the Sprinkler Coalition to discuss the upcoming building code council meeting.

Public Comment:

The Commissioners preferred not to use the timer that was made available. Commissioner McGee asked for the public to limit their comments to approximately three minutes.

The following list of staff and citizens of Maple Valley Fire & Life Safety spoke their opinions and concerns to the Commissioners.

Stanette Marie Rose
Mike Granlund
Michael Matthias
Warren Iverson
Roger Matheny
Dave Pargas
Camille Walls
Betty Stonesifer
Jason Paulus
Tim Smith
Maria Van Zanen
Drew Erickson
Phil Lercher
Jeff Bingaman
Gordon Mormon

Kathy Weber, Attorney, explained that during public comment there are rules that are to be followed and asked that members of the public afford those the opportunity to say their piece. A debate cannot be held.

Commissioner McGee thanked everyone for speaking and appreciates the fact that everyone took time out to be in attendance and to be heard.

Commissioner McGee explained that there is a joint statement from Chief Lemon and the Commissioners available for those interested.

Business:

Commissioner Appointment:

Commissioner McGee explained that after he reviewed the RCW that gives direction on appointment of a commissioner when a resignation occurs, it was decided the District would request a letter of interest from citizens of the District. The letters should be submitted by Monday, August 31, 2009. Interviews will be conducted prior to the regular meeting on 9/3/09 and an appointment will be made during that meeting.

2010 Budget Projections: Discussed earlier in the meeting

AG43-1111 Non-Emergency Overtime Call Back: AG43-1111 has had its two week review period by staff and is ready for final approval. **AG43-1111 was approved as presented by MOTION, Seconded and unanimously carried by the Board.**

AG43-1222 Captain's Job Description: AG43-1222 has had its two week review period by staff and is ready for final approval. **AG43-1222 was approved as presented by MOTION, Seconded and unanimously carried by the Board.**

Resolution R-2009-015: **R-2009-015 authorizing the Payment of Ambulance Transport Bills from tax revenue was approved as presented by MOTION, Seconded and unanimously carried by the Board.**

2009/2010 Elections – Fire Levy Lid Lift: Chief Doerflinger reported that the contract with Fire Service Consulting, Inc. for the Benefit charge has been entered into. A meeting will be scheduled for next week regarding the projected revenue.

Open Public Meeting Act: This item has been tabled.

Performance Evaluation for the Fire Chief: This item has been tabled.

Personnel:

Career/Volunteer Staff:

- D L & I: Chief Doerflinger reported that there is no staff on D L & I at this time.
- Captain's Test: Deputy Chief Rude explained that the application period closes the end of this week and there are currently five members of the department signed up to proceed through the process.
- AG43-1221, Captain's Job Description – Discussed earlier in the meeting.

Operations:

Major Emergency Incident Report:

- Chief Doerflinger reported on the fire at the Cedar Hills Compost. Due to some negligence on their part, the District will be submitting a bill for service.

Training:

Support Services:

Fire Marshal's Office: Fire Marshal Webster reported on three potential developments in the District and he is working on pursuing a level of service contribution that is being challenged.

Public Education: Public Education Specialist Johnson reported on two grants that were approved. One was for the CERT program to purchase more supplies and the other grant for Fall Prevention which was submitted by the District working with the Community Center and Pinnacle Physical Therapy. Mrs. Johnson also reported that the next CERT class starts on 9/10/09.

Emergency Preparedness:

- Hazard Mitigation Plan Annex: This is the final statement for record for the strategy and plan annex. The final document was submitted to the county this week. Deputy Chief Rude thanked the citizens that participated in finalizing the document.

Apparatus & Equipment:

- Engine Specifications, Interlocal Agreement with Mountain View Fire & Rescue: Deputy Chief Rude made a recommendation to authorize entering into the agreement to "Piggy Back" on Mountain View Fire & Rescue's bid process to purchase an engine. **A MOTION was made, seconded and unanimously carried by the Board to direct Chief Doerflinger to sign the agreement.**

Facilities:

- Station 84 Drainage: The County will move forward with finishing the drainage project.
- Station 81 Remodel: This project is moving along as scheduled.

Events:

8/31/09 Washington State Fire Training Academy Student Dormitory Dedication Ceremony

10/22-24/09 Washington Fire Commissioners Association 2009 Annual Conference: Due to budget constraints no one from this department will be attending the conference.

11/6/09 Medic One Foundation Dinner/Auction:

Commissioner McGee has received verbal confirmation that the separation and release agreement is acceptable to Chief Lemon. **A MOTION was made, seconded and unanimously approved to accept and execute the separation and release agreement between Chief Lemon and the District.**

Commissioner McGee took this opportunity to thank Chief Lemon for his contributions to this department.

Vouchers: Review & Approve #08049 through #08083 for \$29,865.84 (General Expense Fund)
Review & Approve #08084 through #08087 for \$7,083.69 (Cap Imp Fund)
Review & Approve #08088 through #08097 for \$80,987.17 (General Expense Fund)
Payroll for \$163,704.64
Payroll Taxes for \$34,433.06
Retirement for \$28,027.53
Deferred Compensation for \$10,889.50

Executive Session:

The Board of Commissioners recessed the regular meeting at 7:36 p.m. to convene an Executive Session pursuant to: *RCW 42.30.140(4a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.* The Board announced that the Executive Session would be in session for approximately one hour.

At 8:45 p.m. the Board reconvened the Regular Session.

The Board of Commissioners is in receipt of a MOU from Interim Chief Doerflinger. Any discussion and action will be tabled until legal counsel has reviewed the MOU.

With no further business to come before the Board, the meeting was adjourned at 8:50 p.m.

Chairman Brian McGee

Brad Doerflinger
Fire Chief/District Secretary

Commissioner Mike Scott

Commissioner W.K. Van Ruff

