



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 12-016**

### **Minutes of the Regular Meeting of the Board of Fire Commissioners, June 21, 2012**

Attending: Commissioners McGee, Scott and DeBay; Chief Doerflinger; Deputy Chief Cowan; Office Manager deLeon; Union President PJ Knowles.

Excused Absence: Commissioners VanRuff and Walls.

Chairperson McGee called the meeting to order at 6:00 pm.

### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Minutes of the Regular Board of Fire Commissioners Meeting of 6/7/2012.**

Amendments to the agenda:

### **Financial Report:**

The following report was reviewed for information:

- Expense Report – June 2012
- Revenue Report – May 2012
- Cash Reconciliation – May 2012
- Transport Billing – May 2012

### **Correspondence:**

- Summit Business Park-South Quit Claim Deed: Chief Doerflinger has been contacted by Kite Realty Group to Quit Claim Deed our “incremental ownership” of a pond so they can reconfigure the storm-water retention pond.
- Letter from the Washington Survey and Rating Bureau: Chief Doerflinger received a letter to initiate the process of re-rating the district’s Public Protection Classification.

### **Meetings:**

- Community Coalition 6/13/2012: Chief Doerflinger reported that he and Commissioner VanRuff attended the meeting. The School District continues to express interest in “donut hole” property. The County does not want to sell it as parcels; therefore, the School District is seeking partners to purchase the property.

The Hobart Syndicate will be approaching the City Council on July 2<sup>nd</sup> at 7:00 pm in an effort to have the Legacy Site Property donated to them so they can develop an indoor Recreation Center.

- KCFCA 6/20/2012: Chief Doerflinger reported that the EMS Levy Task Force will recommend 32.7 cents per thousand for the levy, which is based on the current economic forecast. One city is currently opposing the recommendation.
- College Preparatory Committee: Deputy Chief Cowan reported that he is participating on a committee to assist post high school students in career development. The Committee is currently developing the program and a vision statement. Commissioner DeBay informed the Board of a similar program at Shoreline Fire Department; which enables students to attend classes at the Fire Department for credits. According to Mike Maryanski, 68% of kids go to a college out of high school and only 25% graduate with a degree.
- WFCA Chelan Seminar: Commissioner DeBay briefed the board of information he received at the seminar; which included information on successful implementation of Strategic Planning.

**Public Comment:** none

**Business:**

- Adoption of Electronic Communications Policy AG 43-1109: **A MOTION was made, seconded and unanimously carried to approve Electronic Communications Policy AG 43-1109.**
- Resolution R-2012-010 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2012-010 Declaration of Surplus Equipment.**
- LRP Committee Meeting Date: Chief Doerflinger and the Board decided to meet June 27<sup>th</sup> at 1:00 – Station 80 to review the Administrative Section update.

**Personnel:**

Career/Volunteer Staff:

- Deputy Chief Cowan reported that there are 2 firefighters out on disability.

**Operations:**

- Deputy Chief Cowan reported there have been 101 calls since last meeting, which is up approximately 4.6% from last year this time. One residential fire and a 4 year old airlift. Mutual Aid was given 61 times and received 18 times since the beginning of the year.

**Training:**

- Deputy Chief Cowan distributed a training summary report provided by Captain Whitmore.

**Support Services:**

- Apparatus: Deputy Chief Cowan reported that we continue moving forward with the approved capital purchases. Furthermore, we did not receive the AFG Grant but will be applying for a radio and quint grant. There is a potential for a regional program to upgrade radios; however, that would take a sales tax increase which may be unlikely to pass. The Rescue Vehicle has been purchased and US Fire Equipment will be doing the modifications.
- Public Education: Deputy Chief Cowan reported that the department will be present at the Farmers Market Celebration on August 25<sup>th</sup>. Chief Doerflinger reported that Janine Johnson will be adjusting her end date to August 31<sup>st</sup> but her last day will remain July 31<sup>st</sup>; as she is working with Standard Insurance regarding disability.
- Impact Fee: Deputy Chief Cowan reported that he has asked Consultant Larry Rabel to be present at the July 2<sup>nd</sup> and 9<sup>th</sup> meeting with the City. A vote should be held on July 23<sup>rd</sup> to implement the program.
- Facilities: Chief Doerflinger reported that we are still working on water leak at Station 81. Deputy Chief Cowan stated that the HVAC System is being worked on.

**Public Comment:** none

**A MOTION was made, seconded and unanimously carried to approve vouchers #06060 through #06084 for \$32,999.62; #06085 through #06087 for \$12,498.38; #06088 for \$22,500.00; Payroll for \$158,367.32; Retirement for \$28,963.71; Deferred Comp for \$7,598.50; Taxes for \$33,448.70.**

**A MOTION was made, seconded and unanimously carried to close the meeting at 6:48 pm.**

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Chairperson William VanRuff

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Commissioner Mike Scott

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Commissioner Gabriel DeBay

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Commissioner Camille Walls

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Commissioner Brian McGee

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Michele de Leon, District Secretary