

# Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 09-110

Minutes of the Regular Meeting of the Board of Fire Commissioners, October 15, 2009

Attending: Commissioners McGee, Scott and Van Ruff; Interim Chief Doerflinger; Deputy Chief Rude, Battalion Chief Darby Handley; Lieutenant Jeff Adams; Firefighters Ryan Butler and Sean Fitzpatrick; Office Administrator Michele de Leon; one member of the public.

Chairman McGee called the meeting to order at 6:10 p.m.

## Minutes:

Board of Commissioner Special Meeting Minutes of October 1, 2009: **A MOTION was made, seconded and unanimously carried to approve the Special Minutes as presented.**

Board of Commissioner Meeting Minutes of October 1, 2009: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

## Financial Report:

- Revenue Report – September 2009
- Transport Billing Collections
- Department of Labor & Industries 2010 Rates

## Correspondence:

- City of Maple Valley Agenda(s)
- Thank You Card – Faye Barker
- Medic One Auction
- District Property Tax Levies for 2010
- Valley Medical Center
- Letter from the Auditor

## Meetings:

- Meeting with Local 3062: Chief Doerflinger attended this meeting with Commissioner Scott.

- Greater Maple Valley Emergency Management Group: Deputy Chief Rude reported on this meeting.
- Emergency Preparedness Fair: Deputy Chief Rude reported that there were over 1,000 people at the Emergency Preparedness Fair on October 10, 2009.
- King County Emergency Management: Chairman McGee reported on this meeting.
- King County Fire Commissioner Executive Board Meeting: Chairman McGee reported that two proxy votes were given because both he and Commissioner Scott are unable to attend the Annual Meeting in Spokane.

**Public Comment:**

The following citizen of Maple Valley Fire & Life Safety provided public comment.

Jerry Woods

**Business:**

Five Member Board of Commissioners: Chief Doerflinger reported that a resolution must be filed by December 23<sup>rd</sup> with King County Elections to place this issue before the voters on February 3, 2009.

Leadership Transition: The schedule for this process was discussed briefly.

Salary & Benefit Policy: Chief Doerflinger distributed information outlining recommendations from both he and Attorney Kathy Weber for the Board of Commissioner's review.

District Secretary: Chairman McGee reported on information obtained regarding the District Secretary position and asked Chief Doerflinger to provide him a recommendation at the next meeting.

**Personnel:**

Career/Volunteer Staff

- D L & I: Deputy Chief Rude reported that there are two individuals on disability at this time and there is a possibility that one employee may be going on Long Term Disability.

**Operations:**

Major Emergency Incident Report:

Training:

- Company Evaluations: Deputy Chief Rude reported that evaluations are in development.

**Support Services:**

Fire Marshal's Office:

- Level of Service Contribution (LOSC): Deputy Chief Rude briefed the Board of Commissioners on this program and distributed information for review.

Public Education:

- CERT: Deputy Chief Rude provided a status update of the current CERT Class.

Apparatus & Equipment:

- Deputy Chief Rude reported that he is waiting for the manufacturer bond to proceed.

Facilities:

- Station 81 Remodel: The previous motion of October 1, 2009 was amended: **A MOTION was made, seconded and unanimously carried to add \$274,000.00 to the Station 81 Remodel line item within the Capital Expenditure Budget.**

**Events:** Emergency Preparedness Fair – 10/10/09  
Tricks or Trucks – 10/31/09

**Vouchers:**

With no further business to come before the Board of Commissioners, the meeting was adjourned at 7:30 p.m.

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Chairman Brian McGee

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Brad Doerflinger  
Fire Chief/District Secretary

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Commissioner Mike Scott

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Commissioner W.K. Van Ruff

Minutes Prepared by Michele deLeon