



## **Maple Valley Fire and Life Safety**

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### **Document 15-010**

#### **Minutes of the Regular Meeting of the Board of Fire Commissioners, June 18, 2015**

Attending: Chairperson VanRuff, Commissioners Herbert and Walls; Chief Doerflinger; Deputy Chief O'Brien; Battalion Chief Handley; Firefighters McCormick, Keaveny, Knowles, Askevold and Fox; Administrative Assistant Fine.

Chairperson Van Ruff called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Amendments to Agenda: None

Larry Rabel, with Deployment Dynamics Group, presented the 6 Year Capital Improvement Annual Update for the District.

#### **Minutes:**

**A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 5/28/2015.**

#### **Financial Report:**

The following reports were reviewed for information:

- June Expense Summary
- Overtime Expense Summary
- May Cash Balance & Reconciliation
- June Revenue
- Transport Billing
- Impact Fees

#### **Correspondence:**

- Thank You-Christine Knight
- Thank You – Charlene & Russ Shute

### Meetings:

- Local 3062 6/2/15: Chief Doerflinger reported that a tentative agreement has been reached with the Local and stated that this will be further discussed in Executive Session.
- Kent RFA 6/2/15: – Chief Doerflinger reported that two additional meetings were held with Kent RFA to discuss Fire Prevention & HR. The Fire Prevention meeting was mostly an opportunity to exchange information on the number of inspections performed currently, billing and workloads. During the HR meeting discussion centered on what it would take for the Fire District to continue to operate post consolidation. Chief Doerflinger advised the Board that he anticipated receiving two proposals at the July 1<sup>st</sup> meeting, one being a contract for service and the other a complete merger into the RFA. The Board asked to meet with Chief Schneider at the July 16<sup>th</sup> board meeting.
- Groundbreaking Tahoma High School 6/5/15: Chief Doerflinger reported that he and Commissioner VanRuff attended the groundbreaking and reported that it was very well organized and well attended.
- Officers Meeting 6/11/15: Chief O'Brien reported that the presentation by Chief DiDonato was on the M.C.I. plan. It was a very informative presentation and the meeting was well attended.
- KCFCA 6/17/15: Chief Doerflinger reported that he and Commissioner Herbert attended this meeting. NOAA gave a presentation on the early start and late finish to the fire season. King County will be placing a new Tax initiative in front of the voters in the fall, called Best Starts for Kids. The potential impacts to Fire Districts was discussed with representatives of King County present. Lloyd Hara and Hazel Gantz attended from the King County Assessor's Office and introduced a new website called LocalScape and gave an overview of the levy process. Area reports will begin coming out at the end of June.
- KCEMS: Commissioner Herbert attended the KCEMS meeting where he was asked if he would be interested on serving on the King County Fire Commissioner's Executive Board. He accepted.

Public comment: None.

### Business:

- Settlement with Local 3062: Tabled until Executive Session.
- GEMT – House Bill 2007: Chief Doerflinger reported that this Bill has passed and allows public providers of EMS and transport to receive federal supplemental reimbursement for the care and transport of Medicaid patients. Our department is signed up and ready to go, which should generate an additional \$37,000 per year in transport revenue.
- Station 81 Memorial: Chief Doerflinger ask the Board if they would consider funding the Memorial project until donations are raised so construction can begin. Approximately \$50,000 is needed for the project, it is estimated that \$25,000 of that cost will come in donated labor and the district has \$13,400

banked from a previous donor. The remaining approximate \$12,000 needed to complete the memorial should be raised through private donations. **A MOTION was made, seconded and unanimously carried to approve the authorization of funding needed to complete the construction of the Memorial Project with Capital funds.**

- Capital Improvement Annual Update (6yr plan): **A MOTION was made, seconded and unanimously carried to approve the 6 Year Capital Improvement Annual Update.**
- ILA Kent RFA – Fire Prevention Services: Chief Doerflinger requested that he be authorized to enter into an ILA with Kent RFA to allow for shared Fire Marshal services as needed. **A MOTION was made, seconded and unanimously carried to approve the ILA with Kent after the attorneys review it.**

#### Personnel:

##### Career/Volunteer Staff

- Deputy Chief O'Brien reported that there is currently one career firefighter on L&I.
- Deputy Chief O'Brien reported that the two career probations will end June 23<sup>rd</sup> and both will be moving to 3<sup>rd</sup> class.
- 4 Residents graduated from Buckley Academy (James Bowman, Cooper Scott, Zac Cadiente, Ethyn Briscoe)

#### Operations:

##### Training:

- Rescue Swimmer
- Live Fire Training at station 14.
- Probationary Testing has been completed for firefighter Keaveny.

##### Incident Report:

- The deck fire at 27059 235<sup>th</sup> Ct. SE on Thurs. June 11<sup>th</sup> was discussed for information.
- The brush fire at SE 240<sup>th</sup> and MVH on Sat. June 13<sup>th</sup> was reported on.

#### Support Services / Fire Marshal's Office

##### Public Education:

- 2015 Activity Report: This report was reviewed for information.

##### Apparatus and Equipment:

- Deputy Chief O'Brien reported on the aid car and two tenders that are on order which are expected to be delivered in October/November.

##### Facilities:

- Chief Doerflinger asked Chief O'Brien when we can expect to begin the ground breaking for the memorial now that the Board has approved the funding. Chief O'Brien gave a time frame of two weeks.

**Events:**

Maple Valley Days:

- Deputy Chief O'Brien reported that he attended the event and that it most likely had its highest attendance yet.

**Public Comment:** None

**A MOTION was made, seconded and unanimously carried to Approve #06001 through #06008 for \$1,264.56; #06009 through #06041 for \$84,404.03; #06042 through #06047 for \$22,129.09; Payroll for \$163,412.16; Payroll Taxes for \$36,369.28 and Retirement for \$41,473.14.**

**A MOTION was made, seconded and unanimously carried to Approve #06048 through #06086 for \$43,078.29; #06087 through #06089 for \$143.57; Payroll for \$167,554.06; Payroll Taxes for \$38,001.40 and Retirement for \$42,314.13.**

The Regular Meeting adjourned at 7:00 p.m. to Executive Session for approximately 10 minutes.

***RCW 42-30-140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.***

The Regular Meeting reconvened at 7:10 pm.

**A MOTION was made, seconded and unanimously carried to approve the settlement agreement presented, which resolves Grievance 14-01 and 14-02.**

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:10 pm.**

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Chairperson Bill VanRuff

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Commissioner Camille Walls

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Commissioner Gabriel DeBay

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Commissioner Chris Bodlovic

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Commissioner John Herbert

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Michele de Leon, District Secretary