



## Maple Valley Fire and Life Safety

*Protecting and Serving the City of Maple Valley,  
and the Greater Maple Valley Area*

### Document 18-010

### Minutes of the Regular Meeting of the Board of Fire Commissioners, September 20, 2018.

#### Attending:

Chairperson Bodlovic; Commissioners Hayman, Herbert, Hooper and Walls; Chief Morris; Deputy Chief DiDonato; Finance Manager Diss; Captains Graziani and McCormick; Firefighters Greg Gerarden and Wilkins.

Chairperson Bodlovic called the meeting to order at 6:00pm.

#### Pledge of Allegiance

Amendments to Agenda: Added PSRFA Meeting, King County Fire Commissioners Meeting, VRFA Contract and Mayor Update; removed Informational Video Update.

#### Minutes:

**A MOTION was made, seconded and unanimously carried to approve the Regular Meeting Minutes of 8/16/18.**

#### Financial Report:

Finance Manager reviewed the following financial information with the Board.

- September Expense Summary
- August Revenue Summary
- August Cash Reconciliation

#### Correspondence:

- Letter from Joe Quinn 9/7/18: A letter from Joe Quinn regarding a draft interlocal agreement from King County which was sent to EMS agencies in King County.
- Letter from Dow Constantine 9/6/18: A letter address to Chairperson Bodlovic was received regarding King County's updated personnel/public records policy.
- Thank You – Hanna Benkert 8/23/18: Thank you letter for Firefighter Benkert's participation in Blaze Firecamp for young women.

#### Meetings:

- King County Commissioners Meeting (added to agenda): Commissioner Herbert reported on the Medic One Levy which will go to City Council to approve placing the measure on the ballot and determining the election.

- PSRFA Meeting (added to agenda): Chairperson Bodlovic attended and reported on the meeting. The next meeting is scheduled for October 3<sup>rd</sup>.

**Public Comment:** None

**Business:**

- Informational Video Update: This item was removed from the agenda.
- Letters of Resignation: Deputy Chief DiDonato, Fire Marshal Webster and IT Administrator Fevold submitted their official letters of resignation. They will be re-hired by Puget Sound Fire October 1, 2018.
- Interlocal Agreement KCFPD 28: **A MOTION was made, seconded and unanimously carried to approve the Interlocal Agreement with KCFPD 28.**
- Contract with VRFA (added to agenda): **A MOTION was made, seconded and unanimously carried to approve the contract as presented with VRFA for the sale of 5 air packs.**
- Update from Mayor Kelly (added to agenda): Mayor Kelly addressed the Board of Fire Commissioners and provided updates on the City. Invites will be forthcoming for the joint meeting and earthquake drill.

**Operations:**

- Personnel:
  - Injuries: Deputy Chief DiDonato reported that one employee is on L & I.
- Incident Report:
  - Deputy Chief DiDonato reported on a 10 acre brush fire and a house fire.

**Support Services:**

- Fire Marshal's Office: Nothing to report.
- Public Education: The Board thanked Captain McCormick for his work in organizing the Annual Open House.
- Apparatus & Equipment: Nothing to report.
- Facilities: Nothing to report.

**Events:** None

**Public Comment:**

- Cary McCormick

**Vouchers:** **A MOTION was made, seconded and unanimously passed to approve the following:**

- 8/30/18      Review & Approve #08067-08088 for \$34,334.02 (General Fund)  
Review & Approve #08089 for \$1,350 (Capital Fund)  
Review & Approve Payroll for \$261,440.60  
Review & Approve Retirement for \$78,569.01  
Review & Approve Payroll Taxes for \$61,286.96
- 9/14/18      Review & Approve #09001-09039 for \$109,108.23 (General Fund)  
Review & Approve #09040-09046 for \$188,496.96 (Capital Fund)  
Review & Approve #09047-09064 for \$7,593.03 (General Fund)  
Review & Approve Payroll for \$201,298.83  
Review & Approve Retirement for \$60,195.71  
Review & Approve Payroll Taxes for \$45,144.94
- 9/28/18      Review & Approve#09065-09096 for \$36,378.53 (General Fund)  
Review & Approve #09097-09100 for \$26,935.14 (Capital Fund)  
Review & Approve Payroll for \$184,571.75  
Review & Approve Retirement for \$57,564.12  
Review & Approve Payroll Taxes for \$38,137.66

With no further regular business before the Board, **A MOTION was made, seconded and unanimously carried to close the meeting 7:10 pm.**

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Chairperson Chris Bodlovic

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Commissioner Ben Hayman

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Commissioner John Herbert

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Commissioner Craig Hooper

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Commissioner Camille Walls

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Michele Diss, District Secretary