

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 09-104

MINUTES OF THE REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS, SEPTEMBER 17, 2009

Attending: Commissioners McGee, Scott and Van Ruff; Interim Chief Doerflinger; Deputy Chief Rude, Office Manager Barker; other staff and members of the public

Chairman McGee called the meeting to order at 6:00 p.m.

A Certificate of Recognition was awarded to Brenda Carl, a Maple Valley citizen, for her efforts in assisting a patient while waiting for the aid units to arrive.

Minutes:

Board of Commissioner Meeting Minutes of August 20, 2009: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Board of Commissioner Special Meeting Minutes of September 3, 2009: **A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes as presented.**

Board of Commissioner Meeting Minutes of September 3, 2009: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Financial Report:

Expense Report – September 2009: This report was reviewed for information.

Revenue Report – August 2009: This report was reviewed for information.

Correspondence:

- City of Maple Valley Agenda(s) – There is nothing notable to report at this time.

Meetings:

- King County Fire Commissioners Association – 9/16/09: Commissioner Van Ruff and Chief Doerflinger reported on attending this meeting. During the meeting discussion was held regarding the assessed valuation.
- King County Emergency Medical Services Advisory Meeting: Commissioner Scott reported on attending this meeting. During the meeting discussion was held regarding EMS levy funding and the possibility of moving Medic units to different locations.

- Department of Labor & Industries: Deputy Chief Rude reported on this meeting with Labor & Industries and Cedar Grove Compost regarding the recent fire that occurred at their location.
- Zone 3 Logistics Committee: Deputy Chief Rude has assigned Firefighter Galassi to the committee. The committee will be researching and trying to develop a cooperative purchasing consortium.

Public Comment:

Chief Doerflinger announced that Chief Lemon was offered employment with Chelan County Fire District #7.

The following list of citizens of Maple Valley Fire & Life Safety provided public comment.

Warren Iverson
Camille walls
Jerry Woods

Business:

Five Member Board of Commissioners: Commissioner Van Ruff requested this item be on the Agenda. Information on the process to establish a five member board was distributed. More information including election cost projections will be provided at the next meeting.

MOU – Interim Chief Doerflinger: Language recommended by legal counsel was added to the MOU. The MOU was signed at this time by the Commissioners.

Public Disclosure Request: Chief Doerflinger provided the information to the Board.

Contract – Jim Schneider for Leadership Transition: Discussion was held regarding the contract. The Board of Commissioners gave Chief Doerflinger the authority to execute the contract and arrange for meetings to take place.

Salary and Benefit Section of the District Manual: Discussion was held regarding this policy. It was agreed to send the policy to attorney, Kathy Weber, for review. After that it will be put in the proper form and presented to the Board for the two week review period.

Regional Fire Authority: Chief Doerflinger requested the Board's concurrence and it was given, that he participate in the discussion with the departments that are meeting to discuss the RFA.

Local 3062 Grievance: Chief Doerflinger reported that the Local is currently voting on a MOU which would then open up negotiations in regards to BLS transport pay. He is hoping to have a MOU negotiated and ready for signatures at the next Commissioner meeting.

Minutes: Discussion was held regarding previous approved Minutes. Office Manager Barker was given direction to amend previously approved Minutes from 8/10/09. The Commissioners will review and action will be taken at the next meeting.

Personnel:

Career/Volunteer Staff

- D L & I: there is one individual on disability at this time.

Recess: at 7:37 p.m. the Board adjourned the meeting for a five Minute recess. The meeting was called to order at 7:50 p.m.

Operations:

Major Emergency Incident Report:

- Battalion Chief Bille reported on two recent air lifts that had taken place. He also reported on a house fire. News media have interviewed Battalion Chief Bille regarding an incident with six children accepting candy from a stranger and then getting sick.

Training:

- Company evaluations have started.
- Two individuals are participating in the pump class at the Academy in North Bend.
- The written portion of the captain's test will be next week. There are five officers in the testing process.

Support Services:

Fire Marshal's Office:

- Fire Marshal Webster and Deputy Chief Rude met with the city to discuss the Level of Service Contracts and Fred Meyer Stores.

Public Education:

- The CERT class has started, with a full roster. Deputy Chief Rude will provide the date of Graduation to the Commissioners.

Apparatus & Equipment:

- The letter of intent has been signed to move forward with the purchase of an engine from the Sutphen Company, following Sutphen's agreement with King County Fire District 44. It will take approximately nine months for the engine to be completed. Deputy Chief Rude thanked Firefighter Jensen for his time and efforts working on the engine specs.

Facilities:

- Station 81 Remodel – Transfer of Capital Account Funds: Deputy Chief Rude has met with the City of Maple Valley working on the remodel plans for Station 81. Discussion was held regarding the funding for the remodel, the Long Range Plan and the Station Location Study that was done with ESCi. No action was taken at this time.

Events:

District Open House- 9/26/09: This event will be held at Station 81
Emergency Preparedness Fair – 10/10/09: This will be held at Rock Creek Elementary
Tricks or Trucks – 10/31/09

Vouchers: Review & Approve #09056 through #09088 for \$24,955.86 (General Expense Fund)
 Review & Approve #09089 through #09091 for \$5,103.18 (Cap Imp Fund)
 Payroll for \$165,494.59
 Payroll Taxes for \$30,106.52
 Retirement for \$27,320.52
 Deferred Compensation for \$10,739.50

Executive Session:

The Board of Commissioners recessed the regular meeting at 8:35 p.m. to convene an Executive Session pursuant to: *RCW 42.30.140(4a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.* The Board announced that the Executive Session would be in session for approximately thirty minutes.

The Board announced at 9:05 p.m. that executive session would continue for another fifteen minutes.

With no further business to come before the Board, the meeting was adjourned at 9:20 p.m.

Chairman Brian McGee

Brad Doerflinger
Fire Chief/District Secretary

Commissioner Mike Scott

Commissioner W.K. Van Ruff

Minutes Prepared by Faye Barker