



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 11-026

Minutes of the Regular Meeting of the Board of Fire Commissioners, October 6, 2011

Attending: Commissioners Rydberg, Scott, Walls and Van Ruff; Chief Doerflinger; Deputy Chief Cowan; Interim Office Manager deLeon; Volunteer Resident Firefighter Jorgensen, members of the public.

Excused absence: Commissioner McGee

Chairperson Walls called the meeting to order at 6:00 p.m.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Minutes, of the Regular Board of Fire Commissioners Meeting of 9/15/2011.

Financial Report:

The following reports were reviewed for information:

- Expense Report – ½ October
- King County Investment Pool – August
- Preliminary Levy Limit Worksheet
- King County Accounting Software Implementation (new form)

Correspondence:

NW Leadership Seminar: Chief Doerflinger provided this information and sought interest from the Board Members. Commissioner Walls expressed interest in attending.

2011 Annual Report KCEMS: Chief Doerflinger informed the Board that a copy was available if they were interested in reviewing.

Commissioner Rydberg entered the meeting at 6:09 pm.

King County EMS Advisory Meeting: Chief Doerflinger attended this meeting and distributed information from the economist regarding assessed valuation projections which show 2012 as the last year for negative assessed valuation.

Meetings:

King County Chiefs Meeting: Chief Doerflinger reported on this meeting and stated that 59 AED units were now located in KCPD patrol units. Crews may start seeing patrol units on location of cardiac events. Woodinville and Redmond are now officially working under an ILA with King County, providing permitted business inspections in their respective unincorporated areas. We are anticipating a January 2012 start in our jurisdiction.

Public Hearing - Impact Fee: Chief Doerflinger reported that the City Council approved the impact fee program and that there was no opposition at this meeting.

Public Hearing – Planning Commission: Chief Doerflinger reported that this ordinance change would allow the district to build a fire station in a residential zone within the City limits. There was no opposition at this meeting.

National Oceanic and Atmospheric Administration Meeting (NOAA): Deputy Chief Cowan reported that he had attended this meeting and gathered useful information on weather predictions for this winter.

Zone 3 Operations Meeting: Chief Cowan reported that they are currently working on the radio communications model.

Chairperson Walls recessed the meeting to provide special acknowledgement to Volunteer Resident Firefighter Steve Jorgensen for his dedication and leadership. Deputy Chief Cowan pinned VRF Jorgensen and named him Lead Resident Firefighter for his shift.

Bid Opening - Tender: Chairperson Walls reported on attending the bid opening on September 22nd.

Public Comment: David Fields

None

Business:

- Chief's Evaluation: It was determined that this would be scheduled for executive session at the October 20th Board Meeting.
- 2012 Liability Insurance: Chief Doerflinger reported that he had received two quotes for our liability insurance coverage and recommended keeping our insurance coverage with VFIS through Macllvennie & Associates. **A MOTION was made, seconded and unanimously carried to approve the contract for insurance with Macllvennie & Associates.**
- Newspaper Articles: Commissioner Rydberg stated that she would email her article by Saturday October 8th. Chief Doerflinger explained that the articles would be given to Public Educator Johnson on Monday to begin the printing/placement process.

- 2012 Budget Process: Chief Doerflinger stated that the commissioners would receive their 2012 Budget Books by November 3rd and the Budget Hearing would be scheduled for November 17th.

- Station 81 Roof: Chief Doerflinger reported that there is a need to replace Station 81 roof and has obtained 3 quotes. This project is pending the amendment to the capital projects list.

Personnel:

Career/Volunteer Staff: Deputy Chief Cowan reported that there are no injuries.

Operations:

Training: Deputy Chief Cowan reported that the Lieutenant and Captain written exams are complete. The list should be complete and ready to adopt the end of November.

Intruder Drill: Deputy Chief Cowan reported that this was a beneficial drill and each year, there are improvements made to the process.

MCI Training (Station 74): Deputy Chief Cowan reported that he has received favorable feedback regarding this training.

Incident Report: Deputy Chief Cowan reported that call volume is still up from last year and there have been 131 calls since the last meeting including 3 CPRs.

Support Services:

Fire Marshal's Office: This was discussed earlier (Public Hearing - Impact Fees)

Public Education: This information was provided for commissioner review.

Facilities: Station 81 Roof discussed earlier.

Apparatus & Equipment: Deputy Chief Cowan outlined the process of obtaining bids and explained how exceptions work.

Events:

Public Comment:

Vouchers: Review & Approve #09072 for \$543.28 (General Fund)
 Review & Approve #10001 through #10041 for \$86,153.75 (General Fund)
 Review & Approve #10042 through #10056 for \$5,043.23 (General Fund)
 Review & Approve #10057 for #602.25 (Capital Fund)
 Review & Approve #10058 for \$4,622.00 (General Fund)
 Payroll for \$150,576.54
 Payroll Taxes for \$31,811.04
 Deferred Compensation for \$6,873.50
 Retirement for \$27,505.46

With no further business before the Board, the meeting was adjourned at 6:54 p.m.

Chairperson Camille Walls

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Mike Scott

Brad Doerflinger, District Secretary

Minutes Prepared by Michele de Leon