

Maple Valley Fire and Life Safety Department Correspondence

DOCUMENT 09-124

Minutes of the Regular Meeting of the Board of Fire Commissioners, November 19, 2009

Attending: Commissioners Scott and Van Ruff; Interim Chief Doerflinger; Deputy Chief Rude, District Secretary Barker, members of the public and several staff members,

Commissioner Van Ruff called the Open Public Hearing regarding the 2010 Budget to order at 6:00 p.m.

Chief Doerflinger presented the budget that is ready for adoption. Chief Doerflinger explained that staff had asked the Commissioners to allow them to present concessions in order to save the two positions that were scheduled for layoffs in the preliminary 2010 budget. As a result of the concessions there will be no layoffs in the 2010 budget. Other changes to the preliminary budget were discussed.

With nothing further to discuss, the Open Budget meeting was closed at 6:10 p.m.

Before the regular meeting was called to order, Chief Doerflinger explained that staff wanted to thank Commissioner Van Ruff for his taking the position of Commissioner after the resignation of Commissioner Granlund. Staff thanked Commissioner Van Ruff for his time.

The Regular Meeting of the Board of Fire Commissioners was called to order at 6:20 p.m. Commissioner Van Ruff announced that Commissioner McGee was excused from attending this meeting.

Minutes:

Board of Commissioner Meeting Minutes of November 5, 2009: **A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes as presented.**

Special Board of Commissioner meeting Minutes of November 5, 2009: **A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes as presented.**

Financial Report:

- Expense Report – November 2009
- Revenue Report – October 2009

Correspondence:

- City Maple Valley Agenda(s)

- Certificate of Participation – 2009 Management Excellence Award program

Meetings:

- Regional Fire Authority (RFA): Chief Doerflinger attended the preliminary meeting with a large group of Departments. The next meeting will include a presentation and discussions amongst those in attendance so they have the opportunity to ask questions of those who have already gone through the process of becoming an RFA.

Public Comment:

Business:

Memo of Understanding (MOU) – Local 3062: The MOU from Local 3062, describing the concessions that were given by staff to prevent layoffs was presented. The MOU was signed at this time. Commissioner Van Ruff commented on what an accomplishment this was for the Union and administration.

DRAFT 2008 Year-End Report: A Final Draft will be made available for the Commissioners at the next meeting.

Resolution R-2009-018 Declare as Surplus Miscellaneous Equipment: The items for surplus no longer have monetary value to the District. **A MOTION was made, seconded and unanimously carried to approve R-2009-018 to Declare as Surplus Miscellaneous Equipment.**

Resolution R-2009-019 Annual Property Tax Resolution & 2010 Budget: The 2010 Budget was adopted and Resolution R-2009-019 was approved by **A MOTION that was made, seconded and unanimously carried.**

Resolution R-2009-020 Annual Property Tax Increase: **A MOTION was made, seconded and unanimously carried to pass Resolution R-2009-020.**

Resolution R-2009-023 To Expand the Board of Commissioners from Three to Five Members: **A MOTION was made, seconded and unanimously carried to pass Resolution R-2009-023.**

Resolution R-2009-024 Depository Services Resolution for Government Entities: **A MOTION was made, seconded and unanimously carried to pass Resolution R-2009-024.**

Sick Leave Benefits for Public Education Specialist: The Board of Commissioners approved extending partial sick leave benefits for the Public Education Specialist.

Personal Service Contracts: the Board of Commissioners announced that an agreement was reached on the personal services three year contracts for Chief Doerflinger and Deputy Chief Rude.

Contract with Valley Communications for Dispatch Services: This contract reflects a reduction in charges for 2010. **A MOTION was made, seconded and unanimously carried to sign the 2010 contract with Valley Communications.**

Leadership Transition: Chief Doerflinger distributed the Board of Commissioner's copy of the executive summary from Jim Schneider.

Personnel:

Career/Volunteer Staff:

- D L & I – Deputy Chief Rude reported that there are two out on disability.

Operations:

Training:

- Deputy Chief Rude thanked Union President Mike Ager and Training Chief DiDonato for their efforts with the captain's exam. Four individuals took the final assessment and a preliminary list was discussed.

Support Services:

Fire Marshal's Office:

- Level of service Contribution (LOSC): Staff is in basic discussions with Fred Meyer regarding the LOSC.

Public Education:

- The Board of Commissioners gave Chief Doerflinger authorization to sign an agreement between Maple Valley Fire & Life Safety and King County for the CERT members to handle the sand bag operations. Deputy Chief Rude explained that the county needs to have an agreement with the CERT sponsoring agency. The agreement will be reviewed by legal counsel before signing.

Apparatus and Equipment:

- Deputy Chief Rude reported that one engine is being repaired due to the steerage mechanism damage. There is not an estimate of expenses for the repair at this time.

Facilities:

- The Station 84 drainage problem repair has been completed.
- Chief Doerflinger attended an open house on a planned roads department building in Ravensdale.

Events:

12/2/09 Tree Lighting Ceremony, Wilderness Lodge
1/20/10 Legislative Day in Olympia
1/20/10 King County Commissioner Installation Banquet, Maple Wood Golf Course

Vouchers:

Review #11078 through #11120 for \$33,222.19 (General Fund Expense)
Review #11121 through #11123 for \$5,384.02 (Capital Fund Expense)
Payroll for \$ 256,681.40
Taxes for \$64,965.24
Deferred Compensation for \$10,439.50
Retirement for \$27,388.83

The Board announced that an executive session would not be needed.

With no further business to come before the Board, the meeting was adjourned at 6:55 p.m.

Chairman Brian McGee

Faye Barker
District Secretary

Commissioner Mike Scott

Commissioner Camille Walls

Minutes Prepared by Faye Barker