



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 12-007

Minutes of the Regular Meeting of the Board of Fire Commissioners, March 15, 2012

Attending: Commissioners DeBay, McGee, Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief Cowan; Office Manager deLeon; Lieutenant Madden; Firefighters Bingaman and Knowles.

Chairperson VanRuff called the meeting to order at 6:00 pm.

Commissioner DeBay asked to add Billing for Transport under Business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Minutes of the Regular Board of Fire Commissioners Meeting of 3/1/2012.

Financial Report:

The following reports were reviewed for information:

- Expense Report – March 2012
- King County Economist Report

Correspondence:

- Thank You- Ingrid Maurer: Chief Doerflinger shared the thank you card received from Ingrid Maurer.

Meetings:

- Northwest Leadership 3/7-3/9/2012: Commissioner VanRuff reported on the Northwest Leadership Conference attended by Commissioners McGee and VanRuff, Chief Doerflinger and Office Manager de Leon.
- BLS Subcommittee 3/15/2012: Chief Doerflinger reported that he attended this meeting today and the topic of discussion continues to be Kirkland Fire Department's ALS Billing.
- King County Fire Commissioners Awards Banquet: Commissioner Walls reported on attending the banquet.

Public Comment: Philip Knowles

Business:

- Community Outreach: Commissioner McGee thanked Janine Johnson for providing the Community Contact Calendar and asked that the Explorer Meetings be added.
- Explorer Program: Deputy Chief Cowan reported that there are currently 5 Explorers in the program. In addition, Captain Terry Brown will be transitioning the program to Captain Jerry Brown.
- Capital Projects List: Deputy Chief Cowan presented the Capital Projects List to the Board for their review. Commissioner McGee asked that the Board be provided data identifying the need for a rescue vehicle. Chief Doerflinger stated that the Long Range Planning Committee will continue to meet, revise and update the Capital Projects List as needed. Following discussion, **A MOTION was made, seconded and unanimously carried to approve the Capital Projects List as presented.**
- 2011 Annual Performance Report: Chief Doerflinger stated that this report was emailed to the Board for their review and will be presented at the next Board Meeting for approval.
- Billing for Transport: Commissioner DeBay reported that a number of departments are going to cost recovery for billing and he has spoken with the CEO of Systems Design regarding this type of billing. Furthermore, there are several methods used in cost recovery billing. Commissioner Scott stated that he had researched this for Kent Fire Department and would provide his information to Chief Doerflinger. Commissioner Walls commented that it would be worthy of observing the other departments moving to this type of billing and identify the impact or fallout from this.

Personnel:

Career/Volunteer Staff:

- Deputy Chief Cowan reported that there is 1 employee on Long Term Disability and 1 employee on light duty for approximately 2 weeks.

Operations:

Training:

- Deputy Chief Cowan reported that the crews are finishing engineer emphasis drill this week and will be starting live fire training by the end of the month in North Bend.

Incident Report:

- Deputy Chief Cowan reported that there have been 83 calls since the last meeting. Some of the noteworthy calls have been a Gun Shot Wound, ATV Accident, Horse Riding Accident, CPRs and a couple of overdoses.

Support Services:

Fire Marshal's Office:

- Deputy Chief Cowan reported that he is still working with the city regarding the ordinance language for the impact fee program.

Apparatus & Equipment:

- Deputy Chief Cowan reported that Aid Car Specs are almost complete and will be scheduling an apparatus meeting in about two weeks.

Facilities:

- Deputy Chief Cowan reported that the retainage for Station 81 remodel should be released within a few weeks.

Events:

- Maple Valley Fire Banquet 3/24/12
- Boy Scouts Fundraiser 3/27/12 (not on agenda): Deputy Chief Cowan reported that the Boy Scouts are hosting a fundraiser breakfast at the Lake Wilderness Lodge on March 27th at 7:00 AM.

Public Comment: none

A MOTION was made, seconded and unanimously carried to approve vouchers #03063 through #03109 for \$90,084.61; #03110 for \$3,877.02; #03111 through #03112 for \$132.09.

Executive Session: RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

With no further regular business before the Board, the meeting was adjourned to Executive Session per RCW 42.30-140(4)(a) at 8:00 pm for approximately 5 minutes.

The regular meeting resumed at 8:05 pm.

A MOTION was made, seconded and unanimously carried to close the meeting at 8:05 pm.

Chairperson William VanRuff

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary