



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

Document 11-012

Minutes of the Regular Meeting of the Board of Fire Commissioners, April 7, 2011

Attending: Commissioners McGee, Scott, VanRuff and Walls; Chief Doerflinger, Deputy Chief Cowan, District Secretary Barker, FF Graziani

Chairperson Walls called the meeting to order at 6:00 p.m.

### **Minutes:**

Board of Commissioners Meeting Minutes of March 17, 2011: **A MOTION was made, seconded and unanimously carried to approve the Regular Minutes as presented.**

### **Financial Report:**

Expense Report – ½ April: This report was reviewed for information.

King County Investment Pool Newsletter – February, 2011: This was reviewed for information.

### **Correspondence:**

Letter from Dr. Eisenberg: The letter from Dr. Eisenberg acknowledged an anaphylactic case in which epinephrine was administered by the EMT's. This action likely saved the patient's life. Firefighters Sapp & Johnson were the responding crew.

Thank you from Rubido Family: A thank you for the savings bond for their new baby was received.

Email from Council Member Erin Weaver: Chief Doerflinger received an invitation for him and Commissioner Walls to participate in a meeting of key stakeholders within the City of Maple Valley. The meeting will be on Monday, 5/2/11 at 6:30 p.m. at the Lake Wilderness Lodge.

Vice Chair of the Board: Commissioner VanRuff was nominated for position of Vice Chair; the nomination was unanimously approved by vote of the Commissioners.

**Meetings:**

3/31/11, CAC Meeting: The members of the CAC had requested a meeting after the New Year. Four individuals attended and the overall health of the organization was the main topic of discussion. No future meetings were scheduled.

4/5/11, NW Quadrant Sub-area Planning Meeting: Chief Doerflinger reported on attending this meeting. Discussion was held regarding the non-conforming businesses in the area. St. 80 falls into the sub-area group, but it is zoned public so the change in the City Ordinance does not affect the current station zoning.

4/6/11, King County Commissioner Meeting: Commissioner Walls reported attending this meeting and reported that health care, the EMS Advisory Committee and the King County Fire Marshal's Oversight Committee were the main topics of discussion.

**Public Comment:**

Firefighter Jon Graziani

**Business:**

- Volunteer Accident & Sickness Insurance Policy: Chief Doerflinger had the policy reviewed before renewal. This is a supplemental insurance that would provide medical and lost wage insurance for volunteers, Commissioners, CERT Members when providing support for district events and the Chaplains. Chief Doerflinger recommended that the Board approve the renewal of the policy and the Board concurred.
- SOG 43-5000 Asset Inventory Tracking and Management – Change Order: Chief Doerflinger did not receive comment from the Union regarding the SOG. **A MOTION to approve SOG 43-5000 was made, seconded and unanimously carried.**
- Jon Graziani – Leave of Absence Request: This will be discussed in executive session.
- 2010 Annual Financial Report: The 2010 report was provided to the Board for their information. This is submitted to the State Auditor on a yearly basis.
- Policy 33 Review – Travel Allowance: Current per diem rates for Washington State were provided for information. Discussion was held regarding changing to the standard GSA rates. The Board requested that Chief Doerflinger update the current policy.
- Union Disability Pay Grievance: This will be discussed in executive session.

**Personnel:**

Career/Volunteer Staff: Of the two firefighters that have been on disability leave, one is back on duty today and one should return for his next tour. The one firefighter remains on long term disability. Firefighter Coffin will be moving to "C" Shift.

**Operations:**

Major Incident Report: There have been 136 calls since the last meeting, 78% were EMS. Incidents included a small kitchen fire; detached garage fire, an attached garage fire that turned out to be a grow operation.

Aid 81 Accident Update: The estimated damage is about \$46,000. The repair is moving forward and should be completed in a few weeks.

Training: Blue card training for the officers is on-going. Hi-lift jacks have been purchased and training will be held on those next week.

**Support Services:**

Public Education: CERT Captain Paul Bokor will be receiving the Governor's Outstanding Service Award on April 11, at the Governor's Mansion. The Commissioners extended their congratulations to Paul.

**Facilities:**

St. 81: Deputy Chief Cowan reported that they are still working through issues and a close out number will be provided when things are finalized.

Stations: Larry Jensen did an assessment for all the stations and put into a time frame the items that needed to be completed. Chief Doerflinger will be re-convening the Capital Project Group and re-allocating money for the repairs that have been identified.

**Events:** 4/30/11 – Maple Valley Fishing Derby: Firefighters will be there to help set up tents.

**Vouchers:** Review & Approve #04001 through #04058 for \$93,923.13 (General Expense Fund)  
Review & Approve #04059 through #04066 for \$7,236.96 (Capital Expense Fund)  
Review & Approve #04067 through #04084 for \$4,343.47  
Payroll \$154,816.63  
Taxes \$33,070.86  
Retirement \$27,453.10  
Deferred Comp \$7,088.50

With no further regular business before the Board, the meeting was adjourned to Executive Session at 7:10 p.m. for approximately 30 minutes.

***RCW42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement;***

At 7:40 p.m. the executive session was extended for 10 minutes. The Executive Session ended at 7:50 p.m. and resumed the regular meeting.

**A MOTION was made to approve FF Graziani's request for a leave of absence that is no more than one year from 4/18/11 to 4/18/12; and that it be referenced that leave or absence's are done on a case by case basis. MOTION was seconded and approved with a 3 to 1 vote.**

**A MOTION was made to deny Grievance 11-01 as presented by the Union, with the response of the Board as stated in the letter dated 4/7/11 being part of the record. MOTION seconded and unanimously approved.**

With no further business before the Board, the meeting was adjourned at 7:55 p.m.

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Chairperson Camille Walls

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Commissioner Jennifer Rydberg

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Commissioner Brian McGee

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Commissioner William VanRuff

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Commissioner Mike Scott

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Faye Barker, District Secretary