



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 13-009

Minutes of the Regular Meeting of the Board of Fire Commissioners, March 21, 2013

Attending: Commissioners Scott, McGee, Walls and VanRuff; Fire Chief Doerflinger; Deputy Chief Cowan and O'Brien; Captain DiDonato; Lieutenant Gerarden; Firefighters Butler, Jones and Downs; Administrative Assistant Ingrid Fine.

Members of the Public, Warren Iverson and Laura Papritz

Excused Absence: Gabe Debay

Chairperson Scott called the meeting to order at 6:00 pm.

A Special Presentation was held to award a Certificate of Heroism from the Department to Citizen Tanner Racy for his courageous act of bravery in alerting neighbors of a house fire.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 3/7/2013.

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 3/8/2013.

Financial Report:

The following reports were reviewed for information:

- Expense Report –March 2013.
- Revenue Report – February 2013.
- Cash Balance & Reconciliation – February 2013.
- Transport Billing – February 2013.
- Impact Fee Collection: Chief Doerflinger reported that all of 2012's impact fees have been collected.

Correspondence:

- King County Department of Elections – Key Dates: Reviewed for information.
- Thank You – Melanie Boysen: The Department received a thank you card from former Maple Valley Fire employee Melanie Boysen, for sending a bouquet of flowers upon her return to work at Kent Fire after a family tragedy.
- Thank You – Maple Valley Youth Symphony: A thank you card was received from the group for the Departments donation of a fire engine ride to school for their auction.

Meetings:

- Succession Planning – 3/19/13: Deputy Chief Cowan attended the planning meeting and reported that at this point the Departments Job Descriptions are being re-formatted. The next meeting is scheduled for April 30th at 7:30 am – Station 81.
- King County Fire Chiefs – 3/20/13: Chief Doerflinger, Deputy Chiefs Cowan and O'Brien attended this meeting. Information received will be covered under business.
- King County Fire Commissioners - 3/20/13: Commissioners VanRuff and Walls; Fire Chief Doerflinger; Deputy Chiefs Cowan and O'Brien attended and reported that local levies and the Regional EMS Levy were discussed.
- (Not on Agenda) - Hobart Community Meeting: Deputy Chief Cowan reported that there was a good turnout at the meeting and there seemed to be positive feedback from the community.
- (Not on Agenda) – City Council Meeting: Deputy Chief Cowan reported that he, Chief Doerflinger and Commissioners DeBay and Walls attended the Maple Valley City Council Meeting on March 11th and was surprised and thankful for the City making a proclamation to declare March 12th, Matt Cowan Day.

Public Comment:

- Warren Iverson
- Laura Papritz

Business:

- Safe Deposit Box: A MOTION was made, seconded and unanimously passed approving the removal of Deputy Chief Cowan's name and adding Deputy Chief O'Brien's name to the safe deposit box authorization.
- King County Trust & Agency Signature Authorization: Signed by the Board of Fire Commissioners.

- Resolution R-2013-008 Appointing Auditing Officers: **A MOTION was made, seconded and unanimously passed approving Resolution R-2013-008.**

- Levy Update: Chief Doerflinger reported the economists forecast update shows an expected positive increase in assessed valuation of 3.8%, countywide and a negative 0.10% in unincorporated King County for 2014. In addition, Chief Doerflinger briefed the Board on the Parks Levy Measure and the negative impact to several junior taxing districts should it be placed on the ballot and approved by voters. If this were to happen, it potentially would cause pro-rationing and would be in place for six years. Chief Doerflinger will be meeting with Council Member Reagan Dunn next Tuesday. The Board offered their support for Chief Doerflinger to proceed with communicating his concerns to the King County Council and his request for the support of the KC Fire Commissioners, KC Fire Chiefs and the firefighters.

Chief Doerflinger will also prepare and present best and worst case 2014 budget scenarios, for the next Commissioners meeting.

- Deputy Chief O'Brien – Personal Service Contract: This item was tabled to be discussed in Executive Session.

Personnel:

Career/Volunteer Staff

- Currently there is no one out with injuries.

Operations:

Training

- Volunteer Firefighters: Deputy Chief Cowan reported on the progress of the training program.

Incidents

- Nothing major to report.

Support Services

Fire Marshal's Office

- Nothing to report.

Public Education

- Deputy Chief Cowan reported that due to the lack of the Pub Ed position being filled some activities and events have been difficult to fulfill.

Apparatus & Equipment

- Deputy Chief Cowan reported on the status of the new Aid Car.
- Deputy Chief Cowan reported that the Department is currently being evaluated for an AFG Grant for the purchase of new portable radios in the sum of \$350K.
- Deputy Chief Cowan expressed his and the Banquet Committee's appreciation to the Board for their financial support of the Awards Banquet.
- Deputy Chief Cowan reported that a three tender model for the District was reviewed at the latest PIA and Ops meetings. Also the placement of these tenders was discussed as the newer tenders will not fit in the bays at stations 82 and 85.
- The purchase of a new 300-400 gpm, portable pump as well as Siamese valves is being considered also.

Facilities

- Nothing to report.

Events:

- Nothing to report.

Public Comment:

- Laura Papritz
- Warren Iverson

A MOTION was made, seconded and unanimously carried to approve vouchers #03065 through #03093 for \$33,660.58; #03094 through #03095 for \$6,024.97; Payroll for \$162,802.65; Payroll Taxes for \$33,036.28; Retirement for \$29,007.81; Deferred Comp for \$7,775.00.

With no further regular business before the Board, the meeting was adjourned to Executive Session at 7:15 p.m. for approximately 20 minutes.

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of labor agreement.

The Executive Session ended at 7:40 p.m. and the regular meeting was resumed.

A MOTION was made, seconded and unanimously carried to accept the Personal Services Contract between the Department and Deputy Chief David O'Brien.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:41 pm.**

Chairperson Mike Scott

Commissioner Gabriel DeBay

Commissioner William VanRuff

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary