



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 14-019

Minutes of the Regular Meeting of the Board of Fire Commissioners, July 10, 2014

Attending: Commissioners Walls, DeBay, McGee and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Handley; Admin. Assistant Fine, Firefighters Elhard, Keaveny and many family members and friends, Citizen David Fields.

Excused absence: Commissioner Mike Scott

Chairperson Walls called the meeting to order at 6:00 pm.

Pledge of Allegiance

Commissioner Walls swore in Firefighters Keaveny and Elhard.

Meeting recessed from 6:15 pm to 6:40 for introductions, welcoming of family and congratulatory cake in recognition of firefighters Keaveny and Elhard.

Amendments to Agenda: Larry Rabel Mitigation & Level of Service Policy update taken out of order.

- Mitigation & Level of Service Policy Update: Larry Rabel and Deputy Chief O'Brien reported on the Six Year Capital Improvement Plan update. Discussion included the process and the recommended impact fee rates.

A MOTION was made, seconded and unanimously carried to approve and adopt the Six Year Capital Improvement Plan.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 6/19/2014.

Financial Report:

The following reports were reviewed for information:

- July Expense Summary
- Overtime Expense Summary

Correspondence:

- Thank You – Maple Valley Days: Councilmember Sean P. Kelly sent a card thanking the Department for their participation in Maple Valley Days. Commissioner McGee received a thank you card from Deputy Mayor Kelly for attending the joint Board Meeting.
- Verbal: (not on agenda) Commissioner DeBay reported that A80 and M11 had responded to a call where a family member received aid. He expressed his gratitude to firefighters Carpenter and Warm for their excellent care and compassion during the call.

Meetings:

- LMC – July 1, 2014: Chief Doerflinger stated that there were two grievances filed and will be covered in executive session.
- Joint Board Meeting – June 23, 2014: Reported on earlier under correspondence.

Public Comment:

- David Fields

Business:

- King County Surface Water Management Fees: Chief Doerflinger reported on communication with Ken Guy. He requested and received a letter drafted by Attorney Joe Quinn that will request an Inter Local Agreement with the County. Chief Doerflinger will review and edit the letter and provide it to the Board for their review at the next meeting.
- Mitigation & Level of Service Policy Update: (taken out of order) Reviewed earlier in the meeting.
- AG 43-1109 Electronic Communication Systems - Update: Chief O'Brien reported on the updates to AG 43-1109 and requested the Board to review it for the two week period and if there are no issues we will seek adoption at the next meeting.
- PSERN Project Update: Chief Doerflinger has a meeting on July 24th with the County in regards to funding mechanisms and the potential of pro-rationing of Fire Districts. The King County Chiefs are seeking levy rate protection if the County elects to fund the radio project by lid lift versus levy or sales tax increase.
- On Scene Publication: (Not on agenda) Chief Doerflinger requested a news article to be written by the Board for the upcoming publication and/or reducing the publication to twice a year, with the ability to increase the frequency as needed. Discussion followed.

A MOTION was made, seconded, with a vote of three to approve, one opposed, MOTION CARRIED to approve reducing the tri-annual On Scene Publication to bi-annually.

Personnel:

Career/Volunteer Staff

- Chief O'Brien reported on staffing with the current number of volunteers and that we are running an intro academy in September and October, thus having them on shift in November and December with the department as EMT's. They will be going to the Firefighter academy in Buckley beginning in January of 2015.
- Career staff: Lieutenant Drew Erickson passed probation with flying colors. Congratulations LT Erickson.
- Three personnel are out on injury, two look to be long term. The one on LTD is expected back to duty mid-August.
- The two new firefighters have started and are assigned to B Shift and C Shift.

Operations

- Training: Chief O'Brien reported on the Port of Seattle MCI drill today with 300 patients. Our Department participated in the exercise and finished up at about 1330 hours. The district has been running all three shifts through Incident Safety Officer (ISO) recertification class.
Leadership Institute of South Puget Sound. Chief Doerflinger reported that he had put out an invitation for participation of the 9 month program to senior staff. He has received one inquiry. He hopes to have a recommendation by the next meeting.
- Incident Report: Chief O'Brien reported that it has been pretty quiet and no major incidents to report on. Call volume is up for the first half of the year.

Support Services

- Fire Marshal's Office: Nothing to Report.
- Public Education: Nothing to Report.
- Apparatus & Equipment: Chief O'Brien reported that we are in the final specification development for two pumper tenders for the outlying stations. The next purchase will be one new aid car.
- Facilities: Chief Doerflinger reported that Bruce Backer is getting bids on painting station 81 and station 82. We should have bids available by next meeting and he would like the Board's review. Discussion followed on color choices.

Events: Open House – September 13th

Public Comment:

- None

A MOTION was made, seconded and unanimously carried to Approve #07001 through #07037 for \$369,723.80; #07038 through #07040 for \$2,436.29; #07041 through #07054; Payroll for \$167,713.31; Payroll Taxes for \$39,443.73 and Retirement for \$37,697.50.

The regular meeting adjourned at 7:20 to Executive Session for approximately 30 minutes.

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of labor agreement.

The Executive Session ended at 7:50 p.m. and a **MOTION was made, seconded and unanimously carried to resume the regular meeting.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:50 pm.**

Chairperson Camille Walls

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Bill VanRuff

Commissioner Brian McGee

Michele de Leon, District Secretary

Minutes Prepared by Ingrid Fine