



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-007

Minutes of the Regular Meeting of the Board of Fire Commissioners, May 7, 2015

Attending: Commissioners Scott, McGee, Walls and VanRuff; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Handley; Lieutenant Gerarden; Firefighters Knowles and Galassi, Office Manager de Leon.

Excused Absence: Commissioner DeBay

Chairperson Van Ruff called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Amendments to Agenda: None.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 4/16/2015.

Financial Report:

The following reports were reviewed for information:

- May Expense Summary
- Overtime Expense Summary
- Current Cash Balance

Correspondence:

- Thank you to Lt. Adams, FF Craft and Warm– Nancy Lucas

Meetings:

- Volunteer Resident Meeting 4/27/15: Deputy Chief O'Brien reported that there was a great turnout at the Volunteer Meeting. Station Maintenance was among those items discussed.
- Zone 3 Operation's Chief Meeting 4/28/15: Deputy Chief O'Brien reported that the main topic of discussion was Captain McCoy's Memorial Service. In addition,

travel talk groups were discussed and the zone is currently investigating the use of talk groups.

- Chief's Meeting 5/6/15: Deputy Chief O'Brien reported that they met with the Battalion Chiefs and are keeping this group abreast on many current events including the Kent RFA Study.

Public Comment: None

Business:

- Commissioner Positions – Resignations and Process for Appointment: Commissioner Scott and McGee reported that they both would be in attendance for one more Board Meeting in May, then would both be vacating their perspective positions. After discussion, it was determined to seek interested candidates and hold a special meeting May 28th at 5:00 pm, where at least one Commissioner would be appointed.
- FMLA Policy SOG 43-6103: This policy was jointly developed with the Union E-Board and now enters the two week review period.
- Kent RFA Update: Office Manager de Leon met today with Margaret Martin and Greg Markley from Kent to review financials and agreed to meet again. Chief Doerflinger has two meetings next week with Chief Schneider regarding IT and Apparatus Maintenance Services.

Personnel:

Career/Volunteer Staff

- Deputy Chief O'Brien reported that 1 firefighter is currently on L & I. One Firefighter has withdrew from the Buckley Academy.

Operations

- Training: Deputy Chief O'Brien reported that River and Boat Ops training continues as well as block training with hose.
- Incident Report: Deputy Chief O'Brien reported on the following incidents:
 - House Fire 4/25
 - Gun Shot Wound 4/27
 - Mobile Home Fire 4/28
 - Car vs Pedestrian 5/1

Support Services

- Fire Marshal's Office: Nothing to report.
- Public Education: Chief Doerflinger distributed the 2014 Public Education Annual Report for the Board's review. A summary of Public Education Events will now be provided regularly at the Board Meetings.
- Apparatus & Equipment: Nothing to report.
- Facilities: Deputy Chief O'Brien reported that cleanup at Station 87 has begun. The concrete and bricks will be removed and the well and septic both filled in. Station 85 had landscaping done and Station 80 landscaping will be done next week. The plans and design for the 9/11 Memorial are still underway.

Events:

Public Comment: PJ Knowles

A MOTION was made, seconded and unanimously carried to Approve #05001 through #05047 for \$107,032.94; #05048 through #05058 for \$11,385.11; #05059 through #05070 for \$1,368.69; Payroll for \$163,885.73; Payroll Taxes for \$35,923.20 and Retirement for \$41,160.87.

The regular meeting recessed at 6:40 for 5 minutes, then adjourned at 6:45 pm to Executive Session for approximately 30 minutes.

RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.

RCW 42-30-140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

The regular meeting resumed at 7:15 and extended executive session for 15 minutes.

Executive Session ended at 7:30 pm and the regular meeting resumed.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:30 pm.**

Chairperson Bill VanRuff

Commissioner Gabriel DeBay

Commissioner Brian McGee

Commissioner Mike Scott

Commissioner Camille Walls

Michele de Leon, District Secretary