



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 11-013

Minutes of the Regular Meeting of the Board of Fire Commissioners, April 21, 2011

Attending: Commissioners McGee, Scott, VanRuff and Walls; Chief Doerflinger, District Secretary Barker,

Chairperson Walls called the meeting to order at 6:00 p.m.

Minutes:

Special Board of Commissioner Meeting Minutes of April 1, 2011

Board of Commissioner Meeting Minutes of April 7, 2011

A MOTION was made, seconded and unanimously carried to approve the Minutes of the Special Meeting on 4/1/11 and the Regular Meeting on 4/7/11.

Financial Report:

Expense Report – ½ April: This report was reviewed for information.

March Cash Balance: This report was reviewed for information.

March Revenue: This report was reviewed for information.

Correspondence:

6/4/11: Invitation from Valley Communications Center for elected officials to spend an afternoon to learn about the 911 Communications Center.

Thank you from a patient to those responding on a medical aid call. The responding crew was "A" Shift.

Meetings:

4/20/11 King County Fire Chiefs: Chief Doerflinger reported that the subjects discussed were fire marshal services, including inspections in the portions of unincorporated King County. Woodinville and Bellevue are starting the Pilot program in June for the county inspections. It is expected that this District will start the inspections at the beginning of 2012. The BLS fee for transport was also discussed. A meeting will be scheduled in May with King County EMS, to continue discussion with the Fire Chiefs that are currently providing BLS Transport.

Public Comment:

Gabriel DeBay

Business:

- Public Information Strategy Discussion: Discussion was held regarding getting our message to the public more effectively and efficiently. Several ideas were brought up such as information on the web page, starting a facebook account or twitter, or the possibly of an insert in the local papers. It was decided to start with the web site and keeping that updated with the latest information.
- Policy 33 – Travel Allowance: Changes to the policy were discussed. This is the beginning of the two week review period.
- Draft Resolution R-2011-004 – Credit Card Policy:
- Draft AG 43-1115 – Credit Card Policy:
- Draft Appendix 01: Credit Card Policy AG 43-1115: Discussion was held regarding the credit card policy and the changes that have been updated. The Draft Resolution and Draft AG 43-1115 were distributed to the Board for their review. This will begin the two week review period.
- Resolution R-2011-001 Declare as Surplus, Miscellaneous Equipment: The list of items has been determined to no longer be needed by the District. **A MOTION was made, seconded and unanimously carried to approve R-2011-001.**
- Resolution R-2011-002 Declare for Sale, Surplus Miscellaneous Equipment: This will authorize surplus items to be offered for sale. **A MOTION was made, seconded and unanimously carried to approve R-2011-002.**
- Flood Control District: Their first payment per the agreement signed last year, is due 5/15/11.

Personnel:

Career/Volunteer Staff; The District still has one employee on Long Term Disability and one employee out on a D L & I injury.

Operations:

Major Emergency Incident Report: There have been 101 incidents in the last two weeks, with 76% being EMS calls.

Aid 81 Accident Update: It has been determined the aid unit will need an entire new frame. There is no estimate at this time of how long this repair will take.

Training: Currently, the officers are going through their blue card training. The Blue Card training is a means of certifying your incident commanders.

Support Services:

Fire Marshal's Office: Impact fees are still being finalized, the ordinance language is being tied in with the capital list. Chief Doerflinger attended the ground breaking at the location of the new Fred Meyer store. A preliminary application for plans for the Kyte property next to St. 80 was received.

Apparatus and Equipment: We are still waiting for word on the sale of the surplus fire engine.

Events:

4/30/2011 – Maple Valley Fishing Derby

5/2/2011 – Key Group meeting with the City of Maple Valley

Vouchers: Review & Approve #04085 through #04121 for \$90,812.82 (General Expense Fund)
 Review & Approve #04122 through #04123 for \$1,311.21 (Capital Expense Fund)
 Payroll \$153,536.81
 Taxes \$31,830.92
 Retirement \$27,534.09
 Deferred Comp \$7,088.50

With no further regular business before the Board, the meeting was adjourned to Executive Session at 6:50 p.m. for approximately 15 minutes.

RCW42.30.110 (1)(g) To review the performance of a public employee.

The Executive Session ended at 7:05 p.m. and the regular meeting was resumed.

With no further business before the Board, the meeting was adjourned at 7:15 p.m.

Chairperson Camille Walls

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Mike Scott

Faye Barker, District Secretary