



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 15-013

Minutes of the Regular Meeting of the Board of Fire Commissioners, August 6, 2015

Attending: Chairperson VanRuff, Commissioners Bodlovic and Herbert; Chief Doerflinger; Deputy Chief O'Brien; Administrative Assistant Fine; Battalion Chief Bille, Lieutenant Erickson, Firefighters Jensen, Cleveland and Elhard; Recruit Firefighters P. Whatley, W. Whatley, Pokallus, Trial, McDowell, Kelly and Gage.

Excused Absence: Commissioner Camille Walls

Chairperson Van Ruff called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Recruit Firefighters Paul Whatley, William Whatley, John Pokallus, Tanner Trial, Matt McDowell, Sandy Kelly, Tyler Gage were sworn in as new resident/volunteers of the Department.

Public Comment: None

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 7/23/2015.

Financial Report:

The following reports were reviewed for information:

- ½ August Expense Summary
- Overtime Expense Summary: Chief Doerflinger reported that the District had the largest monthly overtime expense of the year and asked the Board to consider the approval of dropping the 11 hour day shift to in order to decrease overtime through the end of the year or until no longer necessary per Chief Doerflinger's discretion. Discussion followed.
- Chief O'Brien reported on the number of individuals that are out on L & I.

A MOTION was made and unanimously carried to change the day time minimum staffing from 11 to 10 and allow Chief Doerflinger to change it back to 11 at his discretion.

Meetings:

- Operations Chief's Meeting Tuesday – July 28: Chief O'Brien reported that the main topic of the meeting was on Wildland firefighting and planning responses.
- SCKFTC Board Meeting – July 28: Chief Doerflinger reported that he and Commissioner Herbert attended this meeting and that Enumclaw Fire is joining the training consortium. The Board voted to allow Medic One into the Consortium, if they are allowed by the County.
- LMC – August 4: Nothing to report.
- National Night Out – August 4: This will be covered under Events.

Public Comment: Dave Bille

Business:

- On Scene Articles: Chief Doerflinger requested the Board's approval of the articles written for the On Scene publication, the Board approved.
- Commissioner Selection: Chief Doerflinger stated that the Department is soliciting for the open position on the Board and collecting resumes through the month of August. Interviews will be scheduled for September 3rd at 5 p.m. Appointment of the new Commissioner is set for the Board meeting on September 17th.
- FEMA Grant Update: Chief O'Brien reported that Firefighter Jensen had submitted an amendment requesting increased funding of the original awarded grant for SCBA's and received approval. The dollar amount of the increase is not known at this time.
- Merger Steering Committee –Scope: Chief Doerflinger reported that he has drafted a letter outlining the scope of the Steering Committee and asked for the Board's approval. September 9th will be the first meeting. Following meetings will be tentatively on the 2nd and 4th Wednesdays of the month throughout the remainder of the year.
- **Personnel:**

Career/Volunteer Staff

- **Disability Report:** Chief O'Brien reported on this earlier in the meeting.

Operations:

Training:

- Career Rope Rescue, Rescue Swimmer, Blue Card: Deputy Chief O'Brien reported on the current training that the career staff have been completing.
- Resident – Introduction to Academy: Firefighter Jensen reported on the status and content of the Intro Academy. The Department will be taking over the full firefighter academy in January and will be inviting Enumclaw and Buckley.

Incident Report:

- The following incidents were reviewed for information:
 - Barn Fire 20525 292 Ave. SE July 25
 - Shop Fire 21630 215 Ave. SE July 30
 - Brush 81 Strike Team to Puyallup Aug. 1 & 2

Support Services

Fire Marshal's Office:

Public Education:

- National Night Out: Chief Doerflinger reported that the event was very successful with a great turnout.

Apparatus and Equipment:

Facilities: Nothing new on the memorial, still set for September 12th dedication.

Events:

Open House September 12, 2015: Chief O'Brien reported the planning of the Open House and coordination of the memorial.

Public Comment:

A MOTION was made, seconded and unanimously carried to Approve #08001 through #08038 for \$93,369.70; #08039 through #08041 for \$11,282.79; #08042 through #08053 for \$1,643.81; Payroll for \$178,905.67; Payroll Taxes for \$41,784.46 and Retirement for \$45,219.68.

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting at 7:00 pm.**

Chairperson Bill VanRuff

Commissioner Camille Walls

Commissioner Chris Bodlovic

Commissioner John Herbert

Michele de Leon, District Secretary