



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 11-027

Minutes of the Regular Meeting of the Board of Fire Commissioners, October 20, 2011

Attending: Commissioners McGee, Rydberg, Walls and Van Ruff; Deputy Chief Cowan; Firefighters Askevold, Fox, Galassi, Hunter; Interim Office Manager deLeon.

Excused absence: Commissioner Scott

Chairperson Walls called the meeting to order at 6:00 p.m.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Minutes, of the Regular Board of Fire Commissioners Meeting of 10/6/2011.

Financial Report:

The following reports were reviewed for information:

- Expense Report – October
- Revenue Report - September
- Account Reconciliation - September

Correspondence:

King County Council Property Tax Levy: Deputy Chief Cowan provided this information for the Boards Review. The deadline is December 2, 2011 for filing.

Washington Fire Chiefs: Deputy Chief Cowan informed the Board that he will inquire with the Local as to whether there is interest in attending the “No Secrets” Labor Management Symposium November 14-16th.

Meetings:

MOU Negotiations 10/13/11: Commissioner McGee and VanRuff reported that this meeting went well and they have come to a tentative agreement that is now before the union body for a vote.

International Conference for Fire Executives: Chairperson Walls briefed the Board Members on attending this conference and outlined some of the information provided.

Phone Interview with Covington Reporter: Commissioner Rydberg reported that she was contacted by a reporter from the Covington Reporter and provided a telephone interview regarding commissioner duties. There was discussion on the appropriateness of a Commissioner conducting an interview without the request coming through official channels of the Department. The question was also raised on whether there was a policy on this issue.

Public Comment: none

Business:

- Contract with Tri-Med: Following discussion, it was agreed amongst the Board that this contract would be reviewed by district legal counsel and approved at the next meeting.
- Station 81 Roof: The Board reviewed the proposals and **A MOTION was made to approve Chet's Roofing, seconded and unanimously carried to approve Chet's Roofing as the contractor to do the repairs.**

Personnel:

Career/Volunteer Staff: Deputy Chief Cowan reported that there are no injuries. The district is still in the process of evaluating the 12 new volunteers. The Resident Coordinator, Firefighter Ken Goll, is working on this program.

Operations:

Training: Deputy Chief Cowan reported that Blue Card Training should be completed by November 2nd. The dates for promotional assessment are November 8th for Captain, November 10th for Battalion Chief and November 15th and 16th for Lieutenant.

Incident Report: Deputy Chief Cowan reported that call volume is still higher this year than in 2010, but that the increase is only 1.8% compared to the 5-6% as in previous months. Since the last meeting, 66% of the calls have been EMS. The Board was briefed on a recent incident on Highway 18 and a fatal accident on the Kent Kangley.

Support Services:

Fire Marshal's Office:

Public Education: Deputy Chief Cowan reported that Chief Doerflinger had attended the Disaster Preparedness Fair and provided positive feedback.

Facilities: Station 81 Roof discussed earlier.

Apparatus & Equipment: Deputy Chief Cowan briefed the Board on the status of the tender and aid car acquisitions. Surplus prices and market conditions were discussed for selling used apparatus.

Events:

Make a Difference Day 10/22/11: Deputy Chief Cowan reported that Make a Difference day is scheduled for October 22nd.

Public Comment: none

Vouchers: Review & Approve #10059 through #10092 for \$71,936.79 (General Fund)
Review & Approve #10093 for \$530.94 (Capital Fund)
Review & Approve #10094 for \$543.28 (General Fund)
Payroll for \$153,488.19
Payroll Taxes for \$32,211.20
Deferred Compensation for \$6,873.50
Retirement for \$27,768.04

With no further regular business before the Board, the meeting was adjourned to Executive Session at 7:00 p.m. for approximately 30 minutes.

RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board reconvened the regular meeting and extended the executive session for approximately 15 minutes.

The regular meeting was called to order at 7:45 p.m.

With no further business before the Board, the meeting was adjourned at 7:45 p.m.

Chairperson Camille Walls

Commissioner Jennifer Rydberg

Commissioner Brian McGee

Commissioner William VanRuff

Commissioner Mike Scott

Brad Doerflinger, District Secretary
Minutes Prepared by Michele de Leon