



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### Document 12-008

### Minutes of the Regular Meeting of the Board of Fire Commissioners, April 05, 2012

Attending: Commissioners DeBay, McGee, Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief Cowan; Firefighters Morrow and Fox; Administrative Assistant Ingrid Fine.

Chairperson VanRuff called the meeting to order at 6:00 pm.

#### Minutes:

**A MOTION was made, seconded and unanimously carried to approve the Minutes of the Regular Board of Fire Commissioners Meeting of 3/15/2012.**

**A MOTION was made, seconded and unanimously carried to approve the Minutes of the Regular Board of Volunteer Firefighters Meeting of 3/15/2012.**

#### Financial Report:

The following reports were reviewed for information:

- Revenue Report – February 2012
- Cash Reconciliation Report – February 2012
- Expense Report – March 2012
- King County Investment Pool – January 2012

#### Correspondence:

- Flood Control District- Chief Doerflinger reported the department received a thank you letter from the Flood Control District for the District's cooperation with the tax levy proportioning issue that risked the funding source for the Flood Control District last year. It was also stated in the letter that the Flood Control District has completed their financial obligations to the fire district under agreement.
- Class for Commissioners in Chelan Notice: Information given to Commissioner DeBay for consideration.

#### Meetings:

- Negotiations 3/20/2012: Chief Doerflinger reported that the negotiations meeting with the Union on the 20<sup>th</sup> took 8 hours and they had tentatively agreed to a package for consideration of the Board. Deferred to Executive Session.

- King County Fire Chiefs Meeting 3/21/2012: Deferred to Business.
- Jim Blumenthal 3/22/2012: Deferred to Business.
- Valley Communications Meeting 3/22/2012: Chief Doerflinger reported that along with his position on the Board of Operations he is also now an official board member of the Budget Committee for VCC.

**Public Comment: None**

**Business:**

- 2011 Annual Performance Report: Commissioner Scott recommended the time being tracked be identified by station, time period and types of calls in order to more accurately identify response times. Discussion followed. The impact of cross staffing and lack of having the MDC's were also discussed.
- UTGO Bonds Financing Schedule: Chief Doerflinger reported on his and Michele's meeting with Jim Blumenthal concerning a recent change in the issuance of zero coupon bonds. The Financial Committee had earlier recommended moving forward with a zero coupon bond in 2012, this is no longer a viable option. A meeting with Commissioners McGee and Walls (Financial Committee) was requested to review the bond issue. Wednesday April 11<sup>th</sup> at 9:00 am was agreed upon.
- Bond Counsel Contract – Foster Pepper PLLC: Contract reviewed and discussed.

**A MOTION was made, seconded and unanimously carried to enter into contract with Foster Pepper PLLC as presented.**

- AG 43-1109 Electronic Communication System: This Administrative Guideline was presented for a two week review period.
- AG 43-1118 Financial Policy: Chief Doerflinger discussed the importance of the reserve fund and presented policy AG 43-1118 for a two week review period.
- Resolution R-2012-007 Declaration of Surplus Scott Safety Trailer: The Board was presented with the possibility of declaring the safety trailer surplus and being sold. Following discussion, it was determined that the trailer is still an asset to the Department and will remain with the District with the intention of using it for educational training in the school district.
- ILA – King County, Annual Fire Inspection Program: ILA discussed and reviewed.

**A MOTION was made, seconded and unanimously carried to present the ILA to the County as presented after being reviewed by legal counsel.**

**Personnel:**

Career/Volunteer Staff:

- FF Graziani LOA - Chief Doerflinger reported that FF Graziani has requested to return to work with Maple Valley Fire & Life Safety. He will be coming back on the 9<sup>th</sup> of April, on day shift to get up to speed and will roll into an open position on B shift, as a firefighter is out on long term disability leave.
- Back Injury: One FF injured his back on a call and will be returning to work in approximately one week.
- Shoulder Injury: Still have one firefighter off on an off the job shoulder injury and will be off duty until at least the end of summer.

**Operations:**

Training:

- Ongoing live fire training.

Incident Report:

- 116 calls in the District since last meeting
- Garage fire where dogs were rescued.
- Fire caused by a smoker.
- CPR with a no save.

**Support Services:**

Fire Marshal's Office:

- Impact Fees – The new construction Impact fees ordinance will hopefully be going before the City Council at their next meeting for vote.

Public Education:

- 

Apparatus & Equipment:

- DC Cowan reported that Medic One has requested to look at our aid car specs as they are ready to go out to bid on aid cars.
- DC Cowan requested the approval to purchase a used, medium duty, rescue vehicle.

**A MOTION was made and voted on 3-2 in favor of approval of the purchase of a rescue truck as presented to the Board.**

Facilities:

- DC Cowan is planning on moving forward with the purchase of a new compressor, stair chair and power cots, and eventually a boat trailer with bond funds.
- The light replacement by Lindsey Electric is going well.
- FF Ryan Carpenter is working on a fundraising event in former Fire Chief, Dwight's Van Zanen's name which will be a golf tournament that the proceeds will go to benefit the Benevolent Fund.

**Public Comment:** None

**A MOTION was made, seconded and unanimously carried to approve vouchers #04001 through #04039 for \$35,411.06; #04040 through #04041 for \$784.08; #04042 through # 04060 for \$5,639.25. Payroll for \$152,003.37; Retirement for \$27,330.49; Deferred Compensation for \$6,923.50; Payroll Taxes for \$32,083.46.**

**A MOTION was made, seconded and unanimously carried to approve Payroll for \$153,885.08; Taxes for \$32,010.56; Deferred Comp for \$6,923.50 and Retirement for \$28,021.84, all for 3/30/12.**

**Executive Session: RCW 42.30.140(4)(a)** Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

With no further regular business before the Board, the meeting was adjourned to Executive Session per RCW 42.30-140(4)(a) at 7:40 pm for approximately 30 minutes.

The regular meeting resumed at 8:10 pm.

**A MOTION was made, seconded and unanimously carried to close the meeting at 8:10 pm.**

\_\_\_\_\_  
Chairperson William VanRuff

\_\_\_\_\_  
Commissioner Mike Scott

\_\_\_\_\_  
Commissioner Gabriel DeBay

\_\_\_\_\_  
Commissioner Camille Walls

\_\_\_\_\_  
Commissioner Brian McGee

\_\_\_\_\_  
Bradley W. Doerflinger, Fire Chief

