



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 14-002

Minutes of the Regular Meeting of the Board of Fire Commissioners, January 23, 2014

Attending: Commissioners DeBay, McGee, Scott and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Handley, Captain Whitmore; Firefighters Rock and Warm; District Secretary deLeon.

Vice Chairperson DeBay called the meeting to order at 6:00 pm.

Amendments to Agenda: None.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 1/9/2014.

Financial Report:

The following reports were reviewed for information:

- January Expense Summary
- December Revenue Summary
- December Cash Balance & Reconciliation
- Transport Billing
- Level of Service Contributions

Correspondence:

- LERA Conference – April 3 & 4: Chief Doerflinger asked the Board of Fire Commissioners to inform the Administration if they were interested in attending the LERA Conference.

Meetings:

- Commissioners/Chiefs Installation Banquet 1/15/14: Commissioner VanRuff reported that Chief Doerflinger received the 2013 Leadership of the Year Award from the King County Fire Chiefs Association.
- Community Coalition Meeting 1/22/14: Chief Doerflinger reported that the School District will be running a Technology and Operations Levy in February. In addition, the School District held a meeting regarding plans for the new High School.

- Zone 3 Chiefs 1/23/14: Chief Doerflinger reported that he attended this meeting and reported that the King County Radio Proposition to be placed before the voters August 2015. Dr. Eisenberg also presented on EMS Goals for 2014.
- Public Safety 1/23/14: Deputy Chief O'Brien met with Public Safety today and is working on the promotional testing process for this year.
- King County Fire Administrators Meeting 1/23/14 (not on agenda): Office Manager deLeon reported on attending the kickoff meeting held today at Mercer Island Fire. The goal of this organization is to develop networking and information sharing. The next meeting will be held at Redmond Fire Department the end of March.

Public Comment:

- None

Business:

- Contract – Summit Law Group: **A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to enter into contract with Summit Law Group.**
- Resolution R-2014-02 Authorizing the Payment of Ambulance Transport Fees from Tax Revenue: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2014-02 Authorizing the Payment of Ambulance Transport Fees from Tax Revenue.**
- Resolution R-2014-03 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2014-03 Declaration of Surplus Equipment.**
- DRS Retire/Rehire Update: Chief Doerflinger reported that the Administration has finished providing information to DRS and is awaiting decision.
- King County Surface Water Management Fees: Chief Doerflinger reported that he received a bill from King County for \$114,000 for fees and penalties for the past 16 years. The District had not been billed for this in the past. Chief Doerflinger has spoken with Scott Matheson regarding previously arranged agreements that the District wouldn't charge for fire protection services and King County wouldn't charge for property tax fees. This has been forwarded to King County Attorneys for review.
- Firefighter Rubido's Resignation: Chief Doerflinger reported that Firefighter Rubido's last day at the Department will be January 31st. Chief Doerflinger recommended not replacing the firefighter vacancy at this time, as the reduction of one firefighter will leave each shift with 14 personnel, the Board concurred. Commissioner DeBay asked for a cost savings analysis. Data will be provided at the next Board Meeting.

- Overtime Expenses – Staffing Alternatives: Chief Doerflinger reported that Sick Leave usage for 2013 was up 28% from 2012, excluding on and off-duty Disability Leaves. Maintaining current staffing levels is causing significant overtime due to Firefighter injuries and the increased Sick Leave Usage. The Board was provided with alternatives to consider including staffing one of the Aid Cars with Volunteers, assigning 3 Firefighters to Day Shift or reducing minimum staffing. Following discussion amongst the Board Members, it was determined that they will continue to watch overtime costs and table the topic until the next meeting February 6th.

- FDIC April 7-11: Deputy Chief O'Brien asked the Board to consider sending Captain Lewis to FDIC. **A MOTION was made, seconded and unanimously carried to authorize out of state travel for Captain Lewis.**

- Aid Car Sale: Chief Doerflinger reported that the Aid Car was sold on Public Surplus for \$12,000 and asked the Board to consider moving those funds to the 3020 Capital Fund. **A MOTION was made, seconded and unanimously carried to authorize transferring the proceeds of \$12,000 to the 3020 Capital Fund.**

Personnel:

Career/Volunteer Staff

- Deputy Chief O'Brien reported that there are 3 employees on L & I, 2 of which are on Light Duty, 1 on Long Term Disability and 1 on SL with the possibility of Long Term Disability. There are 6 volunteers in the Buckley Academy and 3 starting the Bridge Academy.

Operations

- Training: Deputy Chief O'Brien reported that personnel are doing Tiburon Training.
- Incident Report: Deputy Chief O'Brien reported on a Fatality Motorcycle Accident.

Support Services

- Fire Marshal's Office: Nothing to report.
- Public Education: Nothing to report.
- Apparatus & Equipment: Deputy Chief O'Brien reported that Aid Car issues are being addressed.
- Facilities: Deputy Chief O'Brien reported that the Station Signs are on hold due to the outstanding property tax fees, which hinders the permitting process. In addition, the permits will cost approximately \$1,000 each. Quotes for a fence around Station 87 have been obtained.

Events:

Public Comment:

- Bert Warm
- Rich Rock

A MOTION was made, seconded and unanimously carried to Approve #01083 for \$4,500.00; #01084 through #01118 for \$89,072.68; #01119 through #01123 for \$9,592.98; Payroll for \$171,673.21; Payroll Taxes for \$37,460.04 and Retirement for \$38,124.61.

The regular meeting adjourned at 7:10 to Executive Session for approximately 30 minutes.

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of labor agreement.

The Executive Session ended at 7:40 p.m. and the regular meeting was resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:40 pm.**

Chairperson Camille Walls

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Bill VanRuff

Commissioner Brian McGee

Michele de Leon, District Secretary