



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 14-018**

### **Minutes of the Regular Meeting of the Board of Fire Commissioners, June 19, 2014**

Attending: Commissioners DeBay, McGee, Scott; Chief Doerflinger; Deputy Chief O'Brien; Lieutenant Bingaman; Firefighters Ager, Cleveland, Plett, Graziani and Knowles; District Secretary deLeon; Brian & Carly Keaveny.

Excused Absence: Commissioners Walls and VanRuff.

Vice Chairperson DeBay called the meeting to order at 6:00 pm.

Amendments to Agenda: Added Impact Fees under Financial Reports.

### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 6/5/2014.**

### **Financial Report:**

The following reports were reviewed for information:

- Expense Summary
- Revenue Summary
- Cash Balance & Reconciliation
- Overtime Expense Summary
- Transport Billing
- Impact Fees

### **Correspondence:**

- Invite – Councilmember Victoria Laise-Jonas Reception on June 23, 2014

### **Meetings:**

- Leadership Institute of South Puget Sound 6/11/14: Chief Doerflinger informed the Board that he graduated on June 11<sup>th</sup> from the 9 month leadership program. A recommendation for the next participant will be forthcoming.

**Public Comment:** Jon Graziani

The regular meeting adjourned at 6:21 pm To Executive Session for approximately 10 minutes.

*RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

Executive Session ended at 6:31 pm and the regular meeting resumed.

**Business:**

- Firefighter Position(s): Chief Doerflinger outlined information regarding the possibility of hiring two firefighters rather than the originally authorized one. **A MOTION was made, seconded and unanimously carried to approve a second firefighter position.** Chief Doerflinger informed the Board that he would like to offer employment to Brian Keaveny and Conner Elhard. **A MOTION was made, seconded and unanimously carried to offer employment to Brian Keaveny and Conner Elhard.** These firefighters will be sworn in July 10<sup>th</sup>.
- July 3 Meeting: Chief Doerflinger informed the Board that Commissioners VanRuff and Walls have expressed interest in cancelling the July 3<sup>rd</sup> Meeting. Commissioner DeBay suggested the meeting dates be moved to July 10 and 24<sup>th</sup>.
- King County Surface Water Management: Chief Doerflinger informed the Board that he is waiting to hear back from Ken Guy. In the meantime, Chief Doerflinger is now in receipt of invoices previous Chief Tim Lemon sent to King County. Commissioner McGee asked that the district attempt to have the delinquent tax lien removed in order to proceed with business and obtaining permits for station signs. Chief Doerflinger will contact King County tomorrow.
- Mitigation & Level of Service Policy Update: Deputy Chief O'Brien reported that he received a draft about 10 days ago but is hoping to have the final draft by June 23<sup>rd</sup> and then following acceptance by the City of Maple Valley, the 6 year plan would be put before the Board of Commissioners for adoption. It is estimated that there are approximately 400 undeveloped lots in the City of Maple Valley.
- AG 43-1130 Grooming Standards Update: **A MOTION was made, seconded and unanimously carried to approve AG 43-1130 Grooming Standards.**
- Mandatory Open Government Training: Chief Doerflinger reported that Legislature has passed mandating public officials complete this training. The training materials will be emailed on June 20<sup>th</sup> and certificates will be printed and ready for signature at the July 24<sup>th</sup> meeting.
- Joint Meeting with the City of Maple Valley, Tahoma School Board and Maple Valley Fire & Life Safety (not on agenda): Chief Doerflinger informed the Board that he will be presenting on the District's Long Range Plan.

**Personnel:**

### **Career/Volunteer Staff**

- Deputy Chief O'Brien reported that one volunteer was hired by Seattle Fire and a second volunteer may be hired by another department. Currently there are 2 firefighters on L & I and 1 on LTD.

### **Operations**

- Training: Deputy Chief O'Brien reported that both Volunteer and Career Firefighters are doing the SCBA Confidence Course in Burien
- Incident Report: Deputy Chief O'Brien reported that call volume is up approximately 130 from last year this time. Firefighter Graziani briefed the board on a recent chimney fire.

### **Support Services**

#### FIRE MARHSAL OFFICE

- Nothing to report.

#### PUBLIC EDUCATION

- Deputy Chief O'Brien thanked everyone for their participation at Maple Valley Days.

#### APPARATUS & EQUIPMENT

- Deputy Chief O'Brien reported that work is being done on the pumper tender specs.

#### FACILITIES

- Chief Doerflinger reported that quotes are being obtained for Station 81 and 82 exterior painting.

### **Events:**

- Open House – September 13th.

**Public Comment:** None

**A MOTION was made, seconded and unanimously carried to Approve #06001 through #06042 for \$83,405.16; #06043 through #06045 for \$10,162.09; #06046 through #06066 for \$2,478.22; Payroll for \$162,086.10; Taxes for \$36,979.00; Retirement for \$38,866.08; #06067 through #06100 for \$35,760.78; #06101 through #06102 for \$12,319.31; Payroll for \$166,726.51; Taxes for \$37,909.72; Retirement for \$40,293.79.**

The regular meeting adjourned at 7:00 pm to Executive Session for approximately 15 minutes.

*RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of labor agreement.*

Executive Session ended at 7:15 pm.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:15 pm.**

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Chairperson Camille Walls

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Commissioner Mike Scott

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Commissioner Gabriel DeBay

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Commissioner Bill VanRuff

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Commissioner Brian McGee

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Michele de Leon, District Secretary