



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 14-023

Minutes of the Regular Meeting of the Board of Fire Commissioners, September 4, 2014

Attending: Commissioners DeBay, Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Bille; Captain Lewis; Fire Marshal Webster; Lieutenant Erickson; Firefighters Graziani and Plett; District Secretary deLeon.

Excused absence: Brian McGee

Chairperson Walls called the meeting to order at 6:00 pm.

Pledge of Allegiance

Amendments to Agenda: Chief Doerflinger added co-op purchasing under business.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 8/21/2014.

Financial Report:

The following reports were reviewed for information:

- ½ September Expense Summary
- Overtime Expense Summary
- Impact Fees
- 4 Year Reserve Fund Study

Correspondence:

- WFCA Invite to Fire Training Academy 9/13/14: Chief Doerflinger reported on an invitation for the Board of Fire Commissioners.
- WFCA 2014 Conference 10-23-14: Chief Doerflinger provided information to the Board on the upcoming conference.
- International Conference for Fire & Rescue Executives 10/29/14: Chief Doerflinger reported that he will be attending this conference and invited the Board of Fire Commissioners to attend.
- Valley Comm E-mail: Chief Doerflinger shared an email thanking Lt. Madden for his kind words to Valley Comm Dispatchers following a tragic fatality incident. The Board of Fire Commissioners commend Lt. Madden for going above and beyond and exhibiting compassion for the dispatchers at Valley Communications.

Meetings:

- Surface Water Management Fees 9/2/2014: Chief Doerflinger reported that he spoke with Ken Guy and was asked to provide a list of all exempt properties within the district, which will be done next week. Attorneys for both parties have contacted each other and began discussions of a possible Inter Local Agreement.

Public Comment:

- Dave Bille

Business:

- Appeal of Grievances to the Board by Local 3062: Chief Doerflinger asked that this be addressed after executive session.
- Local 3062 Public Records Request: Chief Doerflinger reported that he was in receipt of a revised request which has narrowed the scope and the Chiefs were able to fulfill the request on Monday; thereby eliminating the need for an IT Contract for this request.
- Kent RFA Consolidation Discussion: Chief Doerflinger briefed the board on his recent discussion with Chief Schneider regarding a possible consolidation. Previously Chief Schneider wanted to wait on discussions until Tukwila Fire discussions were completed; however, since communication in that arena has slowed, Chief Schneider has expressed interest in resuming talks. An informal kickoff will take place early in 2015 and Chief Schneider will be invited to a Board meeting to discuss the process.
- Co-Op Purchasing Agreement: Following ample research, it is recommended to join HGAC Buy to purchase the pumper tenders. Joe Quinn has been consulted and advised that this co-op fulfills the Washington State bid laws. **A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to enter into contract with HGAC Buy Purchasing Cooperative.**

Personnel:

Career/Volunteer Staff

- Deputy Chief O'Brien reported that the promotional test began this week for Lieutenant and Captains. Everyone has passed the written portion and all 16 will be moving on to the tactical and assessment labs. A volunteer meeting has been scheduled for Saturday to get paperwork completed for the 9 new volunteers.

Operations

- Training: Deputy Chief O'Brien reported that JR Hayes will be assisting with Zone 3 trench rescue drill next week.
- Incident Report: Deputy Chief O'Brien reported on the recent house fire on SE 208th.

Support Services

- Fire Marshal's Office: Fire Marshal Webster briefed the Board on the 4 Corners Development and 2 new subdivisions coming up.
- Public Education: Nothing to report.
- Apparatus & Equipment: A recommendation for the pumper tender purchase will be presented at the next board meeting.
- Facilities: Deputy Chief O'Brien reported that Station 81 painting is complete. Station 82 is getting new gutters and replacement fascia boards, as well as a new fence. Bids are currently being received for the painting of Station 85.

Events: Open House – September 13th

Public Comment: none

A MOTION was made, seconded and unanimously carried to Approve #09001 through #09028 for \$89,246.38; #09029 through #09033 for \$12,555.31; #09034 through #09048 for \$2,189.52; Payroll for \$167,303.72; Payroll Taxes for \$36,951.24 and Retirement for \$41,775.37.

The regular meeting adjourned at 4:45 pm to Executive Session for approximately 10 minutes.

RCW 42.30.140(4)(a) *Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

Executive Session ended at 4:55 pm and the regular meeting resumed.

A MOTION was made, seconded and unanimously carried to accept the Grievance Response Letter as written.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 5:00 pm.**

Chairperson Camille Walls

Commissioner Gabriel DeBay

Commissioner Brian McGee

Commissioner Mike Scott

Commissioner Bill VanRuff

Michele de Leon, District Secretary