



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 14-027

Minutes of the Regular Meeting of the Board of Fire Commissioners, October 23, 2014

Attending: Commissioners McGee, Walls and VanRuff; Chief Doerflinger; Lieutenants Erickson and Madden; Firefighter Graziani; District Secretary deLeon.

Excused absence: Gabe DeBay and Mike Scott

Chairperson Walls called the meeting to order at 6:00 pm.

Pledge of Allegiance

Amendments to Agenda: None.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 9/18/2014.

Financial Report:

The following reports were reviewed for information:

- October Expense Summary
- Overtime Expense Summary
- Cash Balance & Reconciliation
- September Revenue
- Impact Fees
- Transport Billing
- 2015 Budget (not on agenda): Chief Doerflinger added that Medical Rates for 2015 have decreased 2%.

Correspondence:

- Invite Covington MultiCare Medical Center – October 28th, 1015 hours
- Thank You – Fulgenzi Family
- Medic One Foundation – Lifesavers & Legends Luncheon – Nov 6th, 1200 hours

Meetings:

- King County Fire Chiefs Meeting 10-15-2014: Chief Doerflinger reported that the main topic discussed was Ebola. The district has ordered Tyvek suits, face masks and gloves. EMS Training Videos will be forthcoming.

- Zone 3 Fire Chiefs Meeting 10-16-2014: Chief Doerflinger reported that PSERN Meeting is scheduled for October 30th at 6:30 in Des Moines.
- LMC 10-9-2014, 10-22-2014: Chief Doerflinger reported that the group worked through a couple minor details on promotional testing, the JATC Program and the return to work schedule. A MOU addressing return to work schedules will be presented at a future Board Meeting.

Public Comment:

- None

Business:

- Resolution R-2014-008 Declaration of Surplus Equipment: **A MOTION was made, seconded and unanimously carried to approve Resolution R-2014-008 Declaration of Surplus Equipment.**
- On Scene Newsletter: Chief Doerflinger informed the Board that it was time to publish the agreed upon second newsletter of the year. Commissioner McGee offered to write an article regarding the King County CPR Program and survival statistics for the next issue. Article topics were discussed and decided upon.
- Budget Process: Chief Doerflinger suggested that since the Long Range Planning Committee has already met and approved the Capital Projects List, the Budget Committee should review and adopt this list at the same time the annual budget is adopted. Commissioner Walls will contact Chief Doerflinger with possible meeting dates for the first week in November.
- Battalion Chief List Adoption: Chief Doerflinger presented the Battalion Chief List to the Board of Fire Commissioners for consideration of adoption. **A MOTION was made, seconded and unanimously carried to adopt the Battalion Chief List as presented and listed below:**
 1. Captain Ken Whitmore
 2. Captain Jerry Brown
- PSERN and SWM Update: Chief Doerflinger reported that he had sent another email to Ken Guy concerning delinquent SWM Fees and the requested fire protection fees, but has not heard back.
- Station Signs: Chief Doerflinger reported that in June a new county ordinance passed; thereby, allowing us to now obtain sign permits although King County still believes SWM Fees are owed. The Board agreed to move forward with the purchase and installation of new station signs for 82, 83, 84, 85 and the station 87 site.
- Attorney Kinnon Williams – November 6th Meeting: Chief Doerflinger reported that Attorney Kinnon Williams will be present at the Board Meeting November 6th regarding upcoming arbitration.

- 2013 AFG Program: Chief Doerflinger reported that he received a letter stating that we did not receive the hose grant. Lieutenant Madden will be attending a grant writing class and assisting in writing the next grant. Kent RFA has indicated that they would be interested in submitting a joint grant request for SCBA replacement.

Personnel:

Career/Volunteer Staff

- Chief Doerflinger reported that 7 new volunteers have begun, Firefighters Keaveny and McCormick had baby girls and 2 personnel are on Light Duty. Promotional Testing continues next week.

Operations

- Training: Chief Doerflinger reported that tender drill was complete last week. The training consortium has scheduled a training house burn on November 17th, the house is located within the District. Ebola Training is ongoing.
- Incident Report: Lieutenant Erickson reported on a house fire on Jones Road, Chief Doerflinger reported on a semi fire.

Support Services

- Fire Marshal's Office: Nothing to report.
- Public Education: The Holiday Engine signup has been sent out by Firefighter Plett.
- Apparatus & Equipment: Chief Doerflinger reported that a third Aid Unit will soon be ordered in accordance with the capital purchasing plan.
- Facilities: Chief Doerflinger reported that maintenance projects are complete at Stations 81, 82 and 85.

Events:

Public Comment: None

A MOTION was made, seconded and unanimously carried to Approve #10001 through #10039 for \$93,562.96; #10040 through #10044 for \$19,342.64; #10045 through #10067 for \$3,653.09; Payroll for \$162,588.13; Payroll Taxes for \$36,152.10 and Retirement for \$40,946.70; 10068

through #10101 for \$96,408.60; #10102 through #10106 for \$8,044.48; Payroll for \$167,808.14; Payroll Taxes for \$37,392.58; Retirement for \$42,097.56.

The regular meeting adjourned at 7:05 pm to Executive Session for approximately 20 minutes.

***RCW 42.30.140(4)(a)** Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

Executive Session ended at 7:25 pm and the regular meeting resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:25 pm.**

Chairperson Camille Walls

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Bill VanRuff

Commissioner Brian McGee

Michele de Leon, District Secretary