



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 11-023

Minutes of the Regular Meeting of the Board of Fire Commissioners, August 18, 2011

Attending: Commissioners McGee, Rydberg, Scott, VanRuff and Walls; Chief Doerflinger; Deputy Chief Cowan; Interim Office Manager deLeon; Battalion Chief Handley; Lieutenants Adams and Lercher; Firefighters Bingaman, Butler, Craft, Sapp; Volunteer Firefighter Merlino and Greg Roulst.

Chairperson Walls called the meeting to order at 6:00 p.m.

Chief Doerflinger and Deputy Chief Cowan provided Volunteer Firefighter Mark Merlino with a badge, as he is now combat certified.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Minutes, of the Regular Board of Fire Commissioners Meeting of 8/4/2011.

Commissioner Rydberg entered the meeting 6:07 pm.

Financial Report:

The following reports were reviewed for information:

- Expense Report – August
- Revenue Report – July
- Account Reconciliation – July
- King County Investment Pool – June

Correspondence:

2011 Washington Fire Commissioners Association Conference: This conference will be held in Spokane October 27, 28 and 29. Chief Doerflinger reported that funds were available in the budget for this conference and inquired as to whether there was interest amongst the Board Members.

Meetings:

King County Fire Chiefs: Chief Doerflinger reported that the King County Fire Chiefs Meetings for July and August were cancelled.

City of Maple Valley: Chief Doerflinger reported that he met with the City of Maple Valley regarding fireworks regulations.

Promotional Testing: Deputy Chief Cowan reported on the status of the promotional testing and informed the Board of Commissioners that there is a need for assessors if they are interested in assisting.

Maple Valley / Black Diamond Chamber of Commerce: Commissioner Rydberg attended this meeting and reported on the status of the planned precinct closure.

Public Comment: none

Business:

- King County Trust & Agency: This form was updated and presented for Commissioner McGee's signature.
- Commissioner Performance Review: Chief Doerflinger distributed the instructions and passwords for the Commissioners to begin the Performance Review Process. Commissioner Rydberg expressed her disappointment about the Union's choice to not participate in conducting the commissioner performance reviews.
- Resolution R-2011-010 Payment of Transport Bills from Tax Revenue: **A MOTION was made to approve Resolution R-2011-010, seconded and unanimously carried.**
- Preliminary Commissioner Election Results: Chief Doerflinger presented the Board with the election results as of August 18th.

Personnel:

Career/Volunteer Staff: Deputy Chief Cowan reported that there is one off duty injury and the firefighter is currently working on light duty pending a medical evaluation to return to work September 1st.

Operations:

- Deputy Chief Cowan reported that he is working with Tri-Med to evaluate the ambulance company and entertaining the possibility of entering into a contract for services. There are approximately 100 calls per year that the district is unable to transport due to staffing levels or facility location.
- Deputy Chief Cowan reported that with the assistance of Firefighter Bingaman, they have been working with NORCOM and Valley Communications regarding dispatch protocol on Highway 18.

Major Emergency Incident Report: Incidents are up 3.6% from last year. There were two major incidents: a residential fire and a motorcycle accident.

Aid 81 Accident Update: Deputy Chief Cowan reported that the Aid Car is back in service.

Training: Deputy Chief Cowan reported on the Regional MCI Training.

Support Services:

Apparatus & Equipment: Deputy Chief Cowan reported that a Request for Proposal has been issued for the purchase of a new Tender. The advertisement has been placed and proposals will be opened at Station 80 on September 22nd at 2:00 pm. Deputy Chief Cowan invited two of the commissioners to participate in the opening. He also thanked the committee for their diligent efforts in developing the bid specifications, with special acknowledgement given to Kelley Jensen.

Facilities: Deputy Chief Cowan thanked the on-duty crew for their help in preparing the station for the Open House.

Events:

8/20/11 Maple Valley Fire & Life Safety Open House:

Public Comment: None

Vouchers: Reviewed & Approved #08048 through #08075 for \$26,427.27 (General Fund)
Reviewed & Approved #08076 for \$1,107.05 (Capital Fund)
Reviewed & Approved #08077 for \$532.18 (General Fund)
Payroll for \$158,577.85
Payroll Taxes for \$34,636.66
Deferred Compensation for \$6,873.50
Retirement for \$29,280.39

With no further regular business before the Board, the meeting was adjourned at 6:45 p.m.

Chairperson Camille Walls

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Mike Scott

Brad Doerflinger, District Secretary

Minutes Prepared by Michele de Leon