



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 13-023

Minutes of the Regular Meeting of the Board of Fire Commissioners, September 5, 2013

Attending: Commissioners DeBay, McGee, Scott, VanRuff and Walls; Chief Doerflinger; Deputy Fire Chief O'Brien; Office Manager de Leon; Battalion Chief DiDonato; Lieutenant Madden; Firefighters Coffin & Jones; Volunteer Firefighter Merlino; Kathleen Kear from the Voice of the Valley; Members of the Public.

Commissioner Scott called the meeting to order at 6:00 pm.

Deputy Chief O'Brien presented special recognition certificates to the citizens for their life saving CPR skills.

Amendments to the Agenda: Added Joint Meeting with District 44 under business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 8/15/2013.

Financial Report:

The following report was reviewed for information:

- ½ September Expense Summary
- AV Projections – Area Reports

Correspondence:

- Thank You Card – ABC J. Brown, Lt. Madden, FF Butler & Jones, Volunteer Firefighter Enebrad: Received from a citizen for saving her husband.
- Thank You – Christine Knight:

Meetings:

- Local 3062 Negotiations 8/28/13: Chief Doerflinger reported that he, Deputy Chief O'Brien, Commissioners McGee and VanRuff met with Local 3062's E-Board and were unable to reach an agreement regarding staffing levels. They will be scheduling another meeting.
- Telestaff 9/4/13: Chief Doerflinger reported that the administration viewed a demonstration of Telestaff on September 4th. Michele will be contacting Lake Stevens

FD that uses our payroll software and Telestaff to inquire on compatibility. Commissioner Scott uses Telestaff at Kent Fire Department and briefed the Board on the program.

- WSRB 9/5/13: Chief Doerflinger reported that he and Deputy Chief O'Brien met with Scott Melby this morning to review the final volunteer firefighter staffing plan. The current evaluation is moving forward and should be finalized within approximately 1 week. The protection class is expected to change from a 4 to 3 in the City of Maple Valley and from a 5 to 4 in the District.
- Zone 3 Ops 8/27/13: Deputy Chief O'Brien briefed the board of upcoming changes to protocol with Valley Comm.
- Apparatus Committee 8/20/13: Deputy Chief O'Brien reported that the apparatus committee has been developing a plan through 2016 and has presented this to Chief Doerflinger. The Long Range Planning Committee will reconvene and review this plan.

Public Comment:

- none

Business:

- Leadership Institute of South Puget Sound: Chief Doerflinger reported that he has applied and has been accepted into the nine month program which begins on October 8th.
- CERT Carport: Chief Doerflinger recommended that the District purchase a carport to be located at Station 82 for CERT's use. In addition, CERT would utilize the storage facility at Station 82 for supplies. **A MOTION was made, seconded and unanimously carried to approve spending up to \$3,500 to purchase a Carport.**
- AG 43-1116 Travel Allowance and Expense: Chief Doerflinger reported that section 4.9 was added and addresses day travel for employees. This AG is now in the two week review period.
- Joint Meeting with District 44: Chief Doerflinger asked for clarification regarding the joint commissioner meeting with District 44. The Board agreed that they would like a formal joint board meeting scheduled.

Personnel:

Career/Volunteer Staff

- Deputy Chief O'Brien reported that there is currently 1 employee on light duty, 1 employee on Long Term Disability for up to 9 months.

Operations

- Training: Deputy Chief O'Brien reported on a Zone 3 hazmat drill on September 16-19th at the Landsburg treatment Facility.
- Incident Report: Deputy Chief O'Brien reported on a house fire in Homestead Acres.

Support Services

- Fire Marshal's Office: nothing to report.
- Public Education: nothing to report.
- Apparatus & Equipment: Deputy Chief O'Brien reported that E-83 should be back in service next week, E-85 is due back from Kent tomorrow and the Aid Cars are approximately 45 days out.
- Facilities: nothing to report.

Events:

- Golf Tournament – September 6: There are 62 golfers signed up for the tournament.
- Fill the Boot – September 13: Firefighter Fox is organizing this fundraiser.
- Maple Valley Fire Open House – September 14: Airlift and Guardian One are scheduled to appear at the Open House, along with other activities including a high-line repelling demonstration.

Public Comment:

- none

A MOTION was made, seconded and unanimously carried to approve #09001 through #09044 for \$87,540.35; #09045 through #09051 for \$14,858.75; #09052 through #09075 for \$6,231.72; Payroll for \$153,254.59; Payroll Taxes for \$32,522.46; Retirement for \$36,276.28.

With no further regular business before the Board, the meeting was recessed to Executive Session at 6:50 pm for approximately 10 minutes.

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of labor agreement.

RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

The Executive session ended at 7:00 pm and the regular meeting was resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:00 pm.**

Chairperson Mike Scott

Commissioner Gabriel DeBay

Commissioner William VanRuff

Commissioner Camille Walls

Commissioner Brian McGee

Michele de Leon, District Secretary