



# Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

Document 11-006

Minutes of the Regular Meeting of the Board of Fire Commissioners, February 3, 2011

Attending: Commissioners McGee, Rydberg, and VanRuff; Chief Doerflinger, Deputy Chief Cowan, District Secretary Barker, Captains Jerry Brown and Ken Whitmore, employees of Skyway Towing; family members of Captains Brown & Whitmore and members of staff

Commissioner VanRuff called the meeting to order at 6:00 p.m.

Skyway Towing Thank You: Deputy Chief Cowan explained that Skyway Towing has been very generous in donating vehicles over the past few years, including vehicles for the bus extrication drill. Plaques of appreciation were given to the Towing Company.

Captain Pinning Ceremony: Captains Jerry Brown and Ken Whitmore were given their Oath for the position of Captain. After the pinning of badges and congratulations were given a brief recess was called for those present to enjoy coffee and cake.

The meeting was resumed at 6:47 p.m.

## **Minutes:**

Board of Commissioners Meeting Minutes of January 20, 2011: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as presented.**

## **Financial Report:**

Expense Report – ½ February 2011: This report was reviewed for information

King County Investment Pool – December 2010: This report was reviewed for information.

## **Correspondence:**

- 3/17/11 Community Center Breakfast Invitation
- 4/15 & 16/11 Bargaining/Arbitration Conference: The Commissioners should let staff know if they would like to attend and arrangements will be made.

## **Meetings:**

Zone 3 Fire Chief: The main topic for discussion was regarding the King County Fire Marshal's office transfer of duties. On 2/16 the King County Fire Chief's will meet with King County EMS regarding their position on EMS and BLS transports.

Town Meeting regarding Trail Safety: Chief Doerflinger attended the meeting and reported that the consensus is that there isn't a major gang or drug issue in Maple Valley. That is the result of a risk factor study that was completed.

Legislative Day: Commissioner VanRuff and Chief Doerflinger met with legislators and discussed fire issues.

City of Maple Valley: Chief Doerflinger has a meeting on 2/7/11 to discuss options for future fire stations within the city limits.

**Public Comment:**

Jon Graziani

**Business:**

Agreement with Valley Communications Center: This is the yearly agreement with Valley Com for dispatch service, which establishes the rate for 2011. **A MOTION was made to enter into the Valley Com Agreement; motion was seconded and unanimously carried.**

Attorney Payment – Flood Control District: An invoice was submitted for reimbursement of attorney fees in regards to the Flood Control District. Payment was received for that invoice. The District is still waiting for the contract from the Flood Control District.

Administrative Guideline AG 43-1112, Distinguished Awards Policy: This is the end of the two week review period. **A MOTION was made, seconded and unanimously carried to approve AG 43-1112.**

Membership of Washington Fire Commissioner's Association: Discussion was held regarding the benefit of the membership. Commissioner McGee requested that this be tabled until the next meeting for discussion at that time.

**Personnel:**

Career/Volunteer Staff: One firefighter is on light duty and one firefighter is still off due to an off-duty injury.

**Operations:**

Major Emergency Incident Report: The District responded to 71 incidents since the last meeting, of which 72% were EMS calls.

**Support Services:**

Impact Fee Program Update: Deputy Chief Cowan reported that they have not heard from the Department of Commerce. The next step will be submitting to the planning commission for review and then it will go to the City Council. It is not expected to be implemented until June.

Fire Marshal's Office: A new 14,000 square foot building will be built at the fish hatchery at Landsburg Dam, along with two single family residents.

Public Education: A new CERT class has started this week.

Apparatus & Equipment: The new engine is waiting for the Amkus Hose to arrive. Training will be completed before it is put into service.

Facilities: Station 81 Remodel: Bids are being gathered for new paint and carpet for the classroom and offices. The alarm system has been upgraded based on the decision earlier in the process.

New copiers were purchased for Stations 80 & 81. Two apparatus that were declared surplus have been sold.

**Events:** 2/2/2011 – Joint Legislative Day 2011  
2/18/2011 – Maple Valley Fire & Life Safety Awards Banquet – Lake Wilderness Lodge  
3/16/2011 – King County Commissioner Meeting –Station 81

**Vouchers:** Review & Approve #02001 through #02047 for \$122,953.71 (General Expense Fund)  
Review & Approve #02048 through #02052 for \$19,519.89 (Capital Expense Fund)  
Review & Approve #02053 through #02070 for \$7,194.62 (General Expense Fund)  
Review & Approve #02071 for \$4,199.47 (Capital Expense Fund)  
Payroll \$153,770.37  
Taxes \$33,614.04  
Retirement \$27,679.80  
Deferred Comp \$6,853.50

With no further business before the Board, the meeting was adjourned at 7:30 p.m.

---

Chairperson Camille Walls

---

Commissioner Jennifer Rydberg

---

Commissioner Brian McGee

---

Commissioner William VanRuff

---

Commissioner Mike Scott

---

Faye Barker, District Secretary