



MAPLE VALLEY FIRE & LIFE SAFETY

Protecting and Serving Maple Valley
and the Greater Maple Valley Area

PUBLIC RECORDS REQUEST

In accordance with the provisions of chapter 42.56 RCW public records may be inspected and copied, or copies obtained by members of the public as follows:

Requests shall be made in writing to the District records custodian and shall include the following information:

Time of day and calendar date on which the request is made: _____

Nature of the request: _____

Fees: No fee shall be charged for the inspection of public records. The District shall charge a fee of .20 cents for each aid or fire call report and .15 cents per page for providing copies of public records. The charge is the amount necessary to reimburse the District for the actual cost of such copying. In the event the District is requested to mail requested copies, an additional charge in the amount of the actual or estimated postage may be made.

Print Name of Person Requesting the Record

Signature

Mailing Address

Phone Number

City, State

Zip Code

FAX Number

23775 SE 264th Street Maple Valley, WA 98038

Phone: (425) 432-0200 Fax: (425)-413-2040

www.maplevalleyfire.org