



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### Document 14-030

### **Minutes of the Budget Hearing & Regular Meeting of the Board of Fire Commissioners, November 20, 2014**

Attending: Commissioners Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Captain Whitmore; District Secretary deLeon.

Excused absence: Commissioners Gabe DeBay and Brian McGee

Chairperson Walls called the meeting to order at 6:00 pm.

Pledge of Allegiance

Amendments to Agenda: Chief Doerflinger added State Auditor Exit Interview under Business.

Chief Doerflinger opened the Budget Hearing portion of the meeting and reviewed the 2015 Budget for the Board's Review. **A MOTION was made, seconded and unanimously carried to approve the 2015 Annual Budget as presented.**

**A MOTION was made, seconded and unanimously carried to approve Resolution R-2014-009 Annual Property Tax Resolution for 2015.**

**A MOTION was made, seconded and unanimously carried to approve Resolution R-2014-010 Annual Property Tax Increase for 2015.**

The Budget Hearing concluded and the regular meeting resumed.

#### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 11/6/2014.**

#### **Financial Report:**

The following reports were reviewed for information:

- November Expense Summary
- Overtime Expense Summary
- October Revenue Summary
- October Cash Balance & Reconciliation
- Transport Billing
- Impact Fees

**Correspondence:**

- Chief Doerflinger informed the Board of the invitation to the annual Holiday Lights Celebration on December 3<sup>rd</sup>.

**Meetings:**

- KCEMS Paperless MIRF's: Chief Doerflinger reported that he met with Michelle Plorde from King County yesterday regarding paperless MIRFS. The District will be given two tablets to begin testing and implementation and will be applying for a grant to purchase to remainder of the necessary tablets.

**Public Comment:**

- None

**Business:**

- Lieutenant & Captain Promotional Lists: **A MOTION was made, seconded and unanimously carried to approve the Lieutenant & Captain Promotional Lists as presented and listed below, effective January 1, 2015.**

Captain	Lieutenant
1. John Madden	1. Jon Graziani
2. Phil Lercher	2. Ryan Butler
3. Dan Gerarden	3. Pete Askevold
	4. Mark Coffin
	5. Cary McCormick
	6. Rich Rock
	7. Matt Hunter

- Apparatus Bay Signs: **A MOTION was made, seconded and unanimously carried to authorize spending \$1,250 for Apparatus Bay Signs.**
- Northwest Hobart Firewise Community: Chief Doerflinger reported that he is working with Hobart citizens; as they are seeking a grant for \$970 to place reflective signs on addresses. The district will be the fiscal sponsor and the citizens will be donating their time. The Board of Fire Commissioners offered their full support in this endeavor.
- Joe Quinn Legal Services Contract: Chief Doerflinger presented the Board of Commissioners with the option of entering into contract with Joe Quinn for 2015, which is a cost savings per hour for the district. **A MOTION was made, seconded and unanimously carried to authorize entering into contract for legal services with Joe Quinn for 2015.**
- AG 43-1114 Salary & Benefits Administrative Guide: This policy update now enters the two week review period.

- Valley Communications Center Agreement: **A MOTION was made, seconded and unanimously carried to enter into agreement with Valley Communications for 2015. Chairperson Walls signed the agreement.**
  
- PSERN Update: Chief Doerflinger reported that he has been in communication with Joe Quinn and he will be representing the district and attending the next meeting December 1<sup>st</sup>.
  
- 2013 State Audit Exit Interview: Chief Doerflinger asked if there was interest amongst the Board in attending the exit interview on December 4<sup>th</sup> or 5<sup>th</sup> between the hours of 9 am and 2 pm. It was agreed that Commissioners VanRuff and Walls would attend December 5<sup>th</sup> at 10:00 am.

## **Personnel:**

### **Career/Volunteer Staff**

- Chief O'Brien reported that Volunteer Staff had participated in house burn training and Career Staff had been obtaining yearly physicals from Occupations Health Services.

## **Operations**

- Incident Report: Deputy Chief O'Brien reported that the recent wind storm generated approximately 43 calls and reported on two recent house fires.

## **Support Services**

- Fire Marshal's Office: Nothing to report.
  
- Public Education: Nothing to report.
  
- Apparatus & Equipment: Nothing to report.
  
- Facilities: Nothing to report.

## **Events:**

- Jerry Woods Holiday Engine
- Holiday Lighting Ceremony – December 3rd

**Public Comment:** None

**A MOTION was made, seconded and unanimously carried to Approve #11051 through #11083 for \$39,548.11; #11084 \$2,662.90; Payroll for \$249,970.00; Payroll Taxes for \$65,028.64 and Retirement for \$40,800.91.**

The regular meeting adjourned at 7:50 pm to Executive Session for approximately 10 minutes.

*RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

Executive Session ended at 8:00 pm and the regular meeting resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:00 pm.**

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Chairperson Camille Walls

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Commissioner Mike Scott

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Commissioner Gabriel DeBay

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Commissioner Bill VanRuff

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Commissioner Brian McGee

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Michele de Leon, District Secretary