



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### Document 15-003

### Minutes of the Regular Meeting of the Board of Fire Commissioners, February 19, 2015

Attending: Commissioners Scott, Walls and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Bille; Firefighters Graziani, Knowles, Elhard, Cleveland; Volunteer Firefighter Retain and Administrative Assistant Knight.

Excused Absence: Commissioners DeBay & McGee

Chairperson Van Ruff called the meeting to order at 6:00 pm.

Pledge of Allegiance

Amendments to Agenda: Chief Doerflinger added MOU/JATC under Business.

### Minutes:

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 1/22/2015.**

### Financial Report:

The following reports were reviewed for information:

- February Expense Summary
- January Revenue
- January Cash Balance & Reconciliation
- January Transport Billing
- Overtime Expense Summary
- Impact Fees

### Correspondence:

- Bellevue Fire Dept. 50<sup>th</sup> Gala, March 14, 2015
- Benefit Breakfast Community Center, March 21, 2015
- Thank You, Maple Valley Historical Society
- Thank You, from Mr. and Mrs. Porzio
- LERA Collective Bargaining & Arbitration Conf. April 16 & 17, 2015

### Meetings:

- Paul Witt 1/23/2015: Chief Doerflinger reported that he met with the former Chief of KCFD #40 Paul Witt, who is also the current consultant to KCFD #40

Board of Fire Commissioners. Discussion centered on how the process went when they consolidated services with Renton fire and how District #40 functions post consolidation, the function of the Board of Commissioners and the associated cost of maintaining the District after consolidation.

- Ops Chief's Meeting 1/27/2015: Deputy Chief O'Brien attended this meeting and reported that there was an unusually low attendance.
- MV Historical Society 1/28/2015: Chief Doerflinger reported that this item was covered under correspondence.
- KCEMS BLS Work Group 2/4/2015: Chief Doerflinger reported that this was the second meeting for the group in effort to distribute the \$1.5 million in surplus KCEMS BLS funds. It was decided that funds be allotted for 2015 & 2016 based on the current allocation formula. This will equate to approximately \$28,000 additional funds to the Fire District.
- KCFCA 2/18/2015: Chief Doerflinger announced that the Community Medical Technician program recently put 3 new units into service although it should not impact us since the units are out of our service area.
- LMC 2/18/2015: Chief Doerflinger reported that at the LMC meeting this morning a request was made to allow employees to purchase and wear personal ballistic vests, as long as they are approved by Chief and meet the industry standards. The recommendation was agreed upon and the SOG changed accordingly.

**Public Comment:** none

**Business:**

- SOG 43-2007- Ballistic Vests: Chief Doerflinger reported that the ballistic vest purchase was authorized at the last meeting. The Administration and Union developed SOG 43-2007 which will now enter the 2 week review period.
- EOC/Station Ham Radios: Chief Doerflinger recommended to the Board to install HAM radios at each station for emergency communication. Chief Doerflinger consulted with Scott Currie (Ham/ARES team) for advice on what kind of equipment would be appropriate and estimated costs for each. The cost would be approximately \$174 per station for equipment, with labor cost donated by the ARES team. **A MOTION was made, seconded and unanimously carried to authorize Chief Doerflinger to purchase HAM radio units for each station.**
- Arbitration – June 3, 2015: Chief Doerflinger announced that arbitration is scheduled for June 3<sup>rd</sup> at station 81 at 0900.

- Process of Filling Commissioner Vacancies: Chief Doerflinger announced that the district is anticipating 1-2 Commissioners vacating positions this year and he expressed interest in ensuring that consistent information is released for interested individuals. Chief Doerflinger handed out an algorithm that modeled filling vacancies and the anticipated length of remaining terms.
- MVFD/Kent RFA Consolidation Study: Chief Doerflinger announced that there will be a meeting on Feb 26<sup>th</sup> with Chief Schneider to start the process of breaking down financials. The two Chiefs will meet again in the following weeks to review their findings and prepare a presentation for the Board. Firefighter Knowles reviewed the Union meeting that was held last month and the few difficulties they foresee at this time.
- MOU/JATC: Moved to executive session.

## Personnel:

### Career/Volunteer Staff

- Deputy Chief O'Brien reported that 2 firefighters is currently on L & I.

## Operations

- Training: Deputy Chief O'Brien reported that the active shooter drill will be March 25<sup>th</sup> at Tahoma Jr High School. The crews have been rotating through CBT Rodeo at station 74. The special ops ropes certification was cancelled and rescheduled for fall. Basic Pump class for career probationary personnel will be next week.
- Incident Report: Deputy Chief O'Brien reported that the call volume for this year is slightly higher than last year at this time. Firefighter Graziani reviewed the call of an abandoned house fire that took place on 2/14 and the unique events that lead to finding the house fire and the attack of the fire.

## Support Services

- Fire Marshal's Office: Chief Doerflinger reported that Panera Bread is currently held up with permits from the city and that a new sports bar is taking over the Blockbuster Video location in Wilderness Village.
- Public Education: nothing to report
- Apparatus & Equipment: nothing to report.

- Facilities: nothing to report

**Events:** The Annual Awards banquet is scheduled for March 7<sup>th</sup> at Lake Wilderness Lodge.

**Public Comment:** None

**A MOTION was made, seconded and unanimously carried to Approve #02063 through #02099 for \$54,837.05; #02100 through #02104 for \$9,414.33; Payroll for \$166,746.37; Payroll Taxes for \$36,933.32 and Retirement for \$41,832.01.**

The regular meeting adjourned at 6:55 to Executive Session for approximately 25 minutes.

***RCW 42.30.140(4)(a)** Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.*

Executive Session ended at 7:20 pm and the regular meeting resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:25 pm.**

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Chairperson Bill VanRuff

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Commissioner Mike Scott

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Commissioner Gabriel DeBay

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Commissioner Camille Walls

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Commissioner Brian McGee

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Michele de Leon, District Secretary