



## **Maple Valley Fire and Life Safety**

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 15-008**

### **Minutes of the Special Meeting of the Board of Fire Commissioners, May 28, 2015**

Attending: Chairperson VanRuff, Commissioners Scott, McGee and Walls; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief DiDonato; Captain Lewis; Firefighters Goll, Plett and Knowles; Office Manager de Leon, John Herbert, Hank Haynes, Jenny Rydberg, Christopher Bodlovic.

Excused Absence: Commissioner DeBay

Chairperson Van Ruff called the meeting to order at 5:00 p.m.

Pledge of Allegiance

The Board of Fire Commissioners interviewed the 4 commissioner candidates.

Amendments to Agenda: Moved first executive session to before business.

#### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 5/7/2015.**

#### **Financial Report:**

The following reports were reviewed for information:

- May Expense Summary
- Overtime Expense Summary
- April Cash Balance & Reconciliation
- Transport Billing

#### **Correspondence:**

- None

**Public Comment:** None

#### **Personnel:**

**Career/Volunteer Staff**

- Deputy Chief O'Brien reported that 5 Volunteers will be graduating on June 4<sup>th</sup> at 7 pm.

**A MOTION was made, seconded and unanimously carried to Approve #05070 through #05108 for \$308,724.25; #05109 through #05111 for \$2,898.04; Payroll for \$239,825.02; Payroll Taxes for \$62,652.18 and Retirement for \$41,714.01.**

**The Regular Meeting recessed at 6:30 pm for approximately 1 hour.**

**The Regular Meeting re-convened at 7:57 pm.**

**The Board of Commissioners recessed to Executive Session for approximately 10 minutes.**

***Executive Session: RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.***

**The Board of Commissioners re-convened the Regular Meeting at 8:07 pm.**

**Business:**

- **FMLA Policy SOG 43-6103: A MOTION was made, seconded and unanimously carried to Approve SOG 43-6103.**
- **Budget Amendment: A MOTION was made, seconded and unanimously carried to Approve the Budget Amendment adding \$37,735.07 to the Expense Accounts and \$206,960.10 to the Revenue Accounts.**
- **Kent RFA Update: Chief Doerflinger reported on the Kent RFA**
- **Commissioner Resignation: Commissioner McGee asked that the Board accept his resignation due to his home relocation effective immediately. A MOTION was made, seconded and unanimously carried to accept Commissioner McGee's resignation effective immediately.**
- **Commissioner Appointment: Following discussion, a MOTION was made, seconded and unanimously carried to Appoint John Herbert to Commissioner Position 1.**
  - District Secretary swore in John Herbert to Commissioner Position #1.

The Board recessed the Regular Meeting at 8:20 to Executive Session for approximately 5 minutes.

***Executive Session: RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.***

The Regular Meeting reconvened at 8:25 pm.

- Commissioner Resignation: Commissioner Scott asked that the Board accept his resignation due to his home relocation effective May 31st. **A MOTION was made, seconded and unanimously carried to accept Commissioner Scott's resignation effective May 31<sup>st</sup>.**
  
- Commissioner Appointment: Following discussion, **a MOTION was made, seconded and unanimously carried to Appoint Christopher Bodlovic to Commissioner Position #2 whom was no longer at the meeting and will be sworn in at a later meeting.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 8:38 pm.**

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Chairperson Bill VanRuff

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Commissioner Camille Walls

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Commissioner Gabriel DeBay

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Commissioner John Herbert

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Michele de Leon, District Secretary