



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 14-029

Minutes of the Regular Meeting of the Board of Fire Commissioners, November 6, 2014

Attending: Commissioners Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Didonato; Firefighters Jensen & Butler; District Secretary deLeon, Attorney Kinnon Williams.

Excused absence: Commissioners Gabe DeBay and Brian McGee

Chairperson Walls called the meeting to order at 6:00 pm.

Pledge of Allegiance

Amendments to Agenda: None.

Commissioner Walls administered the Oath of Office to Volunteer Firefighters Brisco, Curry, Bowman, Thayer, Cadiente, Skartvedt and Scott.

The regular meeting adjourned at 6:05pm to Executive Session for approximately 1 hour.

RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Executive Session was extended approximately 10 minutes.

Executive Session ended at 7:15 pm and the regular meeting resumed.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 10/23/2014.

Financial Report:

The following reports were reviewed for information:

- November Expense Summary
- Overtime Expense Summary

Correspondence:

- **Moody's Investor Service 10/28/14:** A letter was received by Moody's inquiring about 2013 audited financials for the district. The district's 2013 audit is scheduled to begin on Friday 11/7.

Meetings:

- **PSERN 10/30/14:** Chief Doerflinger attended this meeting with Fred Garrett from King County. Some Commissioners and Chiefs still have concerns regarding the funding for this project and the future potential impacts to fire districts.
- **Future Ready Tahoma Junior High 10/31/2014:** Chief Doerflinger and Station 80 Crew participated and taught 4 classes.
- **Budget Committee Meeting 11/4/2014:** Chief Doerflinger reported that the Budget Committee met and reviewed a draft budget and the capital list for 2015. Staff will be working on putting the books together next week to be delivered prior to the Budget Hearing November 20th.
- **BLS Transport Audit 10/31/2014:** Chief Doerflinger reported that Administrative Assistant Knight prepared and conducted an audit of 2013 collections done by Systems Design. The district has one of the highest collection rates in the area. Accolades to the crews and Administrative Assistant Knight for a job well done.

Public Comment:

- None

Business:

- **2013 State Audit:** The 2013 Audit is scheduled to begin 11/7. Chief Doerflinger asked if any Commissioners were available to meet with the auditor in the morning between 8 and 12:00 pm. Commissioner Walls stated she would be available at 9:00 am.
- **SWM Fee Update:** Chief Doerflinger reported that an offer was emailed to him. The offer was to pay 5 years back fees and enter in to an agreement. The attorneys will continue working on a mutually acceptable resolution.
- **Battalion Chief Promotional List Adoption Amendment:** Chief Doerflinger asked for a revision to the previously adopted Battalion Chief Promotional List. **A MOTION was made, seconded and unanimously carried to adopt the Battalion Chief List as presented and listed below, effective January 1, 2015:**
 1. Captain Ken Whitmore
 2. Captain Jerry Brown
- **2015 Wage Adjustment:** Chief Doerflinger reported that by contract the union will be receiving a 2% (CPI-U July) increase January 1, 2015. According to AG 43-1114 Administrative Staff is to receive CPI-U for August and Chief Doerflinger asked for a motion to approve a 1.8% Adjustment for 2015. Commissioner Walls asked that all staff

be put on the same schedule using the same CPI-U adjustment and that AG 43-1114 be amended and be presented at the next Board meeting.

- Settlement Agreement- Local 3062: Chief Doerflinger reported on the grievance regarding work hours when returning to work from injury and moving from a day schedule to shift schedule. To resolve the grievance, a MOU and settlement agreement were mutually developed, which included a payment to Firefighter Hunter for 28 hours of overtime. **A MOTION was made, seconded and unanimously carried to adopt the MOU as presented. A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to enter into contract with Local 3062 to settle with Local 3062.**
- Station Signs: Chief Doerflinger asked for and received concurrence from the Board to add a sign to the recently authorized order. One additional 2' x 3' sign for the south side of Station 80 for approximately \$500.

Personnel:

Career/Volunteer Staff

- Chief O'Brien reported that 2 career staff are still on L & I.

Operations

- Training: Deputy Chief O'Brien reported that another live fire house burn is scheduled for November 17th on Peter Grubb Road.
- Incident Report: Deputy Chief O'Brien reported that call volume is at 2364, compared to one year ago at 2366.

Support Services

- Fire Marshal's Office: Chief Doerflinger reported that the new impact fee rates went into effect in September once the City of Maple Valley adopted the ordinance.
- Public Education: Nothing to report.
- Apparatus & Equipment: Firefighter Jensen is working with Rosenbauer on preconstruction for the pumper tender.
- Facilities: Chairperson Walls asked if we were putting apparatus bay signs on the rest of the stations; Chief O'Brien will research and present a cost analysis at the next Board meeting.

Events:

- Jerry Woods Holiday Engine

Public Comment: None

A MOTION was made, seconded and unanimously carried to Approve #11001 through #11026 for \$82,112.88; #11027 through #11028 for \$2,616.74; #11029 through #11050 for \$3,019.76; Payroll for \$160,336.74; Payroll Taxes for \$34,956.82 and Retirement for \$40,510.92.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:00 pm.**

Chairperson Camille Walls

Commissioner Mike Scott

Commissioner Gabriel DeBay

Commissioner Bill VanRuff

Commissioner Brian McGee

Michele de Leon, District Secretary