



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 16-007

Minutes of the Regular Meeting of the Board of Fire Commissioners, April 21, 2016

Attending: Commissioners Bodlovic, Herbert, Walls MacIvennie and VanRuff; Chief Doerflinger; Deputy Chief DiDonato; BC Handley; Admin Assistant Knight, William and Kris Stoeck, Eric Wallgren and Warren Iverson.

Pledge of Allegiance

Commissioner Walls called the regular meeting to order at 6:00 p.m.

Amendments to Agenda: Chief Doerflinger asked to add Impact Fees to Financials.

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 4/7/2016.

Financial Report:

The following reports were reviewed for information:

- March Transport Billing
- April Expense Summary
- March Revenue Report
- March Cash Balance & Reconciliation
- Overtime Report
- Impact Fees

Correspondence:

- Thank you – Lee Family: Chief Doerflinger read the Thank You from the Lee Family.
- Thank you – Patricia Ashley and the Longpre Family: Chief Doerflinger read the Thank you letter.

Meetings:

- IT Meeting with Administrative Staff 4-14-16: Don Gentry with Kent RFA IT department, met with the office staff to gather information on software and IT needs as a possible IT consortium is considered and explored.
- KCFCA 4-20-16: Commissioner Herbert and Chief Doerflinger attended the meeting and reported that there was a presentation provided by KCEMS on elder

abuse and the reporting requirement of fire departments. Upcoming training is being developed for all EMT's in King County.

Public comment: none

Business:

- FBC – Resolution 2016-004, Benefit Charge Election to Authorize: Chief Doerflinger shared a copy of the PowerPoint presentation he will use to propose the FBC to the public. There will be a schedule for public open meetings regarding the proposed FBC. It was asked by the Board if the ballot title can include the language “replace current funding”, as the current language could be misinterpreted to sound like an “additional” tax. Chief Doerflinger will ask attorney Joe Quinn if the wording can be added legally and will report back. The resolution was tabled until the following meeting.
- Fire Chief Selection Process, Announcement Contents: Chief Doerflinger said Prothman Services is asking for further information to be used in a job announcement. One of these items is a salary and benefit package, Chief Doerflinger asked to discuss proposed salary range in executive session.
- IT Consortium: Chief Doerflinger discussed the proposed IT position and costs associated that will need to be budgeted for a joint IT consortium with Kent RFA. The Board requested further information about the need of a full-time employee and tabled until next meeting.

Personnel:

Career/Volunteer Staff

- L & I Report: DC DiDonato reported that one light duty is expected to return to regular duty next week leaving two out on time loss and one on light duty.

Operations:

- Entry Level Firefighter Hiring Process: Deputy Chief DiDonato explained how he would like to move forward with a 3 pronged approach to creating a new hiring list for entry level firefighters. The process will include using Public Safety Testing, our current volunteers and lateral firefighters to provide a list to move on to an oral board. There will be more to follow as this plan develops.

Training Report

- Near Miss, Swift Water Training: Deputy Chief DiDonato shared a letter written by Chief Tomlinson from the SKCTC that described how FF Ryan Butler actions on a swift water drill saved the wellbeing of another firefighter in the river.
- Out of State Training Conference for Telestaff: Chief Doerflinger asked the Board for approval to send BC Bille to a Kronos conference for Telestaff out of state. **A MOTION was made, seconded and unanimously carried to approve sending BC Bille to the Telestaff conference.**

Incident Report

- 4/12/16 Mutual Aid Residential Fire with Eastside Fire
- 4/13/16 Car vs Multiple Pedestrians
- 4/17/16 Near Miss Incident, Involuntary Transport

Support Services:

Fire Marshal's Office: Chief Doerflinger reported on impact fees and major road construction across for Station 83.

Public Education: nothing to report

Apparatus & Equipment: nothing to report.

Facilities: nothing to report.

Events: Fishing Derby April 22-23 – Deputy Chief DiDonato is kicking off the Fishing Derby at midnight at Lake Wilderness Park.

Public Comment: Eric Wallgren wanted to applaud the Board for putting the Fire Benefit Charge towards the voters.

Warren Iverson extended a compliment for the article in the Voice of the Valley paper last week as he felt the article was very well written.

The regular meeting recessed at 7:37 to Executive Session for approximately 10 minutes.

RCW 42.30.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The regular meeting resumed at 7:47 and extended executive session for 5 minutes.

Executive Session ended at 7:52pm and the regular meeting resumed.

Vouchers: A MOTION was made, seconded and unanimously carried to approve #04052 through #04085 for \$87,734.94 (General Fund); #04086 for \$9,836.45 (Capital fund); Payroll for \$171,398.78; Payroll Taxes for \$39,234.14; Retirement for \$44,448.06.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:57 pm.**

Chairperson Camille Walls

Commissioner Bill VanRuff

Commissioner Gordon MacIvennie

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary