



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 13-031**

### **Minutes of the Regular Meeting of the Board of Fire Commissioners, November 21, 2013**

Attending: Commissioners McGee, Scott and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Bille, Firefighters Askevoid, Fox, McCormick and Plett; Office Manager deLeon; Councilmember Sean P. Kelly.

Excused Absence: Commissioners DeBay and Walls.

Chairman Scott called the meeting to order at 6:00 pm.

Budget Hearing: Chief Doerflinger reviewed the 2014 Budget Book contents.

### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 11/7/2013.**

### **Financial Report:**

The following reports were reviewed for information:

- November Expense Summary
- October Revenue Summary
- October Cash Balance & Reconciliation
- Transport Billing
- Impact Fees

### **Correspondence:**

- Holiday Lights Invitation from the City of Maple Valley: Chief Doerflinger stated that the City has extended an invitation to the Board Members to attend the annual Holiday Lighting Celebration and to please RSVP by November 25<sup>th</sup>.
- Article Regarding Retire-Rehire: Chief Doerflinger reported that an article regarding former Deputy Chief Rude was written by Mike Baker, Associated Press.
- Active Shooter Drill: Chief Doerflinger reported that he had received an email regarding the Active Shooter Drill and stated that this drill is the largest in the U.S. and other schools are using it as a benchmark. The next shooter drill is scheduled for October 1, 2014.

### Meetings:

- Negotiations 11/14/13: Chief Doerflinger stated that the negotiating team met and have scheduled another meeting for 11/19/13.
- LMC 11/19/13: Chief Doerflinger reported that the committee was able to work through some minor issues.
- King County Chiefs 11/20/13: Chief Doerflinger reported that the main topic of discussion was the shooter drill.
- King County Leadership Symposium 11/20/13: Chief Doerflinger reported that he volunteered to participate on the committee for the symposium.
- Community Coalition 11/20/13: Chief Doerflinger reported that the Police, Library, Fire Department, Community Center, Chamber of Commerce and School District all gave presentations at the meeting. Chief Doerflinger spoke with Superintendent Mike Maryanski regarding the future high school property and will be meeting again with both Mike Maryanski and the Architect.

### Public Comment:

- Sean P. Kelly
- Dave Bille

### Business:

- Medical Committee Recommendation: Chief Doerflinger reported that the Medical Committee has recommended that the District retain medical insurance through LEOFF Trust Health & Welfare.
- Resolution R-2013-016 Annual Property Tax: **A MOTION was made, seconded and unanimously carried to approve the Resolution R-2013-016 Annual Property Tax.**
- Resolution R-2013-018 Annual Property Tax Increase for 2014: **A MOTION was made, seconded and unanimously carried to approve the Resolution R-2013-018 Annual Property Tax Increase for 2014.**
- 2014 Budget: **A MOTION was made, seconded and unanimously carried to approve the 2014 Budget in the amount of \$8,716,210.64.**

### Personnel:

#### Career/Volunteer Staff

- Deputy Chief O'Brien reported that the portable radios are online and in service. In addition, Firefighters Downs and Knowles are writing grants for hose replacement and fitness equipment.
- 3 new volunteers have joined the department and will be going through training.
- Captain Lewis will be assigned to Training Captain the first part of 2014 and Lieutenant Erickson will take over Special Operations. Captain Whitmore will move in to Captain Lewis's position on B Shift. Commissioner VanRuff commented on Captain Whitmore's excellent contribution as Training Captain and thanked him for a job well done.

### **Operations**

- Training: Deputy Chief O'Brien reported that the medical physicals will start on Monday November 25<sup>th</sup> and Blue Card/Multi-Family training will commence next week.
- Incident Report: Deputy Chief O'Brien briefed the Board regarding recent incidents and reported that calls are up by approximately 50 calls from last year this time.

### **Support Services**

- Fire Marshal's Office: nothing to report.
- Public Education: Firefighter Plett reported that the Jerry Woods Holiday Engine will be out the first three weekends in December and the schedule is posted on the website.
- Apparatus & Equipment: Deputy Chief O'Brien reported that the two new aid cars are being outfitted with graphics.
- Facilities: nothing to report.

### **Events:**

#### **Public Comment:**

- None

**A MOTION was made, seconded and unanimously carried to Approve Payroll for \$247,564.74, Retirement for \$37,949.66 and Payroll Taxes for \$62,055.44.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 6:45 pm.**

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Chairperson Mike Scott

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Commissioner Gabriel DeBay

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Commissioner William VanRuff

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Commissioner Camille Walls

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Commissioner Brian McGee

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Michele de Leon, District Secretary