



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 11-010

Minutes of the Regular Meeting of the Board of Fire Commissioners, March 17, 2011

Attending: Commissioners McGee, Rydberg, Scott, VanRuff and Walls; Chief Doerflinger, Deputy Chief Cowan, District Secretary Barker,

Chairperson Walls called the meeting to order at 6:03 p.m.

The Commissioners expressed their appreciation to the administrative staff for their work on preparing for the King County Commissioner meeting on 3/16/11.

Minutes:

Board of Commissioners Meeting Minutes of March 3, 2011: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as presented.**

Financial Report:

Expense Report – ½ March: Chief Doerflinger explained that the deposit to the HRA funds is included in this expense report.

February Revenue: This report was reviewed for information.

February Cash Balance: This report was reviewed for information.

Resolution R-2011-003 – BLS Transport Levy Write Off: **A MOTION was made, seconded and unanimously carried to approve R-2011-003** authorizing the payment of transport bills from tax revenue.

Correspondence:

Meetings:

3/16/2011 – King County Fire Chief's: Chief Doerflinger reported that next Thursday the Chiefs will be meeting with the King County Fire Marshal's office and the Interlocal agreement will be available for review. Bellevue and Woodinville Fire will start the pilot program of doing the county inspections in their areas. It appears that this district will not start doing the permitted county inspections until 2012;

the county fire marshal's office will complete the 2011 inspections. Additional information will be provided at the first Board meeting in April.

3/16/11 – King County Fire Commissioner's : Discussed at the beginning of the meeting.

3/14/11 Commissioner Rydberg: Chief Doerflinger and Commissioner Rydberg met to review the annual leave and sick leave controls. Commissioner Rydberg is satisfied that we are not accruing a long term unfunded liability that is not managed well. It is a long term unfunded liability, but it is miniscule in comparison to the annual budget.

Public Comment:

Business:

- Washington Fire Commissioners Association: Chief Doerflinger distributed information on their legislative accomplishments. The Board agreed to pay the 2011 membership in the WFCA.
- Volunteer Accident and Sickness Insurance Policy: The District has carried a supplemental insurance policy for our volunteers. It is up for its three year renewal. The insurance broker is reviewing the policy and will be providing a re-rate for consideration.
- SOG 43-5000 Asset Inventory Tracking and Management: This is the beginning of the two week review period of the policy. Changes in the policy were discussed.
- Auto Bank Deposit: Forms were distributed for the Commissioners to use the direct deposit option if they choose to.

Personnel:

Career/Volunteer Staff: We currently have three people on disability, two of which should be back within the next week. One will hopefully return within the next two weeks.

Operations:

Major Emergency Incident Report: There were 104 incidents of which 73% were EMS related. Approximately ten were wind storm related.

Aid 81 Accident Update: Deputy Chief Cowan reported on the preliminary review. All indications are that staff followed our policy.

Support Services:

Fire Marshal's Office: The Washington State Rating Bureau is going through revisions. These revisions will allow the Tender credit to remain, however the next time we are evaluated, it may change. The revisions have not been adopted at this time.

Public Education: The CERT class is on-going.

Apparatus & Equipment: Deputy Chief Cowan reported there is a potential offer on the surplus engine.

Facilities: It is hoped that the shed at St. 82 will be able to be modified for archive storage.

Impact Fees: Deputy Chief Cowan received draft language on the ordinance and is hoping to meet with a City representative next week to take the next step in finishing the product.

Events: 4/30/11 – Maple Valley Fishing Derby

Public Comment:

Vouchers: Review #03058 through 03064 for \$17,186.35 (Capital Expense Fund)
Review & Approve #03065 through #03103 for \$333,258.93 (General Expense Fund)
Review & Approve #03104 through #03111 for \$23,247.61 (Capital Expense Fund)
Payroll \$153,682.74
Taxes \$32,393.42
Retirement \$27,684.34
Deferred Comp \$6,988.50

With no further regular business before the Board, the meeting was adjourned to Executive Session at 7:10 p.m. for approximately 1 hour.

RCW42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement;

The Executive Session ended at 8:13 p.m. and resumed the regular meeting.

With no further business before the Board, the meeting was adjourned at 8:15 p.m.

Chairperson Camille Walls

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Mike Scott

Faye Barker, District Secretary