



Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,
and the Greater Maple Valley Area*

Document 18-004

Minutes of the Regular Meeting of the Board of Fire Commissioners, March 15, 2018

Attending:

Chairperson Bodlovic; Commissioners Herbert, Hooper, and Walls; Chief Tyerman; Deputy Chief DiDonato; Human Resource Administrator Arsanto; Admin Assistant Knight; Battalion Chief Bille and Brown; Captain Gerarden and Galassi; Firefighter Fox, Jones, Askevold, Coffin, and Mish.

Chairperson Bodlovic called the meeting to order at 6:00pm.

Pledge of Allegiance

Amendments to Agenda:

Minutes:

A MOTION was made, seconded and unanimously carried to approve the Special Meeting Minutes of 2/05/2018 and the Regular Meeting Minutes of 2/15/2018.

Financial Report:

Chief Tyerman reviewed the following financial information with the Board.

- March Expense Summary
- February Revenue Summary
- February Cash Reconciliation

Correspondence:

Meetings:

- Medic One Levy Planning 2/20 & 3/8
- WSRB 2/26
- Tahoma School Board 2/27
- GMVAC (Greater Maple Valley Area Council) 3/5
- Engine Spec Committee with PSRFA 3/5
- NW Leadership Conference 3/7 – 3/9
- Chief Tomlinson meets with crews at Station 81 on 3/12, 3/13, & 3/15

Public Comment:

Dave Bille
Jenny Jones

Business:

- Contract for service feasibility update: Chief Tyerman showed a presentation via PowerPoint. In addition, Chief Tyerman reviewed and answered Commissioner Wall's questions.
- WSRB: Deputy Chief DiDonato reported an update on the increase. He and Chief Tyerman met with the Rep to discuss the details of the rating. The two discrepancies in the report are the staffing levels and a missing credit for checking hydrants. These two items dropped us from a 4/5 to 4/4. The DC followed up with him today to see if there was anything we could provide to decrease our rating further. Commissioner Herbert asked if the rating would change if we contract for services with Puget Sound Regional Fire Authority. Chief Tyerman said not having a ladder truck was the biggest demerit. Commissioner Bodlovic asked about our obligation to the community members of Maple Valley. Chief Tyerman stated there is no obligation from the District to notify the community members. Commissioner Walls asked about the staffing issue.
- PSC Corrections: (Kathy Weber additions) Chief Tyerman asked to table the discussion until next meeting.
- Surface Water Management: We received another invoice. Chief Tyerman and FM de Leon will follow up.
- R-2018-004 Transport Billing Paid by Tax Revenue for 2017:
A MOTION was made, seconded and unanimously carried to approve the Resolution R-2018-004.
- R-2018-005 Transport Billing Rates No Increase for 2018:
A MOTION was made, seconded and unanimously carried to not approve the Resolution R-2018-005.

A MOTION was made, seconded and unanimously carried to approve a 3% increase in billing rates for 2018.
- Next Meeting Date Purposed for 4/12 (instead of 4/19)

Operations:

- Personnel:
 - Brian Shore- Experienced an on-the-job cardiac event on Sunday 2/25/18 at 1730. He is recovering well and is working through the L&I process.
 - Three firefighter employees are on LTD (Long Term Disability).
- Incident Report:
 - Engine 83 was involved in an accident due to ice.
 - B/C Bille was incident commander for the Enumclaw plane crash.
 - B Shift was involved with a 2-month old infant CPR, a predicted SIDS case.

Support Services:

- Fire Marshal's Office: Nothing to report.
- Public Education:
 - Two citizens will be recognized for life saving efforts at the April Board Meeting.
 - One citizen will be recognized for rebuilding the life jacket loaner station at the Lake Wilderness boat launch at the April Board meeting.
- Apparatus & Equipment: Nothing to report.
- Facilities: Nothing to report.

Events:

- Maple Valley Fire Department's Annual Banquet on March 24th
- Labor and Employment Relations Association (LERA) Conference on 4/5 & 4/6
- Saturday Seminar on 4/7 located in Ocean Shores (Open public records & public meetings statutory requirement for newly elected and experienced Commissioners, Chiefs, & Secretaries)
- Saturday Seminar on 6/2 located in Chelan (Team Building for RFA & Fire Districts)

Public Comment:

Vouchers: A MOTION was made, seconded and unanimously passed to approve the following:

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|----------------|---|
| 2/28/18 | Review & Approve #02063 through #02098 for \$106,513.60 (General Fund)
Review & Approve #02099 for \$1194.60 (Capital Fund)
Review & Approve Payroll for \$184,249.68
Review & Approve Retirement for \$54,908.52
Review & Approve Payroll Taxes for \$35,926.24 |
| 3/05/18 | Review & Approve #03073 for \$4,504.02 (General Fund) |
| 3/15/18 | Review & Approve #03001 through #03051 for \$116,977.01 (General Fund)
Review & Approve #03002 through #03067 for \$2,465.98 (General Fund)
Review & Approve #03068 through #03072 for \$16,291.76 (General Fund)
Review & Approve Payroll for \$203,046.87
Review & Approve Retirement for \$54,562.63
Review & Approve Payroll Taxes for \$43,371.76 |

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting 7:40pm.**

Chairperson Chris Bodlovic

Commissioner Ben Hayman

Commissioner John Herbert

Commissioner Craig Hooper

Commissioner Camille Walls

Michele de Leon, District Secretary